



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

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Mount Joy Township Board of Supervisors

October 19, 2026 @ 7:00 p.m.

AGENDA

1. Call meeting to order, moment of silence and pledge of allegiance.

2. Roll call of the Supervisors.

3. Public Comment:

An opportunity for the public to make comments on items included or not included on the agenda. The Board requests each person to offer comments to state their name and address for the record. All remarks are to be limited to five minutes.

4. Old Business:

2360 Sheaffer Road – Petition to Re-Zone: The LCPC has not had the opportunity to review the Petition to Re-Zone, so the Township has readvertised the public hearing to be held on November 16, 2026, and is removing the item from the agenda.

5. Consent Calendar:

a. Approve and ratify the minutes of the September 21, 2026 meeting.

b. Approve payment of all bills via Bill List #19-2026 in the amount of \$522,265.69 and Bill List #20-2026 in the amount of \$145,100.84 and bill list #20 (A) - 2026 in the amount of \$205,128.00; and ratify the payment of all payrolls for the period of October 1, 2026 through October 15, 2026 inclusive, in the amount of \$51,216.36 which represents two pay periods.

c. Park & Recreation Board – Resignation: Accept the resignation of Adam Reed from the Mount Joy Township Park and Recreation Board and resignation from the GEARS Board as the citizen representative, effective immediately.

d. Trash and Recyclable Collection and Disposal Program: Adopt a resolution, whereby, upon adoption, to revise the established policies and procedures for the Trash and Recyclable Collection and Disposal Program of the Township of Mount Joy.

e. Zoning Sign Policy: Adopt a resolution, whereby, upon adoption, amending fees for the issuance of zoning determination letters and the issuance of zoning, sign, and use and occupancy permits in connection with the administration of the Mount Joy Township Zoning ordinance of 2012, as amended. (Administration changes, no change in fees).

f. Stormwater Management and Subdivision Land Development Reviews: Adopt a resolution, whereby, upon adoption, amending fees to be imposed for the submission, review, processing, administering and implementation of storm water management, subdivision and land development plans and the inspection of improvements required to be constructed as part of the subdivision or land development or by the stormwater management ordinance of the Township of Mount Joy. (Administration changes, no change in fees).

- g. Chapter 110 – Solid Waste: Adopt a resolution, whereby, upon adoption, to authorize the Township Solicitor to prepare a draft ordinance amendment of Chapter 110, Solid Waste, to bring into compliance with the new Trash and Recycling Program, beginning January 1, 2027.
 - h. Year 2026 Annual Audit: Authorize the Township Secretary's preparation and placement of a legal notice pursuant to Section 917 of the Second Class Township Code, i.e. Act of May 1, 1933 (P.L. 103, No. 69), reenacted and amended November 9, 1995 (P.L. 350, No. 60), as amended, for the appointment of White, Rudy LLC, 436 Cloverleaf Road, PO Box 188, Elizabethtown, PA 17022, as Mount Joy Township's independent certified public account firm to perform the annual audit of the Township's records for calendar year 2026, as per the letter dated September 28, 2026 establishing the compensation to be paid at \$16,100.00, with action scheduled to be taken at the December 21, 2026 meeting; and 2) authorize the Chairperson of the Board of Supervisors to sign the engagement letter from White, Rudy LLC, whereby the scope of the annual audit to be performed of the calendar year 2026 records is set forth.
 - i. Calendar Year 2026 Mileage Reimbursement Rate Increase: Establish 76 cents per mile as the mileage reimbursement rate increase for the calendar year 2026 retroactive to July 1, 2026 to December 31, 2026 from 72.5 cents for all miles driven by an employee who utilizes his/her personal vehicle in the performance of his/her employment duties.
 - j. Matthew and Beth Maines - 1104 Bellaire Road – Waiver of Subrogation and Indemnification: Approve the Release, Waiver of Subrogation and Indemnification for an on-lot sewage system within 100 feet of Well located on same property a 1104 Bellaire Road. (Septic System is 92 Feet from the Well).
 - k. Central PA Street Sweepers – 23-05-FLDP - 380 Hershey Road: Approve a reduction of the Bond #101629902 in its current amount of \$328,685.94 to \$33,813.05 as issued by Merchants National Bonding Inc. to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, for the Central PA Street Sweepers development plan located at 380 Hershey Road.
 - l. Stoltzfus, Jonathan – 260112-SWMP-MAJ – 3693 Harvest Road: Approve and sign 1) Stormwater Management Agreement and Declaration of Easement and Agreement Providing for Grant of Conservation and Riparian Buffer Easement and authorize the Township Solicitor to record the aforementioned documents in/at the Lancaster County Courthouse; and 2) Accept, approve and sign the Escrow Agreement in the amount of \$44,900.00 to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the Stoltzfus land development plan for property at 3693 Harvest Road.
 - m. Boutorabi, Akbar and Susan – 2026-03-FSDP - 583 Trail Road N.: Approve and sign 1) Stormwater Management Agreement and Declaration of Easement and Agreement Providing for Grant of Conservation and Riparian Buffer Easement and Declaration of Groundwater Recharge Easement and authorize the Township Solicitor to record the aforementioned documents in/at the Lancaster County Courthouse; 2) Accept, approve and sign the Escrow Agreement in the amount of \$41,614.10, as issued by Mid Penn Bank to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the Akbar and Susan Boutorabi land development plan located at 583 Trail Road N.
6. Concord Financial – Chris Gibbons- Municipal Complex Project:
Chris Gibbons from Concord Financial will be in attendance for a presentation and to discuss financing options for the Municipal Complex Project.
7. Chapter 123 – Local Services Tax:

Discussion on, and if appropriate, authorize the Township Solicitor to advertise an amendment to the Mount Joy Township Code of Ordinances, Chapter 123, Taxation to add a new Article V, Local Services Tax for adoption at the November 16, 2026, meeting.

8. Ordinance Amendments – Chapter 96, 127, & 135:

- a. Discussion on, and if appropriate, a motion to authorize the Township Solicitor to prepare and advertise an ordinance pertaining to Chapter 127 & 135 and to schedule a public hearing for Chapter 135 on November 16, 2026.
- b. Authorize the Township Solicitor to advertise ordinance amendment to chapter 96, Property Maintenance to add regulations governing trees.

9. Administrative staff reports:

10. Supervisor reports and comments:

11. Reports: *Written – on file

Administrator*	Mastersonville Fire Co.*
Code Enforcement/Rental Inspections*	MESA*
Community Development Director*	Milanof-Schock Library*
Elizabethtown Area Water Authority*	Park and Recreation Board
Elizabethtown Public Library	Planning Commission*
Elizabethtown Chamber of Commerce	Public Works Department*
Elizabethtown Regional EM Coordinator*	Regional Police Department
Elizabethtown Regional Sewer Authority*	Rheems Fire Department Co.*
Engineer	Sewage Enforcement Officer*
Fire Department Mount Joy	Zoning Hearing Board*
Friendship Fire & Hose Co.*	Zoning Officer - Permits*
GEARS*	

12. Correspondence:

- a. PennDOT Winter Municipal Agreement (E-mailed to Supervisors 9-29-2026).
- b. Letter from Heritage Maintenance Collective for an increase in fees for janitorial services for consideration at the budget planning meeting effective 2027. (Added to BOS Packet 09-21-2026).
- c. PSATS August/September News Bulletin. (E-mailed to Supervisor's 9/29/2026).
- d. Email from Lydia Mohn at the Lancaster County Conservation District in regard to the results of the 2025 mosquito season. (Added to BOS packet 10-15-2026).

13. Other Business:

14. A Board of Supervisors budget workshop meeting will be held on Tuesday, November 11, 2026, beginning at 9:00 A.M. The next regular meeting of the Mount Joy Township Board of Supervisors is scheduled to be held on Monday, November 16, 2026, beginning at 7:00 P.M.

15. Adjournment.