



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022

717.367.8917 • 717.367.9208 fax

www.mtjoytwp.org

Township Managers Report February 16 / March 15, 2026

Managers Report

- Finalized YSM Landscape Architects Design scope of services with Pat for Old Trolley Line Park Phase 3 and requested a clean copy to be placed on March 16, 2026, agenda.
- Attended the Benecon Cooperative meeting with Tracey in East Hempfield Township.
- Onsite to observe and support our road crew for the removal of the Prospect Road Bridge. The crew did an outstanding job in coordination with Conewago Township and Cockers Towing. Barriers are installed on each side, and we are awaiting the reflective material to be placed on each horizontal member.
- Submitted venue request to the Elizabethtown School District for March 16, 2026, Board of Supervisors meeting. Request approved on 2/26/26 and the advertised change of venue was coordinated by Pat, Justin and Josele.
- Prepared Snow Emergency Declaration for 2/22/2026 snowstorm. Did not issue due to reduced accumulation forecast.
- Joined DCNR Grant Start Up call in progress on 2/23/26. Pat and Cindy did an outstanding job in gathering the necessary information in coordination with YSM Landscape Architects.
- Pat, Cindy and I Met with current copier vendor to discuss potential program to begin digitizing various paper files in an effort to begin purging the paper files that exist within the administrative area of the municipal building.
- Coordinated Leo Kobb to confirm that all remaining duct work in the municipal complex is insulated. Will wait until the summer to ensure all condensation issues are resolved.
- Coordinated with Comcast to have the downed wires on Bellaire Road raised up off the road. Although the wires are still not high enough for my liking, they are certainly elevated from the ground. There remains a damaged pole at that site which I am pushing to have repaired / replaced as well.
- Met with Tracey and auditors for an audit exit meeting. There were very few notations, and Tracey did an outstanding job once again last year in handling all the financial transactions of the Township.
- Coordinated a meeting with Diversified Technologies to have them come speak with our staff regarding the potential of utilizing their software for Trash and Recycle Billing.

- Met with the Lancaster County Conservancy onsite to discuss the possibility of placing “Trail Crossing Ahead” signs on Beverly Road at the trail crossing to the High Family Preserve across from Old Trolley Park. As many Preserve users park at Old Trolley Line Park to access the trail, warning signs would be a good idea at this location. At this point, the Conservancy has offered to pay for the signs, and our road crew would install them.
- Attended monthly local Managers meeting to discuss items of mutual cooperation and information sharing.
- Attended bi-weekly Public Works staff meeting with Tracey to keep line of communication open with our road crew.
- Attended Board of Supervisors Meetings on February 16 and March 16.
- Attended Parks and Recreation Board meetings on February 10 and March 11.
- Assisted Pat and Cindy with the Road Materials bid opening on March 11.
- Toured the Middle School on March 11 in preparation for the March 16 Board meeting.
- Conducted bi-weekly staff meeting with township staff on March 12.
- Toured Columbia Borough and Mount Joy Borough Woody Waste operations with Ken and Cristy on March 12.



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March 3, 2026

To: Mt. Joy Township Board of Supervisors
From: Daniel Ford- Code Compliance Official / Assistant Zoning Officer
Re: Monthly Codes Summary Report for February 2026

Dear Board Members:

78 rental properties were inspected in February 2026.

Complaints and concerns:

- Issued 4 letters about snow not removed from the sidewalk. (complaints)
- A phone call concerned about the condition and safety of 340 Old Hershey Rd and the other surrounding apartments. I inspected 340 Old Hershey and it failed. Following up with owner.
- Continuing the work with the owner of 390 Manheim Street to bring the exterior of an abandoned house up to code for safety and blight reasons.
- Phone call from a trailer owner at 349 Radio Rd about their trailer sinking in the soft ground. Advised.
- Enforcement notice to the owner of 1046 Old Elizabethtown Rd about Rubbish and the poor condition of the property.
- Letter to the owner of 1001 Old Elizabethtown Rd asking about future of the property due to a hazard.
- Letter to the owner of 974 Mount Gretna Rd about junk vehicles and trash.

MOUNT JOY TOWNSHIP permits issued between 2/1/2026 and 2/28/2026

| Permit No. | Issued Date | Owner | Project Addr. | Description | Est. Cost | Fee |
|--|-------------|--------------------------------|--------------------|--|---------------------|----------------------------------|
| Certificate Of Use & Occupancy (Unclassified) | | | | | | |
| | 2/24/2026 | BEYENE, NAHOM | 68 N CONIFER DRIVE | | \$0.00 | \$0.00 |
| | | | | Total (Unclassified): | 1 | Est. Cost: \$0.00 |
| | | | | | Fees: \$0.00 | \$0.00 |
| USE & OCCUPANCY | | | | | | |
| 260016 | 2/2/2026 | KREIDER, TIMOTHY E & AUDREY A | 229 CLIFF LN | U & O | \$0.00 | \$0.00 |
| 260017 | 2/2/2026 | KAPCSOS, SCOTT J & LILLIAN C | 1102 RIDGE RD | U & O | \$0.00 | \$0.00 |
| 260018 | 2/2/2026 | LIME RIDGE FARM PROPERTIES LP | 1425 W MAIN ST | U & O | \$0.00 | \$0.00 |
| 260019 | 2/2/2026 | WENGER, JAMES D | 1018 SUNNYBURN RD | U & O | \$0.00 | \$0.00 |
| 260020 | 2/2/2026 | DANNENHOWER, BARRY L & CAN... | 680 N HOLLY ST | U & O | \$0.00 | \$0.00 |
| 260021 | 2/4/2026 | | 111 SARAH DR | U & O for new construction | \$229,000.00 | \$0.00 |
| 260022 | 2/4/2026 | GEHF I E-TOWN, LLC | 7 S CONIFER DRIVE | U & O for 32 unit apartment building | \$4,727,392.00 | \$0.00 |
| 260028 | 2/12/2026 | Buchmoyer, Joseph | 72 SARAH DR | U & O for new construction | \$0.00 | \$0.00 |
| 260029 | 2/18/2026 | GEHF I E-TOWN, LLC | 9 S CONIFER DRIVE | U & O for Apartment Building | \$0.00 | \$0.00 |
| 260030 | 2/24/2026 | MCMINN RYAN &, WRIGHT KATHE... | 2 QUARRY RD | U & O for new construction | \$0.00 | \$0.00 |
| 260031 | 2/25/2026 | FISHER, ALEXANDRA | 70 N CONIFER DRIVE | U & O for new construction | \$0.00 | \$0.00 |
| | | | | Total USE & OCCUPANCY: | 11 | Est. Cost: \$4,956,392.00 |
| | | | | | Fees: \$0.00 | \$0.00 |
| | | | | Total Certificate Of Use & Occupancy: | 12 | Est. Cost: \$4,956,392.00 |
| | | | | | Fees: \$0.00 | \$0.00 |

**Sign Permit
free standing sign**

| | | | | | | |
|--------|-----------|-----------------------------|----------------|----------------------------------|-----------------------|--------------------------------|
| 260001 | 2/16/2026 | FERRARELLI, GIUSEPPE & VITA | 50 VETERANS DR | signs | \$173,183.00 | \$500.00 |
| | | | | Total free standing sign: | 1 | Est. Cost: \$173,183.00 |
| | | | | | Fees: \$500.00 | \$500.00 |
| | | | | Total Sign Permit: | 1 | Est. Cost: \$173,183.00 |
| | | | | | Fees: \$500.00 | \$500.00 |

**Stormwater Permit
Exemption**

| | | | | | | |
|--------|-----------|-------------------------------|--------------------------|-------------------------|-----------------------|----------------------------------|
| 260009 | 2/2/2026 | NVR, INC / Ryan Homes | 1217 East College Avenue | Stormwater | \$285,000.00 | \$50.00 |
| 260004 | 2/2/2026 | NVR, INC / Ryan Homes | 1205 East College Avenue | Stormwater | \$338,000.00 | \$50.00 |
| 260005 | 2/2/2026 | NVR, INC / Ryan Homes | 82 Sarah Drive | Stormwater | \$253,000.00 | \$50.00 |
| 260006 | 2/2/2026 | NVR, INC / Ryan Homes | 119 Gianna Drive | Stormwater | \$253,000.00 | \$50.00 |
| 260007 | 2/2/2026 | NVR, INC / Ryan Homes | 943 Sheaffer Road | Stormwater | \$229,000.00 | \$50.00 |
| 260012 | 2/11/2026 | GRH-1 | 107 Brookfield Drive | Stormwater | \$225,000.00 | \$50.00 |
| 260013 | 2/11/2026 | NVR, INC / Ryan Homes | 1227 East College Avenue | Stormwater | \$338,000.00 | \$50.00 |
| 260018 | 2/12/2026 | JAMES W COOPER REVOCABLE T... | 1132 RIDGE RD | Stormwater | \$11,574.00 | \$50.00 |
| 260016 | 2/20/2026 | NVR, INC / Ryan Homes | 78 SARAH DR | Stormwater | \$254,000.00 | \$50.00 |
| 260017 | 2/20/2026 | NVR, INC / Ryan Homes | 125 Gianna Drive | Stormwater | \$233,000.00 | \$50.00 |
| 260019 | 2/20/2026 | NVR, INC / Ryan Homes | 134 Gianna Drive | Stormwater | \$207,000.00 | \$50.00 |
| 260020 | 2/20/2026 | NVR, INC / Ryan Homes | 957 Sheaffer Road | Stormwater | \$229,000.00 | \$50.00 |
| 260022 | 2/20/2026 | NVR, INC / Ryan Homes | 137 Gianna Drive | Stormwater | \$253,000.00 | \$50.00 |
| | | | | Total Exemption: | 13 | Est. Cost: \$3,108,574.00 |
| | | | | | Fees: \$650.00 | \$650.00 |

| Permit No. | Issued Date | Owner | Project Addr. | Description | Est. Cost | Fee |
|-------------------------------------|-------------|-----------------------------------|--------------------------|---------------------------|----------------------------------|-------------------------|
| Stormwater Permit | | | | | | |
| Small Project | | | | | | |
| 260008 | 2/2/2026 | WAGNER, RICHARD J II & BEISTLI... | 2198 MOUNT GRETNA RD | Stormwater Small Project | \$50,650.00 | \$175.00 |
| 260021 | 2/11/2026 | Beck, Joseph & Bridget | 57 BROOKFIELD DR | storm water small project | \$10,579.00 | \$175.00 |
| 260010 | 2/20/2026 | HYNICK, CASEY G | 310 HEREFORD RD | Stormwater Small Project | \$0.00 | \$175.00 |
| 260014 | 2/20/2026 | ALLEN, MICHAEL E | 460 OLD HERSHEY RD | Stormwater Small Project | \$148,584.00 | \$175.00 |
| Total Small Project: | | | | 4 | Est. Cost: \$209,813.00 | Fees: \$700.00 |
| Total Stormwater Permit: | | | | 17 | Est. Cost: \$3,318,387.00 | Fees: \$1,350.00 |
| Road Occupancy Permit | | | | | | |
| Cable | | | | | | |
| 260022 | 2/20/2026 | ROHRER, DOUGLAS L & CAROL A | 590 OLD MARKET ST | Fiber Optic Cable | \$0.00 | \$70.00 |
| 260023 | 2/20/2026 | GAHRES, FREDERICK L & | 1010 E COLLEGE AVE | Fiber Optic Cable | \$0.00 | \$70.00 |
| 260024 | 2/20/2026 | PARSONS, RICHARD L & | 1204 SCHWANGER RD | Fiber Optic Cable | \$0.00 | \$90.00 |
| 260025 | 2/20/2026 | ELLIS, ANTHONY G | 96 BROOKLANE CT | Fiber Optic Cable | \$0.00 | \$70.00 |
| 260026 | 2/20/2026 | RAPP, ELEANOR | 1225 SCHWANGER RD | Fiber Optic Cable | \$0.00 | \$90.00 |
| 260027 | 2/20/2026 | THOMAS, CARL E & SHARON D | 1050 SCHWANGER RD | Fiber Optic Cable | \$0.00 | \$70.00 |
| 260028 | 2/20/2026 | STAHL, NANCY J | 23 WINDEMERE CT | Fiber Optic Cable | \$0.00 | \$60.00 |
| 260029 | 2/25/2026 | JORGE-DELGADO, MARILYN | 959 HAMPDEN RD | Fiber Optic Cable | \$0.00 | \$70.00 |
| Total Cable: | | | | 8 | Est. Cost: \$0.00 | Fees: \$590.00 |
| Driveway | | | | | | |
| 260009 | 2/2/2026 | NVR, INC / Ryan Homes | 1217 East College Avenue | Driveway | \$285,000.00 | \$50.00 |
| 260008 | 2/2/2026 | NVR, INC / Ryan Homes | 943 Sheaffer Road | Driveway | \$229,000.00 | \$50.00 |
| 260007 | 2/2/2026 | NVR, INC / Ryan Homes | 119 Gianna Drive | Driveway | \$253,000.00 | \$50.00 |
| 260006 | 2/2/2026 | NVR, INC / Ryan Homes | 82 Sarah Drive | Driveway | \$253,000.00 | \$50.00 |
| 260005 | 2/2/2026 | NVR, INC / Ryan Homes | 1205 East College Avenue | Driveway | \$338,000.00 | \$50.00 |
| 260012 | 2/11/2026 | NVR, INC / Ryan Homes | 1227 East College Avenue | Driveway | \$338,000.00 | \$50.00 |
| 260011 | 2/11/2026 | GRH-1 | 107 Brookfield Drive | Driveway | \$225,000.00 | \$50.00 |
| 260010 | 2/11/2026 | GRH-1 | 109 Brookfield Drive | Driveway | \$225,000.00 | \$50.00 |
| 260017 | 2/20/2026 | NVR, INC / Ryan Homes | 134 Gianna Drive | Driveway | \$207,000.00 | \$50.00 |
| 260020 | 2/20/2026 | NVR, INC / Ryan Homes | 137 Gianna Drive | Driveway | \$253,000.00 | \$50.00 |
| 260019 | 2/20/2026 | NVR, INC / Ryan Homes | 957 Sheaffer Road | Driveway | \$229,000.00 | \$50.00 |
| 260015 | 2/20/2026 | NVR, INC / Ryan Homes | 78 SARAH DR | Driveway | \$254,000.00 | \$50.00 |
| 260016 | 2/20/2026 | NVR, INC / Ryan Homes | 125 Gianna Drive | Driveway | \$233,000.00 | \$50.00 |
| Total Driveway: | | | | 13 | Est. Cost: \$3,322,000.00 | Fees: \$650.00 |
| Fiber Cable | | | | | | |
| 260013 | 2/3/2026 | YEHL, ANDREW B & NANCY L | 2075 SHEAFFER RD | Fiber Optic Cable | \$0.00 | \$0.00 |
| 260014 | 2/3/2026 | KIEHL, GREGORY F | 28 VIOLETS PATH | Fiber Cable | \$0.00 | \$0.00 |
| Total Fiber Cable: | | | | 2 | Est. Cost: \$0.00 | Fees: \$0.00 |
| Total Road Occupancy Permit: | | | | 23 | Est. Cost: \$3,322,000.00 | Fees: \$1,240.00 |
| Use Permit | | | | | | |
| Change Of Use/Owner | | | | | | |
| 260004 | 2/16/2026 | BAILEY, TONYA J | 10 SUMMER DR | Use for new ownership | \$0.00 | \$10.00 |

| Permit No. | Issued Date | Owner | Project Addr. | Description | Est. Cost | Fee | | | |
|-----------------------------------|-------------|-----------------------------------|--------------------------|----------------------|--------------|-------------------|-----------------------|--------------|--------------------|
| Use Permit | | | | | | | | | |
| Change Of Use/Owner | | | | | | | | | |
| Total Change Of Use/Owner: | | | | | 1 | Est. Cost: | \$0.00 | Fees: | \$10.00 |
| Total Use Permit: | | | | | 1 | Est. Cost: | \$0.00 | Fees: | \$10.00 |
| Zoning Permit | | | | | | | | | |
| Addition | | | | | | | | | |
| 260021 | 2/20/2026 | ALLEN, MICHAEL E | 460 OLD HERSHEY RD | ADDITION | \$148,584.00 | \$1,003.00 | | | |
| Total Addition: | | | | | 1 | Est. Cost: | \$148,584.00 | Fees: | \$1,003.00 |
| Demolition | | | | | | | | | |
| 260020 | 2/11/2026 | FERRARELLI, GIUSEPPE & VITA | 50 VETERANS DR | Demolition | \$144,688.00 | \$100.00 | | | |
| Total Demolition: | | | | | 1 | Est. Cost: | \$144,688.00 | Fees: | \$100.00 |
| Finish Basement | | | | | | | | | |
| 260007 | 2/2/2026 | LAGER, CRAIG T | 25 WINDEMERE CT | Finished Basement | \$26,722.00 | \$218.00 | | | |
| Total Finish Basement: | | | | | 1 | Est. Cost: | \$26,722.00 | Fees: | \$218.00 |
| Pole Building | | | | | | | | | |
| 260013 | 2/2/2026 | WAGNER, RICHARD J II & BEISTLI... | 2198 MOUNT GRETNA RD | Pole Barn | \$50,650.00 | \$415.00 | | | |
| Total Pole Building: | | | | | 1 | Est. Cost: | \$50,650.00 | Fees: | \$415.00 |
| Pool | | | | | | | | | |
| 260016 | 2/20/2026 | HYNICK, CASEY G | 310 HEREFORD RD | Pool | \$0.00 | \$679.00 | | | |
| Total Pool: | | | | | 1 | Est. Cost: | \$0.00 | Fees: | \$679.00 |
| SFD | | | | | | | | | |
| 260014 | 2/2/2026 | NVR, INC / Ryan Homes | 1217 East College Avenue | SFD | \$285,000.00 | \$1,769.00 | | | |
| 260008 | 2/2/2026 | NVR, INC / Ryan Homes | 1205 East College Avenue | SFD | \$338,000.00 | \$2,137.00 | | | |
| 260009 | 2/2/2026 | NVR, INC / Ryan Homes | 82 Sarah Drive | SFD | \$253,000.00 | \$1,627.00 | | | |
| 260010 | 2/2/2026 | NVR, INC / Ryan Homes | 119 Gianna Drive | SFD | \$253,000.00 | \$1,627.00 | | | |
| 260011 | 2/2/2026 | NVR, INC / Ryan Homes | 943 Sheaffer Road | SFD | \$229,000.00 | \$1,483.00 | | | |
| 260019 | 2/11/2026 | NVR, INC / Ryan Homes | 1227 East College Avenue | SFD | \$338,000.00 | \$2,137.00 | | | |
| 260023 | 2/20/2026 | NVR, INC / Ryan Homes | 78 SARAH DR | SFD | \$254,000.00 | \$1,633.00 | | | |
| 260024 | 2/20/2026 | NVR, INC / Ryan Homes | 125 Gianna Drive | SFD | \$233,000.00 | \$1,507.00 | | | |
| 260027 | 2/20/2026 | NVR, INC / Ryan Homes | 957 Sheaffer Road | SFD New Construction | \$229,000.00 | \$1,483.00 | | | |
| 260026 | 2/20/2026 | NVR, INC / Ryan Homes | 134 Gianna Drive | SFD new construction | \$207,000.00 | \$1,351.00 | | | |
| 260029 | 2/20/2026 | NVR, INC / Ryan Homes | 137 Gianna Drive | SFD New Construction | \$253,000.00 | \$1,627.00 | | | |
| Total SFD: | | | | | 11 | Est. Cost: | \$2,872,000.00 | Fees: | \$18,381.00 |
| Shed | | | | | | | | | |
| 260022 | 2/5/2026 | Peterson, Shawn | 81 TOWER DR | Shed | \$2,833.38 | \$50.00 | | | |
| 260028 | 2/11/2026 | Beck, Joseph & Bridget | 57 BROOKFIELD DR | Shed | \$10,579.00 | \$106.00 | | | |
| 260025 | 2/12/2026 | JAMES W COOPER REVOCABLE T... | 1132 RIDGE RD | Shed | \$11,574.00 | \$106.00 | | | |
| Total Shed: | | | | | 3 | Est. Cost: | \$24,986.38 | Fees: | \$262.00 |

| Permit No. | Issued Date | Owner | Project Addr. | Description | Est. Cost | Fee | | |
|----------------------|-------------|-------|----------------------|-----------------------------|-----------------------|----------------------------------|-----------------------------------|--------------------------|
| Zoning Permit | | | | | | | | |
| Townhouse | | | | | | | | |
| 260017 | 2/11/2026 | GRH-1 | 109 Brookfield Drive | TOWNHOUSE | \$225,000.00 | \$1,459.00 | | |
| 260018 | 2/11/2026 | GRH-1 | 107 Brookfield Drive | TOWNHOUSE | \$225,000.00 | \$1,459.00 | | |
| | | | | Total Townhouse: | 2 | Est. Cost: \$450,000.00 | Fees: \$2,918.00 | |
| | | | | Total Zoning Permit: | 21 | Est. Cost: \$3,717,630.38 | Fees: \$23,976.00 | |
| | | | | | Total Permits: | 75 | Est. Cost: \$15,487,592.38 | Fees: \$27,076.00 |

Northwest Regional Lancaster County Police Commission
8855 Elizabethtown Road
Elizabethtown, PA 17022

Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on January 27, 2026

1. Kevin Baker called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Kevin Baker led the pledge of allegiance.

Roll Call: Present – Rick Gibble, John Rudy, Debra Dupler, Bill Weik and Kevin Baker were in attendance. Also in attendance – Chief Michael Bryant, J. Marc Hershey, Lisa Heilner.

2. Organize for Year 2026:

A motion was made by John Rudy, seconded by Bill Weik to appoint Kevin Baker as Chair. All members present voted in favor of the motion.

A motion was made by Debra Dupler, seconded by Rick Gibble to appoint John Rudy as Vice Chair. All members present voted in favor of the motion.

A motion was made by Debra Dupler, seconded by Bill Weik to appoint J. Marc Hershey as Secretary/Treasurer and Lisa Heilner as Assistant Secretary/Treasurer. All members present voted in favor of the motion.

A motion to appoint Northwest Bank and PLGIT as Financial Institutions was made by Debra Dupler, seconded by John Rudy. All members present voted in favor of the motion.

A motion to appoint Morgan, Hallgren, Crosswell & Kane and Eckert Seamans (Labor) as solicitors was made by Debra Dupler and seconded by Bill Weik. All members present voted in favor of the motion.

3. Public Comment: None

4. Consent Calendar:

- a. Approval and ratification of the minutes of the December 23, 2025 meeting.
- b. Accept and ratify the Treasurer's Report for the period of December 1 to December 31, 2025, subject to audit.
- c. Approve payment of all bills via Bill List #31 through #34 in the amount of \$119,703.31; ratify payment of all payrolls for the period of December 2025 in the amount of \$240,585.35, which represents two (2) pay periods.
- d. Raymond James Pension Account summary from December 1 to December 31, 2025.
- e. Resolution 1 of 2026 regarding Uniformed Pension Plan.
- f. White, Rudy LLC – letter of engagement for 2025 Review.

A motion was made by Debra Dupler, seconded by John Rudy to approve items a. through f. of the Consent Calendar as presented. All members present voted in favor of the motion.

5. Old Business: None

6. New Business:

Chief Bryant presented a quote from Triangle Communications for the purchase of new radios for the Department. The new radios would be compliant with both the existing county radio system and the new proposed upgrade known as Phase 2, originally set to go live on January 1, 2027. The live date for Phase 2 is unknown at this point. Five new radios were already purchased. Funds have been set aside for this purchase in the capital reserve account. After some discussion, a motion was made by Debra Dupler, seconded by John Rudy to approve the purchase of radios for the Department in the amount of \$120,910.88. All members present voted in favor of the motion.

7. Advisements:

- a. Detective Frank Ember retired on January 5, 2026 after almost 31 years of service to the Department.
- b. Officer Gavin Kline retired on January 16, 2026 after 12 years of service to the Department.
- c. Officer Chris Good attended a two-day Drug Interdiction and Advanced Traffic Stop training at the NE Counter Drug Training Center at Fort Indiantown Gap.

- d. Officer Pat Giberson attended a one-day PSP Human Trafficking training class.
- e. Officer Harry Cleland attended a one-day Glock Armorer Re-certification course.
- f. Officer Carl Bergmark assisted Elizabethtown Borough Police with Drone support for the ICE-Out protest on the square.

8. Correspondence:

- a. Calls for Service – December 2025
- b. Police Activity Report –December 2025
- c. Overtime Report –December 2025
- d. Police Cruiser Mileage Chart –December 2025

9. Other Business: None

An executive session to discuss personnel issues was held immediately following the meeting to discuss personnel issues. Any official action taken will take place at a public meeting.

A motion was made by Rick Gible, seconded by John Rudy to adjourn the meeting at 7:20 p.m. All members voted in favor of the motion.

Respectfully submitted,



Lisa S. Heilner
Assistant Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission

EAWA WORK SESSION MEETING MINUTES
February 4, 2026 - 6:30 PM

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Chuck Brewer, Rick Erb and Rob Reale, Jr. Also present were Austin Calaman, Authority Manager; Jason Bock, Operations Manager; Michael Krieger, Engineer; Jeffrey Shank, Solicitor and Donna Bissinger, Admin Assistant. Not present: Rick Erb and Rich Sheidy, Board Members; Michele Powl, Business Manager. Members of the Public: Jill Gebhart and Jeremy Zimmerman.
2. **PUBLIC COMMENT:** Jeremy Zimmerman from Cornwall United Development updated the board about a possible distribution center being located near the quarry with his environmental concerns.
3. **REPORTS:**
 - i. **Manager's Report:** Buckingham water tower will be offline at the beginning of March to be refurbished and painted. A Vac Truck was demonstrated to the operations department. The authority manager will review additional Vac Truck quotes and present his recommendations to the board at the March meeting.
 - ii. **Operations Manager's Report:** Bock presented the Board with his monthly report. He noted a main break on Cedar Street and that the wells are still low.
 - iii. **Engineer's Report:** Poplar St Project has been closed out and the timeline for the High St Project needs to be decided. Water Treatment Plant Project is on hold. The allocation permit to DEP and the minor permit amendment for the Coagulant Testing Proposal have been submitted. The mixers for Westridge and Groff Avenue water tanks have been permitted. Wells 6 & 7 permits have been submitted to design a nitrate filtration system to meet a larger use capacity.
Water Distribution Hydraulic Modeling System bugs have been worked out. The model will change as the EAWA system changes. First and biggest challenge for the Distribution Model will be community growth and water capacity.
4. **UNFINISHED BUSINESS:**
 - i. **Discussion of well 6/7 design and improvements:** GHD has been working on several items related to the design of Well 6/7. One of them was the sizing of the nitrate system for future capacity. GHD will be presenting the cost difference between the direct replacement to the current system and the upgraded capacity option to produce 500 gpm.

Action: "That the Board directs GHD to include/exclude the upsized nitrate system for the design of well 6/7."

Motion: K Murphy

Second: R Reale, Jr.

APPROVED

5. NEW BUSINESS:

- i. **Discussion and Presentation of EAWA Distribution System:** All members of the Board were shown how the distribution of water and water pressure are monitored in the plant daily in real time. Bock answered the Boards questions and explained what current and future needs are to continue functioning efficiently.
6. **BOARD MEMBER'S REMARKS:** Murphy suggested that public comments should be limited to 5 minutes. Treese announced that there will be an executive session at the Monday Board Meeting.
7. **EXECUTIVE SESSION:** None
8. **ADJOURN: 9:13 PM**

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy

Second: J McCloud

Approved

Respectfully submitted,

A Calaman, Authority Manager

Approved at 3/9/2026 Meeting

EAWA BOARD MEETING MINUTES
February 9, 2026 - 6:30 PM

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rob Reale Jr, Rick Erb (virtually) and Chuck Brewer (virtually). Also present were: Austin Calaman, Authority Manager; Jeffrey Shank, Solicitor; Michele Powl, Business Manager; and Jill Gebhart, Admin Assistant. Not present: Jason Bock, Operations Manager; Michael Krieger, Engineer; Rich Sheidy, Board Member; Donna Bissinger, Admin Assistant. Members of the Public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: Dr Treese noted that we received feedback about the 2026 rate increase published. Customer was not opposed to cost increases due to materials, upgrades, and salaries. As a borough resident he was strongly opposed to any rate increase to provide extra supply capacity for township developments. He felt the cost of extra capacity should be to the townships that need the increased supply.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 1/7/2026 and Board Meeting Minutes of 1/12/2026, as presented."

Motion: R Reale Jr **Second:** K Murphy **Approved**

5. REPORTS:

a. Manager's Report:

i. PENNVEST Payment Request Application #10:

Action: "The Board approves submission of the Payment Request #10 to PENNVEST in the amount of \$ \$734,922.57, which reimburses EAWA expenses for engineering, legal, and Phase 1/2 construction expenses for the Cast Iron Main Replacement Project."

Motion: K Murphy **Second:** J McCloud **Approved**

ii. Discussion of Self Directive Retirement Options for EAWA Employees: Michele and I met with CBIZ and Conrad Siegel to discuss pricing, logistics, etc... Attached is the costs associated with move from Conrad Siegel. One of the items they mentioned was to review, amend and restate the plan documents which haven't been done in a long time. This is something that would need done regardless of whether a switch to a self-directive retirement option or not, since the plans documents haven't been updated in quite some time.

Action: "The Board approves the fee schedule from Conrad Siegel and directs staff to work with Conrad Siegel on a DRAFT amendment and restatement."

Motion: K Murphy **Second:** R Reale Jr **Approved**

iii. **Reduction of Letter of Credit for Stoneybrook Phase 4A**

Action: "That the Board accepts GHD's recommendation for a reduction of the letter of credit for Stoneybrook Phase 4A."

Motion: K Murphy **Second:** R Reale Jr **Approved**

- iv. **Discussion on the conversion to natural gas for the 211 W Hummelstown plant/office:** Had a discussion with UGI and they have enough capacity to service our needs now (heat). If we added the generator, we would need to participate in system upgrades, but those costs are not known at this time. We would need to contract or coordinate with a contractor for the location of the service to come into the building as well as internal piping. Another option is to include this in the 3rd Skid Project should that proceed forward. We did secure a rough estimate from Frey Lutz of \$75,000 to replace unit 4, redo the duct work (upsized), reconfigure the exhaust/intake and run the gas lines from UGI's meter. I budgeted \$60,000 without factoring in the gas line work since we were planning on electric.

Action: "That the Board directs staff to work with UGI on the natural gas extension to service our current needs as well as work with our contractor and/or engineer to finalize proposals and cost."

Motion: K Murphy **Second:** J McCloud **Approved**

b. **Operations Manager's Report:** provided at work session meeting.

c. **Engineer's Report:** provided at work session meeting.

d. **Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (01/26/26) distributed with package (\$213,605.26 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (01/26/26) distributed with package (\$42,382.39 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of JANUARY YTD, distributed with package. Balance: \$1,111,558.09, Expenditures: \$421,120.61 & Income: \$884,100.06.
- iv. Statement of *Capital* Revenues & Expenditures for period of JANUARY YTD, distributed with package. Balance: \$9,468,598.27, Expenditures: \$42,576.54 & Income: \$1,469,942.32.

Action: "That the Board accepts the JANUARY Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J McCloud **Second:** R Reale Jr **Approved**

6. **UNFINISHED BUSINESS:** None

7. **NEW BUSINESS:** None

8. **BILLS PAYABLE:** Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$78,426.26 (02/09/26) and Unpaid *Capital* Fund Bills Detail totaling \$22,905.43."

Motion: K Murphy **Second:** R Reale Jr **Approved**

9. **BOARD MEMBER'S REMARKS:** When obtaining another natural gas conversion quote, Reale Jr asked that the contractor size up their own job plan to submit a quote. Calaman confirmed that is what is intended for another quote. Murphy expressed concern that our technicians stay safe while working on the water main break on N Market St.

10. **EXECUTIVE SESSION:** Treese called for an Executive Session.

11. **ADJOURN: 6.59 PM**

Action: "That the Board adjourns the regular meeting."

Motion: J McCloud **Second:** K Murphy **Approved**

Respectfully submitted,

A Calaman, Authority Manager

Approved at 2/9/2026 Meeting



Elizabethtown Regional Sewer Authority Minutes January 13, 2025

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Dave Sweigert, Ken Shaffer, Roger Snyder, Rick Erb, Nick Viscome and Michael Tyler. Also present were ERSA Manager Steve Rettew, Engineer Abraham King, solicitor Jeff Shank and Bookkeeper Michele Range.

Public Attendance: none.

General Business:

1. The Nomination and election of officers started with Sweigart requesting a nomination for Chairman.
 - a. Snyder nominated and it was seconded by Erb to nominate Dave Sweigart as Chairman. **Motion** carried.
 - b. Erb nominated and it was seconded by Viscome to nominate Roger Snyder as Vice-Chairman. **Motion** carried.
 - c. After the introduction of Michael Tyler as a new board member by Sweigart, Viscome nominated Tyler as Assistant Secretary. **Motion** carried by all.
 - d. Snyder nominated Nick Viscome as Secretary. **Motion** carried by all.
 - e. Erb nominated Ken Shaffer as Treasurer. **Motion** carried by all.
 - f. Snyder nominated Rick Erb as Assistant Treasurer. **Motion** carried by all.
 - g. Sweigart asked that all in favor of Steve Rettew continuing as Manager was made unanimous by all.
 - h. Sweigart asks for the nomination of Nikolaus & Hohenadel to remain the Authority's solicitor. **Motion** by Erb and carried by all with Roger Snyder abstaining due to a family legal relationship.
 - i. Sweigart asks for the nomination of Rettew Associates to remain the Authority's engineer. **Motion** by Erb and carried by all.
 - j. Sweigart asks for Fulton Bank to remain the Authority's depository. **Motion** by Snyder and carried by all.
2. It was **motioned** by Snyder and seconded by Viscome to approve the minutes of the December 9, 2025, meeting. Motion carried.
3. No public comments.

Chairman Sweigart instructed the board to ask any questions during each item's explanation on agenda items A through G. Once discussion on all items is completed a single motion to adopt items A through G will be requested.

4. A. King discussed bids were opened for Turnpike No. 2 on December 16th. The initial low bidder for the general contract withdrew their bid due to a clerical error. King recommended awarding the General Construction Contract 1 to Barasso Excavating, Inc of Oley, PA.
 - B. King also recommended awarding the Electrical Construction Contract 2 to PSI Pumping Solutions.
 - C. King discussed Rettew's work during actual construction under agreement with Landmark Homes regarding the Trunk A Interceptor expansion, who will build the improvement. Costs under this amendment are to be paid via escrow funded by Landmark Homes so as not to impact the Authority's operating funds.
 - D. King and Rettew discussed D & G together. The installation of two additional air release valves and associated structures on the Miller Road force main to address ongoing hydraulic issues. Also discussed was a quote from SA Way to install the precast structures over the main, the ARV units themselves are to be purchased separately by the Authority, from LB Water, and installed by staff after the structures are in place.
 - E. King and Rettew discussed E & F together. The two existing unused meter pits in Rheems, Bradfield and the former Mount Joy Township Authority, are causing maintenance issues due to grease buildup in the narrowed flumes. It is recommended to remove both pits and restore that area to grass. SA Way submitted a quote in the amount of \$22,989.73 for both pit removals.
- It was **motioned** by Snyder and seconded by Viscome to adopt Items A through G as presented. Motion carried.

Reports:

A. Engineer

King discussed the engineer report and highlighted the following:

- a. King reported that design for the Cameron, Colebrook and Nolt Road pump station upgrades is at 90% stage and a detailed updated opinion of probable cost has been prepared. The total project cost is now just under \$3 million, driven by about 30% higher equipment costs, tariffs, market conditions, additional/replacement electrical gear (ATS units), and replacement of aging private utility poles with PPL owned poles. All three stations are being designed as suction lift stations for long-term reliability and reduced maintenance, with common pump components to match existing/proposed stations for parts standardization. The plan is to proceed to bid in March, with construction extending into 2027. The 2026 budget should be adequate but extra funding will be needed in 2027. A Small Water and Sewer grant application (about \$1.5 million) has been submitted, awards are expected soon and could offset a portion of the higher costs.
- b. A new industrial pretreatment fee structure has been adopted; notification letters to the three existing industrial users will go out this week with new fees starting on the first quarter bill in April. A survey will be mailed to all commercial users to

identify additional industrial users and to create the required EPA pretreatment program record. Additional industrial users are expected and will be brought into the program through an application process.

B. Treasurer

Shaffer discussed the financial reports. Key points discussed

- a. Total 2025 revenues were about \$4.36 million, roughly 1% over budget.
- b. Administrative expenses came in under budget. Wastewater collection and treatment expenses were over budget by about 113.5% of budget. Combined, total expenses ended the year at about \$80,000 over budget.
- c. Year-end cash balance position is mainly due to timing of capital project spending and higher than expected tapping fees collected at beginning of 2025.
- d. Summary reports will be marked “draft” because final year-end numbers will be confirmed during the April audit by White Rudy. Shaffer noted the Authority uses accrual-basis accounting so many year-end accrual adjustments are still expected. Michele will load the 2026 budget into QuickBooks so that January 2026 results can be processed and reported in February.

It was **motioned** by Snyder and seconded by Viscome to approve the Treasurer’s report. Motion carried.

It was **motioned** by Snyder and seconded by Erb to approve the bills payable in the amount of \$281,763.29. Motion carried.

It was motioned by Snyder and seconded by Erb to adjourn the general session at 7:11pm. Motion carried.

Executive session was held for Shank to provide status update regarding CDM.



Elizabethtown Regional Sewer Authority Minutes February 10, 2026

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Dave Sweigert, Ken Shaffer, Roger Snyder, Rick Erb (by phone), Nick Viscome and Michael Tyler. Also present were ERSA Manager Steve Rettew, Engineer Abraham King, solicitor Jeff Shank and Bookkeeper Michele Range.

Public Attendance: none.

General Business:

1. It was **motioned** by Snyder and seconded by Viscome to close the general meeting to hold the Executive Session prior to general business at 6:31pm.
2. The general meeting resumed at 7:16pm.
3. It was **motioned** by Snyder and seconded by Viscome to approve the minutes of the January 13, 2026, meeting. Motion carried.

Chairman Sweigart instructed the board to ask any questions during each item's explanation on agenda items A through I. Once discussion on all items is completed a single motion to adopt items A through I will be requested.

4. A. King explained that this was Rettew's construction phase addendum for the improvement project. This addendum covers bidding services, construction administration and provides construction observation/inspection and operational/start-up support. This amendment carries Rettew's role from design through bidding, construction and start-up for all three stations Cameron, Colebrook and Nolt Rd.
B. King discussed the construction agreement for the Turnpike Rd project noting that bids had been received and the general contract was awarded to Barrasso Excavation and the electrical contract was awarded to PSI in the prior month. A pre-construction meeting will take place next week and move the project into the construction phase. The Turnpike work will proceed under the previously accepted bid amounts as part of the long-term capital improvements.
C. King discussed the COSTARs proposals for Cameron St. in the amount of \$440,225.00, Colebrook Rd in the amount of \$210,000.00 and Nolt Rd in the amount of \$384,200.00. The proposals are to purchase the Gorman-Rupp packed pump station equipment directly through Envirep instead of through the construction contractor. It was explained that

buying the three station packages up front would cut months off lead time and allow contractors to start and finish construction sooner. It would also avoid the contractor markup on roughly \$1 million of equipment, plus an additional manufacturer/rep discount for direct early purchase.

D. Rettew explained that the Borough completed a state-assisted SCADA upgrade at the wastewater treatment plant with a total project cost of \$618,102 and ERSA's proportional share is \$296,256.72. King noted the Borough received grant funding and shared that benefit with ERSA reducing the net impact. King/Rettew reviewed the cost breakdown and found it reasonable and in line with expectations for a full SCADA upgrade.

E. Rettew reported that Stoneybrook 4A developers requested a reduction of their letter of credit down to the standard 15% maintenance amount. After review of inspection reports, test results and manuals it was confirmed the installed improvements match authority requirements. Since televising of the lines and record drawings were not yet completed it is the recommendation for a partial reduction until those items are completed, which would leave the letter of credit at \$58,077.50.

F. Rettew explained that the previous resolution on authorized signatories approved in January was written to apply only to fiscal year 2025. To correct this the board would need to re-approve the authorization wording to remain in effect as long as the listed individuals hold their positions.

5. It was **motioned** by Snyder and seconded by Viscome to adopt Items A through I as presented. Motion carried.

Reports:

A. Engineer

King along with Jeff Shank discussed the Metered Waste Surcharge Policy. It was explained that ERSA's metered waste surcharge policy, in place since 2012, had not been actively enforced; no commercial customers were being surcharged as well as EDU purchase records were incomplete. They outlined a corrective approach:

1. Use historical records (and, if missing, 2012 flow data) to establish each customer's baseline EDU allocation.
2. Compare current flows (2025) to that baseline to identify over-users.
3. Under the policy, any customer exceeding its allocation two consecutive quarters out of four must purchase additional EDUs and pay additional surcharge of \$50/1,000 gallons

B. Treasurer

Shaffer discussed the financial reports.

It was noted that January revenues were about \$88,000 below budget (mainly due to two large billing adjustments and no accrued investment income listed), but expenses were \$48,000 under budget, leaving net income about \$39,000 below plan. Beginning cash was roughly \$9.7 million, with the 2026 budget (including \$5.2 million in capital work) projecting around \$5.1 million in cash at year-end, consistent with the long-term capital and rate plan.

It was **motioned** by Snyder and seconded by Viscome to approve the Treasurer's report. Motion carried.

It was **motioned** by Snyder and seconded by Viscome to approve the bills payable in the amount of \$461,890.91. Motion carried.

It was **motioned** by Snyder and seconded by Shaffer to adjourn the general session at 7:51pm. Motion carried.

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY**

January 28, 2026

A public meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, January 28, 2026, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Debra Dupler.

Roll Call: Debra Dupler, Kenton Sweigart, Jeffrey McCloud, John Yoder, Carrie Chapman and Jeffrey Hudson were present. Dave Jones, Saxton & Stump, was also present. MESA staff present: Wade Amick, Marc Hershey, Becky Houser. Public attendees: Dale Ressler and Kathryn Silcox, Saxton & Stump.

Nominations and Election of Board Officers for Calendar Year 2026-2027:

- Deb Dupler was elected Board Chairperson by a unanimous vote following nomination by Jeffrey McCloud, seconded by Jeffrey Hudson.
- John Yoder was elected Board Vice Chairperson by a unanimous a vote following nomination by Carrie Chapman, seconded by Jeffrey Hudson.
- Kenton Sweigart was elected Board Treasurer by a unanimous vote following nomination by John Yoder, seconded by Jeffrey Hudson.
- Jeffrey Hudson was elected Board Assistant Treasurer by a unanimous vote following nomination by John Yoder, seconded by Jeffrey McCloud.
- Jeffrey McCloud was elected Board Secretary by a unanimous vote following nomination by John Yoder, seconded by Kenton Sweigart.
- Carrie Chapman was elected Board Assistant Secretary by a unanimous vote following nomination by Jeffrey McCloud, seconded by John Yoder.

Ms. Dupler opened the meeting for public comment. None were heard.

On a motion made by Jeffrey Hudson, seconded by Kenton Sweigart, The Board unanimously approved MESA Management staff and Consultant Appointments items A thru N. Deb Dupler abstained from item I:

- a. Wade Amick – Authority Manager & Assistant Open Records Officer
- b. J. Marc Hershey – Assistant Authority Manager and Open Records Officer
- c. Becky Houser – Human Resources Manager & Recording Secretary
- d. Dr. Brendan A. Mulcahy – Medical Director
- e. Saxton & Stump – Solicitor
- f. Page, Wolfberg & Wirth LLC - Solicitor
- g. White, Rudy LLC – Auditor
- h. PR Works – Public Relations
- i. Harbor Engineering – Engineers
- j. Digitech Computer LLC – Insurance Billing
- k. Diversified Technology – Parcel Billing

- l. Ephrata National Bank – Depository of Funds
- m. Fulton Bank – Depository of Funds
- n. PLGIT – Depository of Funds

On a motion made by Mr. Sweigart, and seconded by Mr. Hudson the Board unanimously approved to appoint Board Member John Yoder as MESA Representative to the NWEMS Foundation Board.

The Board unanimously approved items A thru E on the consent calendar on a motion made by Mr. McCloud, seconded by Mr. Yoder.

- a. Approval and ratification of the minutes of the December 17, 2025 meeting.
- b. Accept and ratify the financial reports for the period of December 2025, subject to audit.
- c. Approve and ratify the payment of all bills & payroll via Bill List 2026-01 in the amount of \$436,170.57 (Operating) and \$8,214.66 (Capital).
- d. Public Relations Report.
- e. Call Reports.

Authority Manager Wade Amick provided a verbal report to the Board. Mr. Amick noted the following items:

1. Education is active with 4 classes in session. The 3 classes led and instructed by MESA staff are the AEMT hybrid, EMT hybrid and the High School EMT in-person course; in addition, 1 EMS Instructor Course is being led and instructed by Penn Medicine Lancaster General Health (LGH).
2. The new hybrid Advanced Emergency Medical Technician (AEMT) course began with a total of 12 students enrolled, with 4 being MESA employees, while the current AEMT course is going well and on track to graduate 8 students. The new hybrid Emergency Medical Technical (EMT) class has started with 5 students enrolled; and the High School partnership EMT course has begun with 10 students enrolled, consisting of 9 from Elizabethtown School District, and 1 from Mount Calvary Christian School. No students from Donegal School District are participating this year due to low interest and enrollment in the program.
3. MESA is co-hosting the EMS Instructor course in partnership with LGH. A total of 10 students enrolled with 4 being MESA employees.
4. MESA is collaborating with Elizabethtown College to launch an in-person EMT class scheduled to begin the Fall 2026 semester.
5. All current MESA positions are fully staffed, ensuring MESA's operational readiness.
6. The Marietta call box has been successfully changed, making MESA the primary responder for all calls. Work continues with the adjacent East Donegal Township call box to complete a similar alignment.
7. A medication warmer has been implemented for the Norlanco ambulance, to ensure that proper medication storage temperatures are maintained while the truck is housed outside.
8. Wade delivered a presentation to the Masonic Village Shriners' January breakfast meeting. After the presentation, members spoke of their positive support for MESA services. Some members spoke of personal experiences for themselves or others, praising how MESA's exceptional care and compassion were provided and received through service.

The Board was provided copies of the Assistant Authority Manager report prepared by Marc Hershey. The report noted the following:

1. The lobby and office renovations of the Elizabethtown Station have been delayed with hope of construction beginning late February or early March.
2. The transition to move to Insurance Billing vendor DIGITECH occurred on January 1st. The transition is going well with January trip billing already underway. An extension with Cornerstone to continue managing prior claims for an additional 90 days (through June 30th) has been negotiated at no additional cost.
3. The new Tahoe, used as the supervisor vehicle, is scheduled to go to B. Moyer in Palmyra for upfitting (installation of lights, equipment, radios) at the beginning of February with the anticipation to use in service in early March.
4. An employee lunch of Luongo Barbecue will be provided to crews on February 3 and 4 to celebrate the 2nd anniversary of MESA, and to show our appreciation of the hard work and dedication crews demonstrate daily.
5. A review of the 2025 call reports showed that other agencies only covered MESA 59 times, while MESA supported neighboring agencies 656 times from January 1st through December 31st, 2025 demonstrating MESA's dedicated commitment to the community.
6. Reminder to all Board Members to submit their 2025 Statement of Financial Interest form by March 1st.
7. Board members were asked their preference to receive meeting documents electronically or in printed form. All preferred electronically except for Mr. Sweigart and Mr. Hudson who preferred paper.

Authority Solicitor, Dave Jones, Saxton & Stump provided that no response has been received from neighboring municipalities regarding the letter mailed.

No Penn Medicine Report provided.

Old Business:

2025 Parcel Billing: The 2025 parcel billing is closing. The total received is \$1,508,129, which is about 94.4% of the Diversified Parcel billings for 2025. As a comparison, MESA collected \$1,490,850 as of January 31, 2025. Including Masonic Village, \$1,757,014 has been collected, vs. the budget amount of \$1,741,165 which is about 101% of budget. Of the outstanding \$224,383 balance, 43% is from the 2024 bills and 57% is for 2025; representing 1168 accounts / parcels. In addition, \$3,553 has been paid on properties that have received a Lien.

2026 Parcel Billing: The 2026 parcel bills will be mailed this week, with April 10th as the due date. All parcel ownership information was updated based on the information available as of January 2nd. New residential parcels are continually added as occupancy permits are issued by the municipalities with both Mount Joy and West Donegal Townships most impacted. The 2026 mailer was revised showing MESA Elizabethtown address as the return address, and the printed notation of "Bill Enclosed" on the front of the envelope avoiding any confusion of contents.

2025 FTE Billing: Businesses with more than 3 employees and \$150,000 or more in payroll, were mailed a self-reporting letter and form on April 8th, with an original due date of June 15, 2025. To date, \$90,995 has been collected, which is about (98%), while \$93,000 was budgeted for 2025.

2026 FTE Billing: FTE billing information will be compiled late February or early March after the Lancaster County Tax Collection Bureau collects all the final 2025 employer reports.

Building Project (Cloverleaf): Two meetings with the NWEMS Foundation Board were held on December 18th and January 20th, to review the project and discuss Foundation involvement. Initial planning indicates the building width to accommodate a maximum of 3 vehicle bays. Action item being proposed to approve payment of a sewer escrow deposit. March 23rd Mount Joy Township Planning Commission meeting will include a discussion with Hawthorne on keeping the 3 bays out of the PPL easement along with briefing county planning the zoning board.

Action item: On a motion made by Mr. Yoder, seconded by Mr. Hudson, the Board unanimously approved to move forward with the \$2,000 sewer escrow deposit when requested.

New Business:

On a motion made by Mr. Yoder, seconded by Mr. McCloud, the Board unanimously approved listing the 2000 GMC Truck and snowplow as package for sale on Municibid for a value of \$3,000-\$4,000.

Board Comments:

Authority Solicitor Dave Jones, Saxton & Stump, introduced colleague Kathryn "Kathy" Silcox noting Kathy is senior counsel in the Saxton & Stump Municipal and Real Estate groups. Dave spoke on Kathy's experience as elected magisterial district judge for both Hampden and Silver Spring Townships, presiding over criminal, civil, traffic and summary matters.

An executive session was held with Authority Solicitor, Dave Jones, after the meeting to discuss a legal matter.

Deb Dupler welcomed new Board members John Yoder, West Donegal and Carrie Chapman, Conoy Township to the Board.

The Board is scheduled to meet on Wednesday, February 25, 2026 beginning at 6:00P.M.

A motion was made by Mr. Yoder, seconded by Mr. McCloud to adjourn the meeting at 6:59 P.M. All members present voted in favor of the motion.

Respectfully Submitted,

Becky Houser
Recording Secretary

Municipal Emergency Services Authority (MESA)
Agency Incident Report
Dispatched Call Total by Class
February 2026

| Municipality | Class 1 | Class 2 | Class 3 | Other | Total |
|--|----------------|----------------|----------------|--------------|--------------|
| Columbia Borough | 12 | 2 | 4 | 0 | 18 |
| Conoy Township | 14 | 2 | 11 | 0 | 27 |
| Dauphin County - Conewago Township | 0 | 1 | 0 | 0 | 1 |
| Dauphin County - Londonderry Township | 1 | 0 | 1 | 0 | 2 |
| Dauphin County - Other | 1 | 0 | 1 | 0 | 2 |
| East Donegal Township | 33 | 16 | 22 | 3 | 74 |
| East Hempfield Township | 0 | 0 | 1 | 0 | 1 |
| Elizabethtown Borough | 65 | 13 | 39 | 24 | 141 |
| Lebanon County | 1 | 1 | 0 | 0 | 2 |
| Manor Township | 1 | 0 | 0 | 0 | 1 |
| Marietta Borough | 8 | 2 | 11 | 0 | 21 |
| Mount Joy Borough | 25 | 1 | 7 | 0 | 33 |
| Mount Joy Township | 43 | 9 | 32 | 2 | 86 |
| Rapho Township | 10 | 0 | 1 | 0 | 11 |
| West Donegal Township | 69 | 15 | 43 | 0 | 127 |
| West Hempfield Township | 3 | 0 | 1 | 0 | 4 |
| York County | 5 | 0 | 4 | 0 | 9 |
| Total Dispatches | 291 | 62 | 178 | 29 | 560 |

Dauphin County - other: Middletown Borough, Royalton Borough

**Municipal Emergency Services Authority (MESA)
Agency Incident Breakout
February 2026**

Incident Type

| | |
|--------------------------|-----|
| Medical | 512 |
| Public Service | 13 |
| Cardiac Arrest (class 1) | 7 |
| Vehicle Accident | 17 |
| Fire call | 8 |
| Gas leak | 0 |
| EMS activity | 4 |
| Routine Transport | 24 |

| <u>Mutual Aid</u> | <u>Covered</u> | <u>Assisted</u> |
|----------------------------------|-----------------------|------------------------|
| Dauphin Medic 4 | 0 | 0 |
| Dauphin Medic 7-3 (SCEMS) | 0 | 0 |
| Lancaster EMS (06) | 0 | 0 |
| Lebanon County | 2 | 0 |
| Penn State Life Lion EMS (77/41) | 23 | 3 |

Receiving Facility

Disposition

| | | | |
|-------------------------------------|-----|---|-----|
| Penn Medicine Lancaster General | 200 | Cancelled | 14 |
| Penn Medicine Womens and Babies | 1 | DOA | 2 |
| Penn State – Hershey | 91 | No patient found | 24 |
| Penn State – Lancaster | 88 | Non-Treat/Transport | 20 |
| UPMC - Community Osteopathic | 1 | Recalled | 28 |
| UPMC – Lititz | 2 | Standby (fire, sporting/ special event) | 0 |
| UPMC – Harrisburg | 2 | Transported | 407 |
| Wellspan Community Ephrata Hospital | 1 | Treat/no transport | 16 |
| Wellspan York | 1 | | |
| Lebanon VA | 1 | | |

Municipal Emergency Services Authority (MESA)
Agency Incident Report
Dispatched Call Totals by Class
January 1 – February 28, 2026

| Municipality | Class 1 | Class 2 | Class 3 | Other | Total |
|--|----------------|----------------|----------------|--------------|--------------|
| Columbia Borough | 24 | 2 | 9 | 0 | 35 |
| Conoy Township | 31 | 8 | 23 | 0 | 62 |
| Dauphin County - Conewago Township | 1 | 1 | 0 | 0 | 2 |
| Dauphin County - Londonderry Township | 2 | 0 | 3 | 0 | 5 |
| Dauphin County - Other | 2 | 0 | 2 | 0 | 4 |
| East Donegal Township | 67 | 28 | 69 | 3 | 167 |
| East Hempfield Township | 0 | 0 | 1 | 0 | 1 |
| Elizabethtown Borough | 128 | 27 | 92 | 27 | 274 |
| Lebanon County | 2 | 1 | 0 | 0 | 3 |
| Manor Township | 2 | 0 | 0 | 0 | 2 |
| Marietta Borough | 27 | 4 | 26 | 0 | 57 |
| Mount Joy Borough | 40 | 1 | 13 | 0 | 54 |
| Mount Joy Township | 104 | 18 | 72 | 2 | 196 |
| Rapho Township | 20 | 1 | 5 | 0 | 26 |
| West Donegal Township | 142 | 32 | 91 | 1 | 266 |
| West Hempfield Township | 5 | 1 | 1 | 0 | 7 |
| York County | 9 | 0 | 5 | 0 | 14 |
| Total Dispatches | 606 | 124 | 412 | 33 | 1175 |

Dauphin Co. "Other" = Middletown Borough, Royalton Borough

Elizabethtown Fire Department

Summary of Responses

Count of Total Incidents

Count of Incidents

61

Incident Count By Month (This Year)

| Months in Core incident onset date/time | Count of Incidents |
|---|--------------------|
| 02/2026 | 61 |
| Count of Incidents | 61 |

Incident Count By Month (This Year)

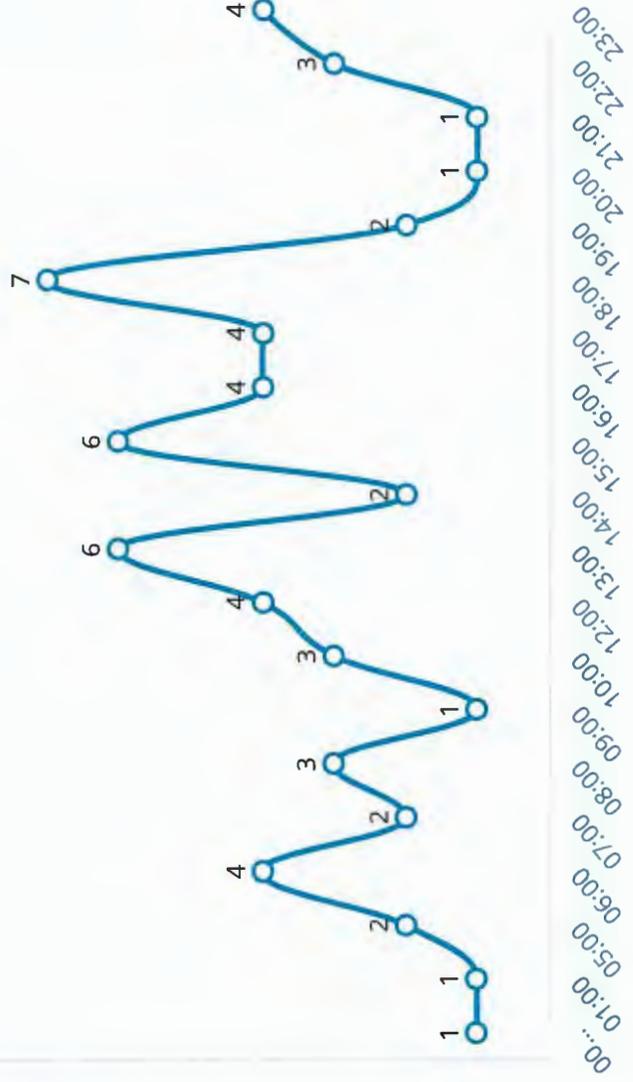
61

Feb 26

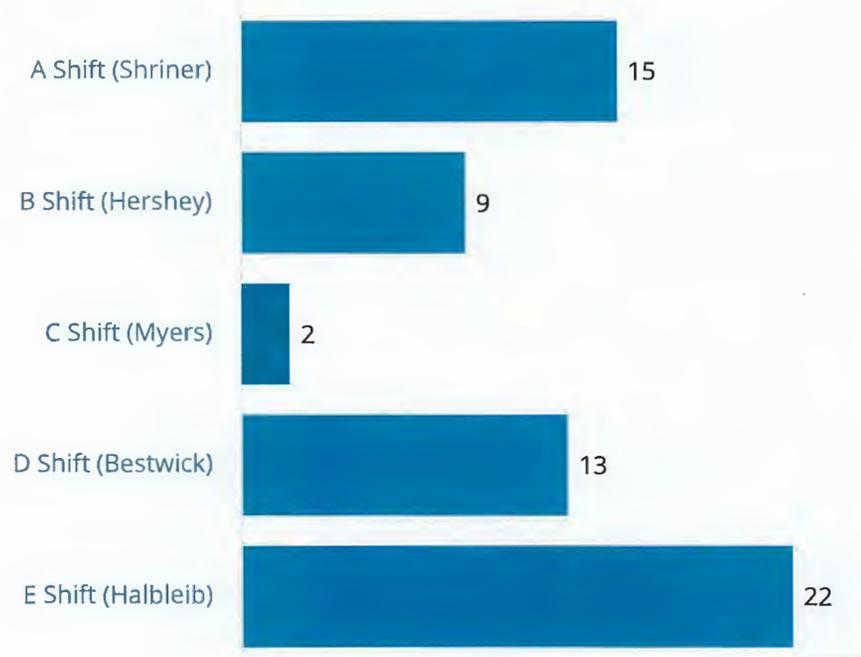
Incident Count by Day of Week



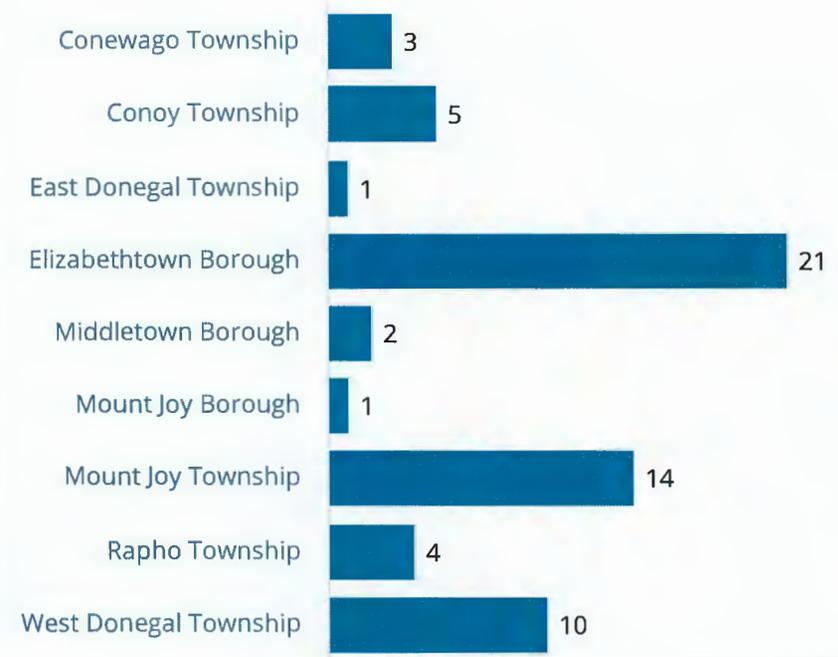
Incident Count by Hour of Day



Incidents by Shift



Incidents by District



Incident Responses by Incident Type

| Primary Incident Type Category | Primary Incident Type Subcategory | Core primary incident type | Count of Incidents |
|--------------------------------|-----------------------------------|--|--------------------|
| Fire | Structure fire | Confined cooking / appliance fire | 2 |
| | | Room and contents fire | 2 |
| | | Structural involvement | 2 |
| Hazsit | Hazard non chemical | Electrical power line down / arching / malfunction | 2 |
| | Hazardous materials | Carbon monoxide release | 1 |
| | | Gas leak / gas odor | 2 |
| | Investigation | Odor investigation | 2 |
| Smoke investigation | | 1 | |
| Medical | Illness | Cardiac arrest | 2 |
| | | No appropriate choice (medical response) | 2 |
| | | Unconscious victim | 1 |
| | | Unknown problem (medical) | 1 |
| | Injury trauma | Motor vehicle collision | 5 |
| Noemerg | False alarm | Accidental alarm | 7 |
| | | Malfunctioning alarm | 2 |
| | Good intent | Controlled burning (Authorized) | 2 |
| | NVA | Cancelled | 7 |
| Pubserv | Alarms non medical | CO alarm | 1 |
| | | Fire / smoke alarm | 5 |
| | | Other Alarm | 1 |
| | Citizen assist | Citizen assist / service call | 2 |
| | | Lift assist | 7 |
| | Public service other | Move-up | 1 |
| Rescue | Transportation rescue | Motor vehicle collision extrication / entrapment | 1 |



RHEEMS FIRE DEPARTMENT

February 2026 - Monthly Report

| <u>Incident Type</u> | <u>Month</u> | <u>2025</u> | <u>Municipality</u> | <u>Month</u> | <u>2025</u> |
|----------------------|--------------|-------------|-----------------------|--------------|-------------|
| Vehicle Accidents | 3 | 11 | Conoy Township | 2 | 2 |
| Vehicle Entrapments | 1 | 3 | East Donegal Township | | 4 |
| Vehicle Fire | 3 | 6 | Elizabethtown Borough | 1 | 1 |
| Building Fire | 10 | 24 | Marietta Borough | 1 | 2 |
| Brush/Trash Fire | 0 | 1 | Mount Joy Borough | 3 | 5 |
| Technical Rescue | 0 | 0 | Mount Joy Township | 14 | 31 |
| CO Incident | 4 | 4 | Rapho Township | 3 | 5 |
| Gas Leak | 1 | 2 | West Donegal Township | 6 | 14 |
| HAZMAT/Spill Control | 0 | 0 | Other / Out Of County | 1 | 2 |
| Investigations | 2 | 3 | | | |
| Fire Alarm | 4 | 6 | | | |
| EMS Call Any Type | 1 | 3 | | | |
| Public Service | 0 | 0 | | | |
| Fire or Rescue Other | 2 | 2 | | | |
| Transfers/Standbys | 0 | 1 | | | |
| TOTAL | 31 | 66 | TOTAL | 31 | 66 |

| <u>PERSONNEL HOURS</u> | <u>CURRENT MONTH</u> | | | <u>YEAR TO DATE TOTAL</u> | | | |
|------------------------------|----------------------|------------------|---------------------|---------------------------|--------------|---------------------|----------------|
| <u>Activity Type</u> | <u>Personnel</u> | <u>Hours</u> | <u>% Total Time</u> | <u>Personnel</u> | <u>Hours</u> | <u>% Total Time</u> | |
| Response to Alarms | 211 | 96:13:00 | 20.11% | 490 | 210:44:00 | 22.48% | |
| Station Level Training | 26 | 59:00:00 | 12.33% | 55 | 119:00:00 | 12.69% | |
| Certified Training | 10 | 91:00:00 | 19.02% | 10 | 91:00:00 | 9.71% | |
| Training Prepration & Set-Up | | | 0.00% | | | 0.00% | |
| Duty Crew/Station Staffing | 107 | 138:02:00 | 28.85% | 179 | 347:32:00 | 37.07% | |
| Administration | 26 | 46:45:00 | 9.77% | 47 | 92:00:00 | 9.81% | |
| Fund Raising | 6 | 12:15:00 | 2.56% | 8 | 12:45:00 | 1.36% | |
| FD Events / Functions | | | 0.00% | 5 | 15:00:00 | 1.60% | |
| Funeral Details | | | 0.00% | | | 0.00% | |
| Meetings | 27 | 21:30:00 | 4.49% | 27 | 21:30:00 | 2.29% | |
| Rig Checks | 3 | 2:00:00 | 0.42% | 14 | 9:30:00 | 1.01% | |
| Apparatus Maintenance | 2 | 4:00:00 | 0.84% | 3 | 7:45:00 | 0.83% | |
| Equipment Maintenance | 1 | 0:15:00 | 0.05% | 4 | 2:45:00 | 0.29% | |
| Facilities Maintenance | 2 | 7:00:00 | 1.46% | 2 | 7:00:00 | 0.75% | |
| Municipal Meetings | 1 | 0:30:00 | 0.10% | 2 | 1:00:00 | 0.11% | |
| Public Education / Relations | | | 0.00% | | | 0.00% | |
| Work Detail | | | 0.00% | | | 0.00% | |
| TOTAL | 422 | 478:30:00 | 100.00% | TOTAL | 846 | 937:31:00 | 100.00% |

| Incident Number | Dispatch Notified Date/Time | Dispatched Incident Type | Address | Cross Streets | Response Zone |
|-----------------|-----------------------------|---|----------------------|---------------|-----------------------|
| 2026-0048 | 2/11/2026 6:47 | BUILDING-BARN-1A; 111-Building fire | 29 Engle Rd | | Conoy Township |
| 2026-0061 | 2/24/2026 13:21 | BUILDING-DWELLING-1A; 111-Building fire | 191 Yoder Rd | | Conoy Township |
| 2026-0062 | 2/24/2026 15:41 | BUILDING-DWELLING-1A; 111-Building fire | 215 LEMON ST | | Elizabethtown Borough |
| 2026-0053 | 2/13/2026 12:57 | BUILDING-MOBILE HOME-1A; 121-Fire in mobile home used as fixed residence | 48 Rose Ave | | Londonderry Township |
| 2026-0047 | 2/10/2026 20:07 | BUILDING-HIGH OCCUPANCY 1A; 111-Building fire | 466 E Front St | | Marietta Borough |
| 2026-0054 | 2/14/2026 9:19 | BUILDING-DWELLING-1A; 111-Building fire | 254 MARIETTA AVE | | Mount Joy Borough |
| 2026-0046 | 2/10/2026 16:50 | VEHICLE ACCIDENT-ENTRAPMENT; 352-Extrication of victim(s) from vehicle | W DONEGAL ST | NEW HAVEN ST | Mount Joy Borough |
| 2026-0066 | 2/28/2026 14:33 | VEHICLE FIRE; 131-Passenger vehicle fire | W MAIN ST | MANHEIM ST | Mount Joy Borough |
| 2026-0051 | 2/11/2026 18:25 | BUILDING-DWELLING-1A; 111-Building fire | BRIELLE DR | | Mount Joy Township |
| 2026-0040 | 2/4/2026 17:02 | BUILDING-DWELLING-1A; 111-Building fire | 1751 RIDGE RD | | Mount Joy Township |
| 2026-0037 | 2/1/2026 20:18 | CARDIAC ARREST; 321-EMS call, excluding vehicle accident with injury | 1834 Cloverleaf Rd | | Mount Joy Township |
| 2026-0064 | 2/26/2026 14:26 | CO ALARM; 424-Carbon monoxide incident | 2121 Harrisburg Ave | | Mount Joy Township |
| 2026-0058 | 2/19/2026 21:12 | CO ALARM; 424-Carbon monoxide incident | 4 TIA CIR | | Mount Joy Township |
| 2026-0042 | 2/5/2026 8:58 | FIRE ALARM-HIGH OCCUPANCY; 745-Alarm system activation, no fire - unintentional | 7 S Conifer Dr | | Mount Joy Township |
| 2026-0039 | 2/3/2026 14:51 | FIRE ALARM-HIGH OCCUPANCY; 745-Alarm system activation, no fire - unintentional | 7 S Conifer Dr | | Mount Joy Township |
| 2026-0038 | 2/2/2026 8:50 | GAS LEAK-1A; 412-Gas leak (natural gas or LPG) | 825 N Hanover St | | Mount Joy Township |
| 2026-0060 | 2/22/2026 23:50 | UTILITY/WIRES; 440-Electrical wiring/equipment problem, other | MILTON GROVE RD | CLOVERLEAF RD | Mount Joy Township |
| 2026-0059 | 2/22/2026 23:21 | UTILITY/WIRES; 440-Electrical wiring/equipment problem, other | 2756 MILTON GROVE RD | | Mount Joy Township |
| 2026-0041 | 2/4/2026 23:17 | VEHICLE ACCIDENT-FIRE; 322-Motor vehicle accident with injuries | 1682 S MARKET ST | | Mount Joy Township |
| 2026-0049 | 2/11/2026 11:37 | VEHICLE ACCIDENT-UNKNOWN INJURY; 324-Motor vehicle accident with no injuries. | 2370 S MARKET ST | | Mount Joy Township |
| 2026-0050 | 2/11/2026 15:30 | VEHICLE FIRE; 131-Passenger vehicle fire | 160 ROUTE 283 W | | Mount Joy Township |
| 2026-0036 | 2/1/2026 17:13 | VEHICLE FIRE; 131-Passenger vehicle fire | 124 ROUTE 283 W | | Mount Joy Township |
| 2026-0056 | 2/16/2026 6:39 | BUILDING-DWELLING-1A; 111-Building fire | 746 Hossler Rd | | Rapho Township |
| 2026-0052 | 2/11/2026 17:53 | BUILDING-DWELLING-1A; 111-Building fire | 3502 MEADOW VIEW RD | | Rapho Township |
| 2026-0045 | 2/9/2026 3:37 | VEHICLE ACCIDENT-CLASS 2; 322-Motor vehicle accident with injuries | 184 ROUTE 283 W | | Rapho Township |
| 2026-0055 | 2/15/2026 15:48 | CO ALARM; 424-Carbon monoxide incident | 9 BULLRUSH LNDG | | West Donegal Township |
| 2026-0043 | 2/6/2026 3:04 | CO ALARM; 424-Carbon monoxide incident | 2231 HIGH ST | | West Donegal Township |
| 2026-0057 | 2/16/2026 8:16 | FIRE ALARM-HIGH OCCUPANCY; 745-Alarm system activation, no fire - unintentional | 141 HEISEY AVE | | West Donegal Township |
| 2026-0044 | 2/7/2026 8:48 | FIRE ALARM-RESIDENTIAL; 745-Alarm system activation, no fire - unintentional | 39 HERITAGE LN | | West Donegal Township |
| 2026-0065 | 2/27/2026 22:27 | INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke | 1854 HARRISBURG AVE | | West Donegal Township |
| 2026-0063 | 2/25/2026 18:30 | INVESTIGATION-INSIDE; 651-Smoke scare, odor of smoke | 77 N Freemason Dr | | West Donegal Township |

Rheems Fire Department

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

| | TOTAL | | | |
|--|---------------------|-----------------------|-----------------------|-----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| Fundraising & Donations | | | | |
| 121 Annual Fund Drive | 26,697.35 | 70,000.00 | -43,302.65 | 38.14 % |
| 123 Fire Division Services | | 2,000.00 | -2,000.00 | |
| 124 Special Contributions | 3,000.00 | 14,800.00 | -11,800.00 | 20.27 % |
| 126 Miscellaneous Contributions | 700.61 | 1,000.00 | -299.39 | 70.06 % |
| 127 Memorial Contributions | | 250.00 | -250.00 | |
| 150 Fundraising Event Proceeds | 1,000.00 | 1,750.00 | -750.00 | 57.14 % |
| Total Fundraising & Donations | 31,397.96 | 89,800.00 | -58,402.04 | 34.96 % |
| Grants | | | | |
| 184 PEMA Grants | 16,136.55 | 16,000.00 | 136.55 | 100.85 % |
| Total Grants | 16,136.55 | 16,000.00 | 136.55 | 100.85 % |
| Municipal Income | | | | |
| 101 MJT Operations | | 155,170.00 | -155,170.00 | |
| 103 MJT Capital Reserve | 500,000.00 | 500,000.00 | 0.00 | 100.00 % |
| 104 WDT Operations | | 174,410.00 | -174,410.00 | |
| 106 WDT Capital Reserve | | 300,000.00 | -300,000.00 | |
| Total Municipal Income | 500,000.00 | 1,129,580.00 | -629,580.00 | 44.26 % |
| Other Revenue | | | | |
| 132 Sale of Fire Department Merchandise | | 1,000.00 | -1,000.00 | |
| 140 Dues/Applications | 20.00 | 250.00 | -230.00 | 8.00 % |
| 160 Interest Earned | 4,221.55 | 15,000.00 | -10,778.45 | 28.14 % |
| Total Other Revenue | 4,241.55 | 16,250.00 | -12,008.45 | 26.10 % |
| Total Income | \$551,776.06 | \$1,251,630.00 | \$ -699,853.94 | 44.08 % |
| GROSS PROFIT | \$551,776.06 | \$1,251,630.00 | \$ -699,853.94 | 44.08 % |
| Expenses | | | | |
| Administrative | | | | |
| 281 Paper/Copier/Office Supplies | 956.48 | 1,275.00 | -318.52 | 75.02 % |
| 282 Office Equipment | | 500.00 | -500.00 | |
| 283 Computer & Network Expenses | 537.42 | 2,000.00 | -1,462.58 | 26.87 % |
| 287 Postage & Shipping | | 150.00 | -150.00 | |
| 288 Fund Raising Expenses | 3,431.60 | 12,500.00 | -9,068.40 | 27.45 % |
| 290 Dues & Subscriptions | | 750.00 | -750.00 | |
| 292 Property & Liability Insurance | 14,019.00 | 14,500.00 | -481.00 | 96.68 % |
| 293 Software | 10,267.24 | 12,000.00 | -1,732.76 | 85.56 % |
| 294 Copier Lease | 310.28 | 1,500.00 | -1,189.72 | 20.69 % |
| 295 Fire Department Web Site | 110.95 | 1,000.00 | -889.05 | 11.10 % |
| 297 Legal & Accounting | 1,250.00 | 1,250.00 | 0.00 | 100.00 % |
| 299 Grant Preparation Expenses | | 2,500.00 | -2,500.00 | |
| 332 Presidents Initiatives | | 1,500.00 | -1,500.00 | |
| 340 Social Functions | 72.74 | 2,500.00 | -2,427.26 | 2.91 % |
| 341 Memorial Expenses | 400.00 | 1,000.00 | -600.00 | 40.00 % |

Rheems Fire Department

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

| | TOTAL | | | |
|--|------------------|---------------------|----------------------|----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 342 Administrative Miscellaneous | | 5,000.00 | -5,000.00 | |
| Total Administrative | 31,355.71 | 59,925.00 | -28,569.29 | 52.32 % |
| Apparatus | | | | |
| 241 Apparatus Purchase | | 1,075,000.00 | -1,075,000.00 | |
| 242 Engine 70 Maintenance | 1,115.79 | 12,500.00 | -11,384.21 | 8.93 % |
| 243 Rescue 70 Maintenance | 1,115.79 | 12,500.00 | -11,384.21 | 8.93 % |
| 244 DC 70 Maintenance | 1,115.79 | 3,500.00 | -2,384.21 | 31.88 % |
| 245 Squad 70 Maintenance | 1,115.79 | 56,000.00 | -54,884.21 | 1.99 % |
| 246 Tanker 70 Maintenance | 1,115.79 | 30,500.00 | -29,384.21 | 3.66 % |
| 247 Fuel for Apparatus/Equipment | 1,723.60 | 10,000.00 | -8,276.40 | 17.24 % |
| 249 Miscellaneous (Tools/Lubricants/Parts) | 29.97 | 2,500.00 | -2,470.03 | 1.20 % |
| 250 C70 Maintenance | 1,115.79 | 3,500.00 | -2,384.21 | 31.88 % |
| Total Apparatus | 8,448.31 | 1,206,000.00 | -1,197,551.69 | 0.70 % |
| Capital & Debt Service | | | | |
| 613 KS State Bank Principle | | 33,504.89 | -33,504.89 | |
| 614 KS State Bank Interest | | 26,537.84 | -26,537.84 | |
| Total Capital & Debt Service | | 60,042.73 | -60,042.73 | |
| Facilities | | | | |
| 301 Facilities Improvements | 680.00 | 80,000.00 | -79,320.00 | 0.85 % |
| 302 Facilities Maintenance | 1,714.06 | 10,000.00 | -8,285.94 | 17.14 % |
| 303 Snow Removal | 3,627.00 | 3,500.00 | 127.00 | 103.63 % |
| 304 Lawn Maintenance | 5,422.50 | 5,500.00 | -77.50 | 98.59 % |
| 305 Appliance Purchase | | 1,000.00 | -1,000.00 | |
| 306 Furniture Purchase | | 5,000.00 | -5,000.00 | |
| 307 Contract Cleaning | 700.00 | 1,000.00 | -300.00 | 70.00 % |
| 309 Supplies | | 750.00 | -750.00 | |
| 310 HVAC Maintenance | 2,521.90 | 3,000.00 | -478.10 | 84.06 % |
| 311 Physical Fitness | 980.85 | 2,000.00 | -1,019.15 | 49.04 % |
| 312 Pest Control | | 500.00 | -500.00 | |
| 313 Emergency Generator Maintenance | 3,963.64 | 1,500.00 | 2,463.64 | 264.24 % |
| 314 Pond Maintenance | | 2,750.00 | -2,750.00 | |
| 315 Appliance Maintenance | 332.33 | 750.00 | -417.67 | 44.31 % |
| 316 Kitchen Supplies | 201.83 | 500.00 | -298.17 | 40.37 % |
| Total Facilities | 20,144.11 | 117,750.00 | -97,605.89 | 17.11 % |
| Operations | | | | |
| 215 Equipment Purchases | 11,528.77 | 10,000.00 | 1,528.77 | 115.29 % |
| 216 PPE | 228.31 | 17,500.00 | -17,271.69 | 1.30 % |
| 226 Equipment Repairs | 12.00 | 7,500.00 | -7,488.00 | 0.16 % |
| 231 Communications | | 1,500.00 | -1,500.00 | |
| 234 Chiefs Initiatives | | 1,500.00 | -1,500.00 | |
| 236 Miscellaneous | 109.53 | 7,000.00 | -6,890.47 | 1.56 % |
| 296 I-Pads | 60.00 | 1,500.00 | -1,440.00 | 4.00 % |
| 338 Food for Calls/Training | 133.88 | 2,000.00 | -1,866.12 | 6.69 % |

Rheems Fire Department

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

| | TOTAL | | | |
|---------------------------------------|---------------------|-----------------------|-------------------------|------------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Total Operations | 12,072.49 | 48,500.00 | -36,427.51 | 24.89 % |
| Personnel | | | | |
| 213 Patches/Shirts/Hats/Jackets | | 2,000.00 | -2,000.00 | |
| 217 Fire Department Uniforms | | 4,000.00 | -4,000.00 | |
| 331 Fire Department Banquet | | 8,000.00 | -8,000.00 | |
| 335 Recruitment & Retention Incentive | 155.27 | 8,000.00 | -7,844.73 | 1.94 % |
| 337 Water/Coffee Mess | 156.42 | 1,700.00 | -1,543.58 | 9.20 % |
| Total Personnel | 311.69 | 23,700.00 | -23,388.31 | 1.32 % |
| Utilities | | | | |
| 321 Electric | 1,884.04 | 12,500.00 | -10,615.96 | 15.07 % |
| 322 Water | 96.91 | 500.00 | -403.09 | 19.38 % |
| 323 Sewer | | 1,000.00 | -1,000.00 | |
| 324 Telephones | 25.28 | 1,000.00 | -974.72 | 2.53 % |
| 326 Natural Gas | 1,036.98 | 4,500.00 | -3,463.02 | 23.04 % |
| 327 Alarm System Monitoring | 3,324.00 | 3,500.00 | -176.00 | 94.97 % |
| 329 Cable/Internet | 52.20 | 300.00 | -247.80 | 17.40 % |
| Total Utilities | 6,419.41 | 23,300.00 | -16,880.59 | 27.55 % |
| Total Expenses | \$78,751.72 | \$1,539,217.73 | \$ -1,460,466.01 | 5.12 % |
| NET OPERATING INCOME | \$473,024.34 | \$ -287,587.73 | \$760,612.07 | -164.48 % |
| NET INCOME | \$473,024.34 | \$ -287,587.73 | \$760,612.07 | -164.48 % |

Rheems Fire Department

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

| | TOTAL | | | |
|--|---------------------|-----------------------|-----------------------|-----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| Fundraising & Donations | | | | |
| 121 Annual Fund Drive | 26,697.35 | 70,000.00 | -43,302.65 | 38.14 % |
| 123 Fire Division Services | | 2,000.00 | -2,000.00 | |
| 124 Special Contributions | 3,000.00 | 14,800.00 | -11,800.00 | 20.27 % |
| 126 Miscellaneous Contributions | 700.61 | 1,000.00 | -299.39 | 70.06 % |
| 127 Memorial Contributions | | 250.00 | -250.00 | |
| 150 Fundraising Event Proceeds | 1,000.00 | 1,750.00 | -750.00 | 57.14 % |
| Total Fundraising & Donations | 31,397.96 | 89,800.00 | -58,402.04 | 34.96 % |
| Grants | | | | |
| 184 PEMA Grants | 16,136.55 | 16,000.00 | 136.55 | 100.85 % |
| Total Grants | 16,136.55 | 16,000.00 | 136.55 | 100.85 % |
| Municipal Income | | | | |
| 101 MJT Operations | | 155,170.00 | -155,170.00 | |
| 103 MJT Capital Reserve | 500,000.00 | 500,000.00 | 0.00 | 100.00 % |
| 104 WDT Operations | | 174,410.00 | -174,410.00 | |
| 106 WDT Capital Reserve | | 300,000.00 | -300,000.00 | |
| Total Municipal Income | 500,000.00 | 1,129,580.00 | -629,580.00 | 44.26 % |
| Other Revenue | | | | |
| 132 Sale of Fire Department Merchandise | | 1,000.00 | -1,000.00 | |
| 140 Dues/Applications | 20.00 | 250.00 | -230.00 | 8.00 % |
| 160 Interest Earned | 4,221.55 | 15,000.00 | -10,778.45 | 28.14 % |
| Total Other Revenue | 4,241.55 | 16,250.00 | -12,008.45 | 26.10 % |
| Total Income | \$551,776.06 | \$1,251,630.00 | \$ -699,853.94 | 44.08 % |
| GROSS PROFIT | \$551,776.06 | \$1,251,630.00 | \$ -699,853.94 | 44.08 % |
| Expenses | | | | |
| Administrative | | | | |
| 281 Paper/Copier/Office Supplies | 956.48 | 1,275.00 | -318.52 | 75.02 % |
| 282 Office Equipment | | 500.00 | -500.00 | |
| 283 Computer & Network Expenses | 537.42 | 2,000.00 | -1,462.58 | 26.87 % |
| 287 Postage & Shipping | | 150.00 | -150.00 | |
| 288 Fund Raising Expenses | 3,431.60 | 12,500.00 | -9,068.40 | 27.45 % |
| 290 Dues & Subscriptions | | 750.00 | -750.00 | |
| 292 Property & Liability Insurance | 14,019.00 | 14,500.00 | -481.00 | 96.68 % |
| 293 Software | 10,267.24 | 12,000.00 | -1,732.76 | 85.56 % |
| 294 Copier Lease | 310.28 | 1,500.00 | -1,189.72 | 20.69 % |
| 295 Fire Department Web Site | 110.95 | 1,000.00 | -889.05 | 11.10 % |
| 297 Legal & Accounting | 1,250.00 | 1,250.00 | 0.00 | 100.00 % |
| 299 Grant Preparation Expenses | | 2,500.00 | -2,500.00 | |
| 332 Presidents Initiatives | | 1,500.00 | -1,500.00 | |
| 340 Social Functions | 72.74 | 2,500.00 | -2,427.26 | 2.91 % |
| 341 Memorial Expenses | 400.00 | 1,000.00 | -600.00 | 40.00 % |

Rheems Fire Department

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

| | TOTAL | | | |
|--|------------------|---------------------|----------------------|----------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 342 Administrative Miscellaneous | | 5,000.00 | -5,000.00 | |
| Total Administrative | 31,355.71 | 59,925.00 | -28,569.29 | 52.32 % |
| Apparatus | | | | |
| 241 Apparatus Purchase | | 1,075,000.00 | -1,075,000.00 | |
| 242 Engine 70 Maintenance | 1,115.79 | 12,500.00 | -11,384.21 | 8.93 % |
| 243 Rescue 70 Maintenance | 1,115.79 | 12,500.00 | -11,384.21 | 8.93 % |
| 244 DC 70 Maintenance | 1,115.79 | 3,500.00 | -2,384.21 | 31.88 % |
| 245 Squad 70 Maintenance | 1,115.79 | 56,000.00 | -54,884.21 | 1.99 % |
| 246 Tanker 70 Maintenance | 1,115.79 | 30,500.00 | -29,384.21 | 3.66 % |
| 247 Fuel for Apparatus/Equipment | 1,723.60 | 10,000.00 | -8,276.40 | 17.24 % |
| 249 Miscellaneous (Tools/Lubricants/Parts) | 29.97 | 2,500.00 | -2,470.03 | 1.20 % |
| 250 C70 Maintenance | 1,115.79 | 3,500.00 | -2,384.21 | 31.88 % |
| Total Apparatus | 8,448.31 | 1,206,000.00 | -1,197,551.69 | 0.70 % |
| Capital & Debt Service | | | | |
| 613 KS State Bank Principle | | 33,504.89 | -33,504.89 | |
| 614 KS State Bank Interest | | 26,537.84 | -26,537.84 | |
| Total Capital & Debt Service | | 60,042.73 | -60,042.73 | |
| Facilities | | | | |
| 301 Facilities Improvements | 680.00 | 80,000.00 | -79,320.00 | 0.85 % |
| 302 Facilities Maintenance | 1,714.06 | 10,000.00 | -8,285.94 | 17.14 % |
| 303 Snow Removal | 3,627.00 | 3,500.00 | 127.00 | 103.63 % |
| 304 Lawn Maintenance | 5,422.50 | 5,500.00 | -77.50 | 98.59 % |
| 305 Appliance Purchase | | 1,000.00 | -1,000.00 | |
| 306 Furniture Purchase | | 5,000.00 | -5,000.00 | |
| 307 Contract Cleaning | 700.00 | 1,000.00 | -300.00 | 70.00 % |
| 309 Supplies | | 750.00 | -750.00 | |
| 310 HVAC Maintenance | 2,521.90 | 3,000.00 | -478.10 | 84.06 % |
| 311 Physical Fitness | 980.85 | 2,000.00 | -1,019.15 | 49.04 % |
| 312 Pest Control | | 500.00 | -500.00 | |
| 313 Emergency Generator Maintenance | 3,963.64 | 1,500.00 | 2,463.64 | 264.24 % |
| 314 Pond Maintenance | | 2,750.00 | -2,750.00 | |
| 315 Appliance Maintenance | 332.33 | 750.00 | -417.67 | 44.31 % |
| 316 Kitchen Supplies | 201.83 | 500.00 | -298.17 | 40.37 % |
| Total Facilities | 20,144.11 | 117,750.00 | -97,605.89 | 17.11 % |
| Operations | | | | |
| 215 Equipment Purchases | 11,528.77 | 10,000.00 | 1,528.77 | 115.29 % |
| 216 PPE | 228.31 | 17,500.00 | -17,271.69 | 1.30 % |
| 226 Equipment Repairs | 12.00 | 7,500.00 | -7,488.00 | 0.16 % |
| 231 Communications | | 1,500.00 | -1,500.00 | |
| 234 Chiefs Initiatives | | 1,500.00 | -1,500.00 | |
| 236 Miscellaneous | 109.53 | 7,000.00 | -6,890.47 | 1.56 % |
| 296 I-Pads | 60.00 | 1,500.00 | -1,440.00 | 4.00 % |
| 338 Food for Calls/Training | 133.88 | 2,000.00 | -1,866.12 | 6.69 % |

Rheems Fire Department

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

| | TOTAL | | | |
|---------------------------------------|---------------------|-----------------------|-------------------------|------------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Total Operations | 12,072.49 | 48,500.00 | -36,427.51 | 24.89 % |
| Personnel | | | | |
| 213 Patches/Shirts/Hats/Jackets | | 2,000.00 | -2,000.00 | |
| 217 Fire Department Uniforms | | 4,000.00 | -4,000.00 | |
| 331 Fire Department Banquet | | 8,000.00 | -8,000.00 | |
| 335 Recruitment & Retention Incentive | 155.27 | 8,000.00 | -7,844.73 | 1.94 % |
| 337 Water/Coffee Mess | 156.42 | 1,700.00 | -1,543.58 | 9.20 % |
| Total Personnel | 311.69 | 23,700.00 | -23,388.31 | 1.32 % |
| Utilities | | | | |
| 321 Electric | 1,884.04 | 12,500.00 | -10,615.96 | 15.07 % |
| 322 Water | 96.91 | 500.00 | -403.09 | 19.38 % |
| 323 Sewer | | 1,000.00 | -1,000.00 | |
| 324 Telephones | 25.28 | 1,000.00 | -974.72 | 2.53 % |
| 326 Natural Gas | 1,036.98 | 4,500.00 | -3,463.02 | 23.04 % |
| 327 Alarm System Monitoring | 3,324.00 | 3,500.00 | -176.00 | 94.97 % |
| 329 Cable/Internet | 52.20 | 300.00 | -247.80 | 17.40 % |
| Total Utilities | 6,419.41 | 23,300.00 | -16,880.59 | 27.55 % |
| Total Expenses | \$78,751.72 | \$1,539,217.73 | \$ -1,460,466.01 | 5.12 % |
| NET OPERATING INCOME | \$473,024.34 | \$ -287,587.73 | \$760,612.07 | -164.48 % |
| NET INCOME | \$473,024.34 | \$ -287,587.73 | \$760,612.07 | -164.48 % |



**GREATER ELIZABETHTOWN AREA RECREATION & COMMUNITY SERVICES
REORGANIZATION MEETING MINUTES
GEARS COMMUNITY CENTER
JANUARY 20, 2026 AT 7:00 PM**

BOARD MEMBERS

IN ATTENDANCE:

Howard Kroesen, Chair, Elizabethtown Borough
Lindsay Norris, Vice Chair, West Donegal Township
Delmar Oberholtzer, Treasurer, Mount Joy Township
Adam Reed, Mount Joy Township
Jay Hynicker, Elizabethtown Borough
Alissa Eby, Elizabethtown Borough
Jeb Musser, West Donegal Township
Phil Dunn, West Donegal Township
Linda Good, East Donegal Township
Scott Kingsboro, East Donegal Township
Alan Kaylor, East Donegal Township

BOARD MEMBERS ABSENT: None

VISITORS IN ATTENDANCE: None

STAFF IN ATTENDANCE: David Wendel, Executive Director
Joyce Hardman, Recorder of Minutes

1. CALL TO ORDER

Mr. Kroesen called the meeting to order at 7:00 pm.

2. Welcome New Board Members

Mr. Kroesen welcomed our new board member representing East Donegal Township: Scott Kingsboro

3. PUBLIC COMMENT

No public comment



4. Election of Officers

A. Chairman

Mr. Dunn moved to appoint Howard Kroesen as Chair. Mr. Hynicker was second. Motion unanimously carried.

B. Vice Chairman

Mr. Dunn moved to appoint Lindsay Norris as Vice Chair. Mr. Kaylor was second. Motion unanimously carried.

C. Treasurer

Mr. Dunn moved to appoint Delmar Oberholtzer as Treasurer. Ms. Norris was second. Motion unanimously carried.

5. Committees

A. Personnel Committee:

Jeb Musser, Chair
Adam Reed
Alissa Eby
Howard Kroesen, Ex-Officio

B. Program Committee:

Lindsay Norris, Chair
Phil Dunn
Jay Hynicker
Howard Kroesen, Ex-Officio

C. Finance Committee

Delmar Oberholtzer, Chair
Scott Kingsboro
Jay Hynicker
Adam Reed
Howard Kroesen, Ex-Officio



D. Facilities Committee

Jay Hynicker, Chair
Phil Dunn
Alan Kaylor
Howard Kroesen, Ex-Officio

E. Sponsorship Committee

Alan Kaylor, Chair
Lindsay Norris
Linda Good
Howard Kroesen, Ex-Officio

6. Meeting Schedule

The GEARS Board will meet on the third Tuesday of each month at 7 pm. The 2026 meeting schedule will be provided at our February meeting.

7. Board Minutes

Ms. Norris moved to approve the December 16, 2025 Board Minutes. Mr. Reed was second. Motion unanimously carried. The December 16, 2025 Board Minutes approved as submitted.

8. FINANCIAL REPORT

Mr. Wendel reported that our revenues for the year have exceeded budgeted projections while our expenditures are currently less than budgeted. However, these figures will change when our 2025 financial review is conducted and our revenues and expenses are reconciled for the year. Our Truist and ENB accounts have a total balance of \$1,451,358. The board was provided with copies of our 2026 Operating Budget and Maintenance Budget.

Mr. Hynicker moved to approve the December 2025 Financial Reports. Mr. Kaylor was second. Motion unanimously carried. The December 2025 Financial Reports approved as submitted.

9. COMMITTEE REPORTS

- **Executive Committee:**
No report



- **Finance Committee:**
No Report
- **Personnel Committee:**
No report
- **Program Committee:**
No report
- **Facilities Committee:**
No Report
- **Sponsorship Committee:**
No report

10. EXECUTIVE DIRECTOR REPORT

- **Second Floor Renovations:** Mr. Wendel reported that a request for a second partial payment in the amount of \$100,000 was submitted to DCNR. Our final payment which represents 10% of our grant, \$25,000, will be withheld until DCNR conducts their final walk through when the project is completed. A layout of our main parking lot was shared showing the area that will be closed to public access while the waterline is installed for the sprinkler system. Additionally, our preconstruction meeting was held on 1/13/2026. These meetings will be held every Tuesday at 10 am once the project starts.

Mr. Reed asked if the meetings are held virtually or in person.

Mr. Wendel stated that the meetings are held in person at the community center.

Mr. Musser asked if DCNR sends anyone out to monitor the project.

Mr. Wendel reported that he is required to prepare and submit progress reports to DCNR on their portal but our regional representative will conduct a final inspection when the project is completed.

- **Lease Agreement:** Mr. Wendel presented the updated Lease Agreement from the EACSA to the board for review and approval consideration.

Mr. Reed moved to approve the Lease Agreement with the EACSA. Mr. Kaylor was second. Motion unanimously carried.

- **GEARS Agreement:** The red line version of the GEARs Funding Agreement with the recommendations from the municipal managers was presented to the GEARs Board for review. The most significant



change was to Section 4.04 regarding the yearly municipal contribution. The recommendation is to use the Consumer Price Index (CPI) to cap and control annual contributions. In our former agreement, municipal support could not exceed 20% of the GEARS Operating Budget. Although this language remains, it is superseded by the use of CPI.

Mr. Kingsboro indicated that the municipalities were looking for guardrails on the budget for future calculations. He stated there is no issues now with the Board or Administration but they want to take a cautionary approach.

Ms. Norris stated she does not recall seeing this before.

Mr. Kingsboro reported that all four municipalities discussed it.

Ms. Norris stated that it should have been brought to discuss with the supervisors.

Ms. Eby stated that the biggest red flag is with the renovations and an increase in operational expenses like utilities, and staff.

Mr. Kingsboro stated that GEARS could go back to the municipalities to say they do not want CPI or request a percent on top of CPI as a compromise.

Mr. Hynicker stated a reduction in rental fees would provide lower costs.

Mr. Kroesen asked the Board to send suggestions to him or Mr. Wendel.

11. BOARD COMMENTS

None Reported

12. EXECUTIVE SESSION

Executive session scheduled to discuss a personnel matter.

13. NEXT MEETING:

The GEARS Board will meet on Tuesday, February 17 at 7 pm at the GEARS Community Center.



14. ADJOURNMENT

Mr. Kroesen adjourned the meeting at 8:03 pm

Respectfully submitted,

David A. Wendel

Executive Director

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
January 31, 2026

| ASSETS | | |
|-------------------------------------|-----------|---------------------|
| Current Assets | | |
| Ckg - Truist ...3077 | \$ | 45,517.91 |
| MM - ENB ...5216 | | 1,189,573.24 |
| Ckg - ENB ...7986 | | 354,751.15 |
| Clearing - ENB ACH & CC | | 15,570.10 |
| Petty Cash | | 575.00 |
| MM - ENB DCNR grant ...0410 | | 128,002.98 |
| Grant - ENB #5098077 | | 24,256.74 |
| HRA - ENB #1398016 | | 2,300.42 |
| CARES Grant - ENB ...5460 | | 2,505.00 |
| ENB-Maintenance Fund #1282 | | 39,238.75 |
| GEARS Reinvestment-ENB#7170 | | 10.00 |
| | | 1,802,301.29 |
| Total Current Assets | | 1,802,301.29 |
| Property and Equipment | | |
| Leasehold Improvements/Center | | 547,743.00 |
| A/D - Lshld Imprv - Center | | (448,113.00) |
| Leasehold Improvements/Rec | | 98,262.00 |
| A/D - Lshld Improv - Rec | | (73,516.00) |
| Equipment | | 79,377.00 |
| A/D - Equipment | | (71,855.00) |
| Furniture/Fixtures | | 53,962.00 |
| A/D - Furniture/Fixtures | | (53,962.00) |
| Leasehold Improve-Poplar | | 130,714.00 |
| A/D-Leashold Improve Poplar | | (55,131.00) |
| Construction in Process | | 66,000.00 |
| | | 273,481.00 |
| Total Property and Equipment | | 273,481.00 |
| | | 2,075,782.29 |
| Total Assets | \$ | 2,075,782.29 |

Greater Elizabethtown Area Recreation & Community Services
Balance Sheet
January 31, 2026

LIABILITIES AND CAPITAL

| | | |
|--|----|------------------------|
| Liabilities | | |
| Deferred Revenue - STARS | \$ | 9,344.92 |
| Accounts Payable | | (8,088.97) |
| Accrued payroll | | 22,106.15 |
| Civic Plus - Gift Cards | | 90.00 |
| | | 23,452.10 |
| Total Liabilities | | |
| | | 23,452.10 |
| Capital | | |
| Capital Reserve | | 21,871.66 |
| Grant STARS | | (8,175.76) |
| Grant Armstrong gym floor | | 0.00 |
| Grant Office of Aging | | (2,551.00) |
| GEARS Reinvestment Fund-Disb | | (221,622.17) |
| Grant Nutrition | | (5,004.24) |
| Grant Continuous Quality | | (500.00) |
| Grant DCNR -2nd Fl Reno | | 125,000.00 |
| Municipal Cntrib 2nd Fl Reno | | 225,000.00 |
| General Fund | | 1,745,338.18 |
| Net Income | | 172,973.52 |
| | | 2,052,330.19 |
| Total Capital | | |
| | | 2,052,330.19 |
| Total Liabilities & Capital | | \$ 2,075,782.29 |

Greater Elizabethtown Area Recreation & Community Services
Income Statement - Summary
For the One Month Ending January 31, 2026

| | Budget | Month | Year to Date | Variance |
|-----------------------|---------------------|-------------------|-------------------|-----------------------|
| Revenues | | | | |
| Administration | 414,400.00 | 111,474.96 | 111,474.96 | (302,925.04) |
| Recreation | 420,500.00 | 77,474.45 | 77,474.45 | (343,025.55) |
| Child Care | 1,130,700.00 | 82,580.78 | 82,580.78 | (1,048,119.22) |
| Senior Center | 118,000.00 | 1,398.60 | 1,398.60 | (116,601.40) |
| Poplar Street Park | 48,400.00 | 18,829.84 | 18,829.84 | (29,570.16) |
| Community Center | 44,595.00 | 22,297.50 | 22,297.50 | (22,297.50) |
| Fundraisers | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | 2,176,595.00 | 314,056.13 | 314,056.13 | (1,862,538.87) |
| Expenses | | | | |
| Administration | 491,800.00 | 39,957.23 | 39,957.23 | 451,842.77 |
| Recreation | 439,500.00 | 22,130.57 | 22,130.57 | 417,369.43 |
| Child Care | 922,500.00 | 64,700.01 | 64,700.01 | 857,799.99 |
| Senior Center | 171,200.00 | 12,929.61 | 12,929.61 | 158,270.39 |
| Poplar Street Park | 52,000.00 | 578.75 | 578.75 | 51,421.25 |
| Community Center | 99,595.00 | 786.44 | 786.44 | 98,808.56 |
| Capital Improvement | 0.00 | 0.00 | 0.00 | 0.00 |
| Fundraisers | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenses | 2,176,595.00 | 141,082.61 | 141,082.61 | 2,035,512.39 |
| Net Income | 0.00 | 172,973.52 | 172,973.52 | (172,973.52) |

Income Summary - By Department

| | | | | |
|--------------------|-------------|-------------------|-------------------|---------------------|
| Administration | (77,400.00) | 71,517.73 | 71,517.73 | (148,917.73) |
| Recreation | (19,000.00) | 55,343.88 | 55,343.88 | (74,343.88) |
| Child Care | 208,200.00 | 17,880.77 | 17,880.77 | 190,319.23 |
| Senior Center | (53,200.00) | (11,531.01) | (11,531.01) | (41,668.99) |
| Poplar Street Park | (3,600.00) | 18,251.09 | 18,251.09 | (21,851.09) |
| Community Center | (55,000.00) | 21,511.06 | 21,511.06 | (76,511.06) |
| Capital Improve | 0.00 | 0.00 | 0.00 | 0.00 |
| Fundraisers | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Net | 0.00 | 172,973.52 | 172,973.52 | (172,973.52) |

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the One Month Ending January 31, 2026

| | | Budget | Month | Year to Date | Variance |
|-----------------------|----------------------------|---------------------|-------------------|-------------------|-----------------------|
| Revenues | | | | | |
| Administration | | | | | |
| 4000-00 | Contribution/Munici | 376,400.00 | 94,099.98 | 94,099.98 | (282,300.02) |
| 4003-00 | Donations | 20,000.00 | 11,291.99 | 11,291.99 | (8,708.01) |
| 4005-00 | Brochure Advertisin | 7,500.00 | 2,500.00 | 2,500.00 | (5,000.00) |
| 4008-00 | Interest Income | 10,500.00 | 3,582.99 | 3,582.99 | (6,917.01) |
| | Total Administratio | 414,400.00 | 111,474.96 | 111,474.96 | (302,925.04) |
| Recreation | | | | | |
| 4010-01 | Registration Fees/Stu | 120,000.00 | 29,761.00 | 29,761.00 | (90,239.00) |
| 4011-01 | Registration Fees/Ad | 110,000.00 | 29,354.00 | 29,354.00 | (80,646.00) |
| 4012-01 | Summer Playground | 34,500.00 | 0.00 | 0.00 | (34,500.00) |
| 4013-01 | Summer Camp Fees | 20,000.00 | 0.00 | 0.00 | (20,000.00) |
| 4014-01 | Special Events | 23,000.00 | 5,471.00 | 5,471.00 | (17,529.00) |
| 4015-01 | Donations/Grants | 70,000.00 | 4,954.38 | 4,954.38 | (65,045.62) |
| 4016-01 | Bus Trips/Adult | 31,000.00 | 5,861.00 | 5,861.00 | (25,139.00) |
| 4018-01 | Credit Card transacti | 12,000.00 | 2,073.07 | 2,073.07 | (9,926.93) |
| | Total Recreation | 420,500.00 | 77,474.45 | 77,474.45 | (343,025.55) |
| Child Care | | | | | |
| 4030-02 | Summer Camp Fees | 237,000.00 | 0.00 | 0.00 | (237,000.00) |
| 4031-02 | Before/After School | 500,000.00 | 52,738.91 | 52,738.91 | (447,261.09) |
| 4035-02 | Preschool Fees | 163,000.00 | 14,499.90 | 14,499.90 | (148,500.10) |
| 4036-02 | Kindergarten Fees | 196,000.00 | 14,331.70 | 14,331.70 | (181,668.30) |
| 4034-02 | Fundraising | 3,000.00 | 0.00 | 0.00 | (3,000.00) |
| 4037-02 | EASD School Surch | 12,000.00 | 1,010.27 | 1,010.27 | (10,989.73) |
| 4039-02 | Activity Fee (Trips/E | 19,700.00 | 0.00 | 0.00 | (19,700.00) |
| | Total Child Care | 1,130,700.00 | 82,580.78 | 82,580.78 | (1,048,119.22) |
| Senior Center | | | | | |
| 4050-03 | Daily Senior Donatio | 7,000.00 | 380.60 | 380.60 | (6,619.40) |
| 4051-03 | Office of Aging | 96,900.00 | 0.00 | 0.00 | (96,900.00) |
| 4052-03 | Fundraising | 12,000.00 | 476.00 | 476.00 | (11,524.00) |
| 4053-03 | Donations | 2,100.00 | 542.00 | 542.00 | (1,558.00) |
| | Total Senior Center | 118,000.00 | 1,398.60 | 1,398.60 | (116,601.40) |

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the One Month Ending January 31, 2026

| | | Budget | Month | Year to Date | Variance |
|---------------------------|----------------------------|---------------------|-------------------|-------------------|-----------------------|
| Poplar Street Park | | | | | |
| 4080-06 | Poplar St Park Fees | 5,400.00 | 675.00 | 675.00 | (4,725.00) |
| 4081-06 | Utilities Costs Reim | 8,000.00 | 654.84 | 654.84 | (7,345.16) |
| 4083-06 | Municipal Contributi | 35,000.00 | 17,500.00 | 17,500.00 | (17,500.00) |
| | Total Poplar Street | 48,400.00 | 18,829.84 | 18,829.84 | (29,570.16) |
| Community Center | | | | | |
| 4090-07 | Municipal Contributi | 44,595.00 | 22,297.50 | 22,297.50 | (22,297.50) |
| | Total Poplar Street | 44,595.00 | 22,297.50 | 22,297.50 | (22,297.50) |
| Fundraisers | | | | | |
| | Total Fundraisers | 0.00 | 0.00 | 0.00 | 0.00 |
| | Total Revenues | 2,176,595.00 | 314,056.13 | 314,056.13 | (1,862,538.87) |

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the One Month Ending January 31, 2026

| | | Budget | Month | Year to Date | Variance |
|-----------------------|----------------------------|-------------------|------------------|------------------|-------------------|
| Expenses | | | | | |
| Administration | | | | | |
| 6000-00 | Administration | 187,400.00 | 18,831.52 | 18,831.52 | 168,568.48 |
| 6001-00 | FT Admin Assistant | 63,500.00 | 3,237.42 | 3,237.42 | 60,262.58 |
| 6002-00 | Part-Time Facility St | 21,600.00 | 1,169.57 | 1,169.57 | 20,430.43 |
| 6003-00 | Accounting Compen | 26,000.00 | 2,381.75 | 2,381.75 | 23,618.25 |
| 6004-00 | Part-Time Maint (Ja | 10,450.00 | 0.00 | 0.00 | 10,450.00 |
| 6005-00 | Benefits | 44,850.00 | 3,246.42 | 3,246.42 | 41,603.58 |
| 6006-00 | Payroll Taxes/Admin | 24,900.00 | 2,177.90 | 2,177.90 | 22,722.10 |
| 6007-00 | Insurance | 66,000.00 | 15,699.25 | 15,699.25 | 50,300.75 |
| 6008-00 | Professional Services | 11,000.00 | 625.00 | 625.00 | 10,375.00 |
| 6009-00 | Staff Development | 15,000.00 | 205.20 | 205.20 | 14,794.80 |
| 6011-00 | Transportation | 6,000.00 | 170.82 | 170.82 | 5,829.18 |
| 6012-00 | Postage | 10,000.00 | 2,747.28 | 2,747.28 | 7,252.72 |
| 6013-00 | Printing | 10,500.00 | 3,237.47 | 3,237.47 | 7,262.53 |
| 6015-00 | Office Supplies | 8,500.00 | 1,465.57 | 1,465.57 | 7,034.43 |
| 6016-00 | Maintenance Service | 13,000.00 | 1,381.05 | 1,381.05 | 11,618.95 |
| 6017-00 | Computer Services/S | 11,000.00 | 206.13 | 206.13 | 10,793.87 |
| 6018-00 | Dues & Subscription | 4,000.00 | 659.00 | 659.00 | 3,341.00 |
| 6019-00 | Credit Card Transact | 1,000.00 | 113.92 | 113.92 | 886.08 |
| 6021-00 | Legal Fees | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| 6022-00 | Advertising/Marketi | 3,000.00 | 0.00 | 0.00 | 3,000.00 |
| 6023-00 | Telephone | 10,000.00 | 920.54 | 920.54 | 9,079.46 |
| 6024-00 | Office Equipment Le | 10,600.00 | 881.32 | 881.32 | 9,718.68 |
| 6025-00 | Office Equip Repairs | 6,500.00 | 0.00 | 0.00 | 6,500.00 |
| 6026-00 | Licenses & Fees | 2,000.00 | 84.90 | 84.90 | 1,915.10 |
| 6090-00 | Contribution from D | (80,000.00) | (19,484.80) | (19,484.80) | (60,515.20) |
| | Total Administratio | 491,800.00 | 39,957.23 | 39,957.23 | 451,842.77 |
| Recreation | | | | | |
| 6100-01 | Recreation Dir/Prog | 117,000.00 | 8,899.08 | 8,899.08 | 108,100.92 |
| 6101-01 | Benefits | 18,500.00 | 1,000.04 | 1,000.04 | 17,499.96 |
| 6102-01 | Payroll Taxes/Recrea | 20,000.00 | 970.80 | 970.80 | 19,029.20 |
| 6103-01 | Summer Playground | 40,000.00 | 0.00 | 0.00 | 40,000.00 |
| 6104-01 | Adult Programs | 55,000.00 | 292.50 | 292.50 | 54,707.50 |
| 6105-01 | Youth Programs | 60,000.00 | 2,427.65 | 2,427.65 | 57,572.35 |
| 6106-01 | Summer Camp Progr | 11,000.00 | 0.00 | 0.00 | 11,000.00 |
| 6112-01 | Adult & Youth: Facil | 25,000.00 | 750.00 | 750.00 | 24,250.00 |
| 6113-01 | Bus Trips/Adult | 26,000.00 | 0.00 | 0.00 | 26,000.00 |
| 6114-01 | Special Events/Adult | 15,000.00 | 448.40 | 448.40 | 14,551.60 |
| 6116-01 | Contribution to Adm | 30,000.00 | 7,342.10 | 7,342.10 | 22,657.90 |
| 6117-01 | CivicRec Annual Fee | 7,500.00 | 0.00 | 0.00 | 7,500.00 |
| 6118-01 | Credit Card Transact | 12,000.00 | 0.00 | 0.00 | 12,000.00 |
| 6119-01 | Overtime | 2,500.00 | 0.00 | 0.00 | 2,500.00 |
| | Total Recreation | 439,500.00 | 22,130.57 | 22,130.57 | 417,369.43 |

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the One Month Ending January 31, 2026

| | | Budget | Month | Year to Date | Variance |
|----------------------|----------------------------|-------------------|------------------|------------------|-------------------|
| Child Care | | | | | |
| 6120-02 | Kindergarten Staff | 80,000.00 | 7,817.28 | 7,817.28 | 72,182.72 |
| 6121-02 | Kindergarten Supplie | 4,000.00 | 749.37 | 749.37 | 3,250.63 |
| 6122-02 | Kindergarten Food S | 4,000.00 | 321.46 | 321.46 | 3,678.54 |
| 6124-02 | Kindergarten Transp | 32,000.00 | 0.00 | 0.00 | 32,000.00 |
| 6125-02 | Online Pymt fees/Sof | 4,000.00 | 0.00 | 0.00 | 4,000.00 |
| 6130-02 | Director/Asst Direct | 117,000.00 | 8,872.65 | 8,872.65 | 108,127.35 |
| 6132-02 | Summer Staff Wages | 133,000.00 | 0.00 | 0.00 | 133,000.00 |
| 6133-02 | Before/After School | 235,000.00 | 16,479.53 | 16,479.53 | 218,520.47 |
| 6134-02 | Benefits | 66,000.00 | 4,461.88 | 4,461.88 | 61,538.12 |
| 6135-02 | Payroll Taxes/Child | 57,000.00 | 4,646.61 | 4,646.61 | 52,353.39 |
| 6136-02 | Summer Supplies | 4,000.00 | 0.00 | 0.00 | 4,000.00 |
| 6137-02 | Summer Food Suppl | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| 6138-02 | Before/After Supplie | 4,000.00 | 144.52 | 144.52 | 3,855.48 |
| 6139-02 | Before/After Food S | 8,000.00 | 1,432.34 | 1,432.34 | 6,567.66 |
| 6140-02 | Summer/BA Field Tr | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| 6141-02 | Education | 3,500.00 | 0.00 | 0.00 | 3,500.00 |
| 6142-02 | Fundraising | 3,000.00 | 0.00 | 0.00 | 3,000.00 |
| 6145-02 | School Surcharge | 15,000.00 | 0.00 | 0.00 | 15,000.00 |
| 6146-02 | Preschool Staff Wag | 80,000.00 | 7,073.20 | 7,073.20 | 72,926.80 |
| 6147-02 | Preschool Supplies | 3,000.00 | 236.99 | 236.99 | 2,763.01 |
| 6148-02 | Preschool Food Supp | 4,000.00 | 321.48 | 321.48 | 3,678.52 |
| 6149-02 | Contribution to Adm | 50,000.00 | 12,142.70 | 12,142.70 | 37,857.30 |
| 6150-02 | Overtime | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| | Total Child Care | 922,500.00 | 64,700.01 | 64,700.01 | 857,799.99 |
| Senior Center | | | | | |
| 6150-03 | Director Compensat | 84,100.00 | 6,531.12 | 6,531.12 | 77,568.88 |
| 6151-03 | Part-Time Personnel | 25,800.00 | 1,462.13 | 1,462.13 | 24,337.87 |
| 6152-03 | Benefits | 13,800.00 | 1,366.47 | 1,366.47 | 12,433.53 |
| 6153-03 | Payroll Taxes/Senior | 10,000.00 | 768.55 | 768.55 | 9,231.45 |
| 6154-03 | Program Supplies | 25,500.00 | 1,646.86 | 1,646.86 | 23,853.14 |
| 6155-03 | Entertainment | 3,600.00 | 0.00 | 0.00 | 3,600.00 |
| 6156-03 | Fundraising Supplies | 6,400.00 | 104.48 | 104.48 | 6,295.52 |
| 6157-03 | Bus Trips | 2,000.00 | 1,050.00 | 1,050.00 | 950.00 |
| | Total Senior Center | 171,200.00 | 12,929.61 | 12,929.61 | 158,270.39 |

Greater Elizabethtown Area Recreation & Community Services

Income Statement

For the One Month Ending January 31, 2026

| | Budget | Month | Year to Date | Variance |
|------------------------------|---------------------|-------------------|-------------------|---------------------|
| Poplar Street Park | | | | |
| 6180-06 Utilities | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| 6181-06 Maintenance | 35,000.00 | 578.75 | 578.75 | 34,421.25 |
| 6182-06 Improvements | 7,000.00 | 0.00 | 0.00 | 7,000.00 |
| Total Poplar Street | 52,000.00 | 578.75 | 578.75 | 51,421.25 |
| Community Center | | | | |
| 6210-07 Comm Center - Utilit | 45,000.00 | 786.44 | 786.44 | 44,213.56 |
| 6211-07 Comm Center - Main | 44,595.00 | 0.00 | 0.00 | 44,595.00 |
| 6212-07 Comm Center - Impr | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| Total Community C | 99,595.00 | 786.44 | 786.44 | 98,808.56 |
| Fundraisers | | | | |
| Total Fundraisers | 0.00 | 0.00 | 0.00 | 0.00 |
| Capital Improvements | | | | |
| Total Capital Impr | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Expenses | 2,176,595.00 | 141,082.61 | 141,082.61 | 2,035,512.39 |
| Net Income | 0.00 | 172,973.52 | 172,973.52 | (172,973.52) |



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

February 2026 - Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Jazmyynn Whitney, Kirstin Rhoads & Laura Bear

| January 1-31, 2025 Statistics | 2026 | 2025 | 2024 | 2023 | 2022 |
|-------------------------------|---------------|--------|--------|--------|--------|
| TOTAL CIRCULATION | 13,549 | 12,789 | 14,721 | 14,348 | 12,332 |
| YTD CIRCULATION | ^ | ^ | ^ | ^ | ^ |
| OVERDRIVE & E-formats (LSLC) | 1,305 | 1,285 | 1,468 | 1,359 | 1,220 |
| Hoopla! (MSL only) | 327 | 595 | 441 | x | x |
| NEW PATRONS | 84 | 80 | 77 | 82 | 55 |
| YTD NEW PATRONS | ^ | ^ | ^ | ^ | ^ |
| PATRON COUNT | 4,949 | 4,793 | 5,583 | 5,096 | 4,230 |
| YTD PATRON COUNT | ^ | ^ | ^ | ^ | ^ |
| PASSPORTS | 145 | 185 | 140 | 189 | 69 |
| YTD PASSPORTS | ^ | ^ | ^ | ^ | ^ |
| WIFI USERS | 236 | 439 | 501 | - | - |
| PC USERS | 139 | 225 | 281 | 278 | 227 |

- denotes stat error, x denotes no data available

| DONATED ITEMS | 2026 | 2025 | 2024 | 2023 | 2022 |
|--------------------|-------------------|------------|----------|------------|----------|
| IN LOBBY | \$795.60 | \$932.60 | \$965.50 | \$1,237.95 | \$803.55 |
| ON eBay | \$622.65 | \$632.45 | 0 | 0 | 0 |
| OTHER | \$94.00 | \$59.60 | 0 | 0 | 0 |
| MONTH TOTAL | \$1,512.25 | \$1,624.65 | \$965.50 | \$1,237.95 | \$803.55 |
| YTD TOTAL | ^ | ^ | ^ | ^ | ^ |

Month Summary

- MSL was closed Jan 1 for New Years, Jan 19th and 26th after snow
- 400 people visited on Sat Jan, 25 and 500 visited for the Donegal Art Show Sat, Jan 31. Amazing!



PROGRAMMING & CLUBS

| ADULT Programs | Programs | Participants | Programs YTD | Participants YTD |
|-----------------------------------|-----------------|---------------------|---------------------|-------------------------|
| In-Library Programs | 4 | 400 | < | < |
| Club Meetings/Participants | 8 | 72 | < | < |
| | | | | |
| YOUTH Programs | Programs | Participants | Programs YTD | Participants YTD |
| In-Library Programs | 20 | 451 | < | < |
| Off-Site Programs | 2 | 436 | < | < |

| Volunteer | Month Total | YTD Total | | |
|------------------------|--------------------|------------------|--|--|
| Volunteer Hours | 56.25 | < | | |

Joseph

- Attended Mount Joy Borough Council Meeting, Jan 5
- Met with Trobe, Manheim Community Library Director, to discuss Rapho, Jan 6
- Attended Friend's Group, Jan 12
- Attended Mount Joy Area Chamber of Commerce, Jan 14
- Met with Michele Emenheiser, Mount Joy Area Chamber of Commerce, Jan 15
- Attended LSLC Referendum Meeting, Jan 20
- Met with Toshiba rep Mitch Hukill about MSL printer/copier contract, Jan 21
- Held informal Core4 meeting, Jan 22

Community/Service Point (Susan)

- Worked to adjust schedules as Passport processing increased
- Several conversations with Joseph and others to plan end of Passport Service
- Worked on application paperwork for Janus School Intern
- Ran reports for use by municipal residents for Joseph

Youth Services (Laura)

- Despite the snow and cold, the library saw some really high numbers in our **Family Storytime programs averaged over 30 people last month**. "Snuggle Up Storytime" offers a fun evening story time. Saturday Family Storytime are also going well.
- **"Curious Minds Story Time"** with the Janus School has grown over the past 3 months.
- **Saturday and afternoon programs for school-aged children** Miss Alyssa and Miss Katelyn are offering "History Alive" focuses on a famous person in History and "Little Tinker Thinkers" offers STEM activities.
- **"Adopt a Cow Program,"** run by Discover Dairy, Miss Alyssa and Miss Katelyn have done programs with a "cow theme". They ran a program in January in which they hid 100 mini cows around the library and children had to search for them.
- **Harry Potter Night**, 52 people attend and had a waitlist. We transformed the room into a multi-station experience for families. Children created their own "potions" and crafted wands, were sorted into Hogwarts houses, and played a Quidditch toss game. They also discovered their Patronus by making a themed cootie catcher. The "Goblet of Fire" selected four winners to receive a variety of Harry Potter themed prizes. It was a wonderful event! One patron even made a generous \$100 donation!

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
 - **February Enews:** added 126 new contacts; sent to 4,152 contacts; 1,923 opens (4.97%), 46 clicks (1.1%)

- **SOCIAL MEDIA:**
 - **Facebook** – Followers 3,303; 110.3K views; Content interactions. Top Posts: Donegal School Book Donation: 7.6K views, 104 interactions; Yay Librarians 6.3K views, 117 interactions; If People Don't Use Libraries... 5.1K views, 138 interactions
 - **Instagram** – 1,418 followers; 17.8K views; 1.1K reach; 471 content interactions; 147 profile visits. Top Content: BookPage February 441 reach; Donegal School Book Donation 263 reach; Yay Librarians 227 reach
 - 3 Press Release - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - 5,096 total sessions. Highest view counts: 564 sessions of Passports; 99 visits to Children & Family; 90 Adult Programs; 36 Library News
- **GOOGLE**
 - 1,251 website clicks made from our Business Profile, 1,852 Interactions, 230 calls
 - Added more photos to our Google page.
- **FOOD TRUCKS**
 - Secured The Egg Roll Lady for SRP Kickoff; Extra Rice for July 9
- **BOOK SALES - \$1,512.25**
 - Lobby Books: Earned \$795.60
 - Pango Books: Listed 1, sold 5 books = \$94
 - eBay Books: Listed 6, sold 10 = \$622.65

Volunteers/Programming/Fundraising (Jazmynn)

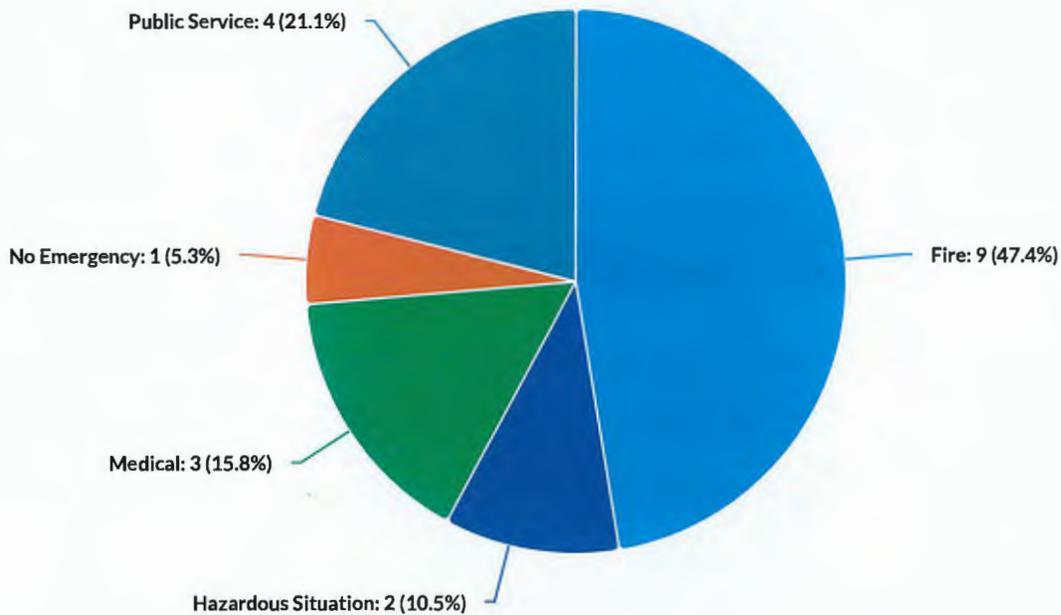
- **Annual Appeal 2026**
 - Switching donor management software from Panorama Giftworks to Zeffy.
 - Email Appeal will go out mid-February to hopefully cut down on postage/printing costs
 - Will send letters mid-March
 - Working with Engle Printing for the mailing
- **Volunteers**
 - Total hours: 56.25 hours
- **Anne's Circle**
 - 3 people continue to donate
- **Programs (4 programs; 27 + 383 total attendees)**
 - **Hygge & Joy Journaling**, 20 attended
 - **Adult Book Bingo**, 3 attended
 - **Living Well with Arthritis**, 4 attended. Adam Domovich returned to run this program
 - **Donegal Student Art Show**, 383 attended. Very successful. We had lots of positive comments on the program as a whole and especially the teachers asked us to keep doing this program.
- **Clubs**
 - 8 clubs met, with total attendance of 72.
- **Ongoing Tasks**
 - Most of January was prep for Student Art Show
 - Answered questions posted by the Merchandiser about the Student Art Show
 - Started Panorama data export to import to Zeffy
 - Updated payment information for multiple accounts because the credit card had to be cancelled due to fraudulent charge

Mastersonville Volunteer Fire Department

Manheim, PA

Breakdown by Major Incident Types (5530)

Start Date: 1/1/2026 0:00:00 | End Date: 1/31/2026 23:59:59



| Fire | Hazardous Situation | Medical | No Emergency | Public Service |
|------|---------------------|---------|--------------|----------------|
| 9 | 2 | 3 | 1 | 4 |

| Primary Incident Type | Count | Percentage |
|-------------------------|-------|------------|
| Cancelled | 1 | 5.26% |
| Chimney Fire | 1 | 5.26% |
| Fire Alarm | 2 | 10.53% |
| Gas Leak / Gas Odor | 1 | 5.26% |
| Lift Assist | 1 | 5.26% |
| Motor Vehicle Collision | 3 | 15.79% |
| Odor | 1 | 5.26% |
| Room and Contents Fire | 2 | 10.53% |
| Standby | 1 | 5.26% |
| Structural Involvement | 4 | 21.05% |

| | | |
|---------------------------|-----------|----------------|
| Trash / Rubbish Fire | 1 | 5.26% |
| Vehicle Fire - Commercial | 1 | 5.26% |
| Grand Total | 19 | 100.00% |

This report runs off of the Dispatch Time. If you do not have a Dispatch Time in a report it will not show here.

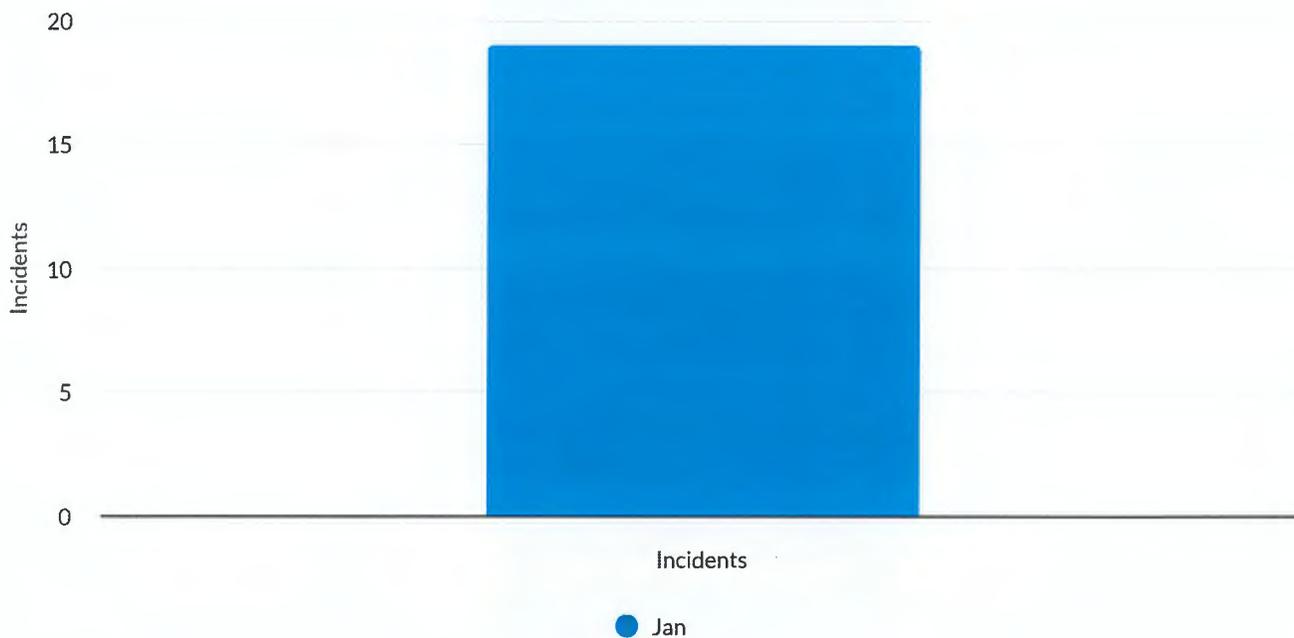


Mastersonville Volunteer Fire Department

Manheim, PA

Fire Incidents by Month (10)

Start Date: 1/1/2026 0:00:00 | End Date: 1/31/2026 23:59:59



Incidents by Month

| Incident Date | Incidents |
|--------------------|-----------|
| ▼ Jan | |
| NERIS | 19 |
| Total (Jan) | 19 |
| Grand Total | 19 |

Total Fire Incidents per Month for a Date Range



emergencynetworking.com

#10

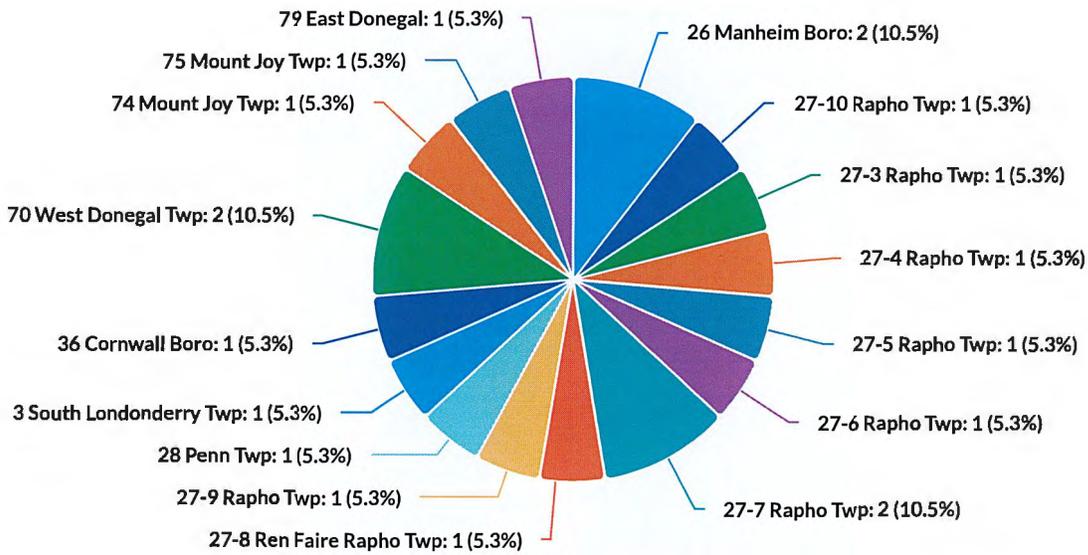
Mastersonville Volunteer Fire Department

Manheim, PA

Incident Count by District (5972)

Start Date: 1/1/2026 0:00:00 | End Date: 1/31/2026 23:59:59

Incidents by District



| District | Incident Count per District / Zone |
|--------------------------|------------------------------------|
| 26 Manheim Boro | 2 |
| 27-10 Rapho Twp | 1 |
| 27-3 Rapho Twp | 1 |
| 27-4 Rapho Twp | 1 |
| 27-5 Rapho Twp | 1 |
| 27-6 Rapho Twp | 1 |
| 27-7 Rapho Twp | 2 |
| 27-8 Ren Faire Rapho Twp | 1 |
| 27-9 Rapho Twp | 1 |
| 28 Penn Twp | 1 |
| 3 South Londonderry Twp | 1 |
| 36 Cornwall Boro | 1 |

| | |
|---------------------|-----------|
| 70 West Donegal Twp | 2 |
| 74 Mount Joy Twp | 1 |
| 75 Mount Joy Twp | 1 |
| 79 East Donegal | 1 |
| Grand Total | 19 |

Incident Count by District for Date Range





MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
717.367.8917 • 717.367.9208 fax
www.mtjoytwp.org

Minutes of the Regular Meeting of the Mount Joy Township Park & Recreation Board Held on February 10, 2026

1. John L Felix Jr., Vice-Chairperson called the meeting to order at 7:00 P.M. in Mount Joy Township Fairview Municipal Building at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
2. Roll call: Present – John L. Felix, Jr., Donald Bush, William Duncan and Adam Reed. Absent - Karen Boyer.

Others in attendance – Matthew Mandia, Township Manager, Patricia Bailey, Township Secretary, and Cindy Gonzalez, Assistant Township Secretary.
3. Public Comment:

None
4. Approval and Ratification of the minutes of the January 13, 2026 meeting:

John L Felix Jr. pointed out two typos in the meeting minutes, but he said other than that, they looked fine.

A motion was made by Adam Reed and seconded by William Duncan to approve the January 13, 2026 meeting minutes with the two corrections as stated. All members present voted in favor of the motion.
5. Old Trolley Line Park – Chick-Fil-A Leadership Academy Club proposed 5K:

Kyle DeGroft was in attendance to address the board to hold a 5K run at Old Trolley Line Park in May of this year. He stated that all proceeds would benefit 4 different organizations within the community. He has noticed some homelessness in the area and believes they could benefit from the money collected. Corey Bruner was also in attendance as an advisor for Kyle. Mr. Reed stated that the park would be open to the public and Mr. Bush echoed that they need to be aware that other people would be there. Patricia Bailey asked if they would be on the trail and referred them to Lancaster County Park and Recreation so they could use the trail. Mr. Felix asked if they could possibly hold the 5K at their campus. Mr. Reed expressed his support and recommended allowing them to use the park. Mr. Bush doesn't think the park is big enough. Mr. Felix stated maybe use the rail trail and they could rent a pavilion at the park.

A motion was made by Adam Reed and seconded by Donald Bush to recommend to the Board of Supervisors that they approve the 5k event on May 2, 2026 to be held at Old Trolley Line Park. All members present voted in favor of the motion.
6. Parks:
 - a. Kerrie Norman from GEARS was supposed to be present for the meeting to gain a better perspective on the park rules and how to handle weather-related events for field usage, mainly tournaments. She was not in attendance. Mr. Reed stated that tournaments very rarely are

cancelled due to weather or any other reason. He grew up playing travel baseball so he's very familiar with the tournament processes. Mr. Mandia also said that most tournaments try to get games in and know if they are going to cancel ahead of time. Mr. Felix asked if they ever scheduled rain dates. Mr. Mandia stated that very rarely do they cancel or reschedule. Mr. Reed stated the tournament organizers make money regardless. Mr. Felix asked where GEARS comes in. Ms. Bailey stated that they schedule the fields for tournaments. Mr. Bush said we should keep it as is and not offer refunds for non-use of the fields for whatever reason. Mr. Duncan asked if it is stated on the GEARS form for tournaments and it is not. Mr. Felix said maybe to add that to the GEARS form. In regard to food trucks, there was a discussion that the rules on those should be reviewed. The number of food trucks permitted, the trash dispensing and the parking issue should be reviewed. As well as the non-for-profit aspect, as most food trucks are in the business of making money. It would be a convenient service to the tournament attendees. The board decided to talk about this at the next Park and Recreation meeting in March.

In review of the park rules, Mr. Bush asked if the tournaments take their own trash and if we offer tournaments, we should be offering something. Mr. Mandia advised that the tournament organizers would have a dumpster dropped off usually on a Friday and picked up on Monday. Mr. Reed asked about porta pots and do we add that into the fee. Mr. Felix asked if the park signs indicate taking their trash with them. Ms. Bailey said she was not sure but we can check that and add if needed. Mr. Bush asked if we could hire someone to remove the trash and that we need to keep a better tab on the cleanliness of the porta pots. He also stated that we should increase the maintenance budget and take better care of the parks on a regular basis. Mr. Felix agrees that more maintenance of the parks is necessary. Mr. Reed suggested raising the fees per field and the tournament amounts and revisiting the fees and rules. To possibly rewrite the rules for future parks regarding food trucks, refunds, and trash. Mr. Felix stated that all the Park and Recreation Board can do is make the recommendation and it is up to the Board of Supervisors to vote.

7. Old Trolley Line Park:

Ms. Bailey updated the board that the DCNR grant was approved for \$300,000.00 and \$85,000.00 was approved for the Greenways trails. She also stated that there is a meeting scheduled with Tyler Semder from DCNR to get the process going. Chuck Strodoski from YSM will have a proposal for authorization and to start the bidding process, which may take to the end of this year or the beginning of next year. Mr. Felix thought the process had already started. Mr. Reed wanted to know why the delay and why it will take so long. Ms. Bailey stated that the NPDES permit process takes 6-8 months and it is a slow-moving process.

8. Correspondence: None

9. The next meeting of the Park and Recreation Board is scheduled to be held on **March 10, 2026 at 7:00 P.M.**

10. A motion was made by William Duncan and seconded by Adam Reed to adjourn the meeting at 8:20 PM. All members present voted in favor of the motion.

Respectfully Submitted,



Patricia J. Bailey, Secretary



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022

717.367.8917 • 717.367.9208 fax

www.mtjoytwp.org

Minutes of a Rescheduled Meeting of the Mount Joy Township Planning Commission Held on January 29, 2026

1. Chairman Delmar Oberholtzer called the meeting to order at 7:00 p.m. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.

2. Pledge of Allegiance

3. Roll call of the Planning Commission Members:

Kevin Becker — Present

Delmar Oberholtzer — Present

Rodney Boll — Present

Karen Sweigart — Present

Michael McKinne — Present

Bill Weik, Jr. — Present

Other Township Representatives Present: Benjamin Craddock, Lancaster Civil Engineering Co. (Township Engineer); Matthew Mandia, Township Manager; and Justin Evans, Assistant Zoning Officer

Chairman Oberholtzer welcomed new members Kevin Becker and Karen Sweigart to the Planning Commission. He also noted there is still a vacancy on the Commission.

4. Election of Officers:

A motion was made by Michael McKinne and seconded by Rodney Boll to nominate Bill Weik, Jr. as Chairman. All members present voted in favor of the motion.

A motion was made by Michael McKinne and seconded by Bill Weik, Jr. to nominate Rodney Boll as Vice Chairman. All members present voted in favor of the motion.

A motion was made by Bill Weik, Jr. and seconded by Rodney Boll to nominate Karen Sweigart as Secretary. All members present voted in favor of the motion.

5. Public Comment: NONE

6. Consent Calendar:

a. Approve and ratify the minutes of the December 22, 2025 meeting

b. Authorize signature of the Preliminary/Final Land Development Plan for Sheetz – Elizabethtown, PA (Veterans Drive) (File #24-22-FLDP)

A motion was made by Delmar Oberholtzer and seconded by Michael McKinne to approve the Consent Calendar. All members present voted in favor of the motion.

7. Old Business:

a. Lot Add-On Plan for Jacob B. Huyard (#25-09-LLCP)

A waiver request was submitted with respect to setting property line markers for the lot line change plan conditionally approved at the August 25, 2025 Planning Commission meeting. Mr. Evans noted that the

2. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Solicitor's review letter dated September 18, 2025.
3. Applicant shall address and comply with all conditions contained in the Mount Joy Township Zoning Hearing Board (MJTZHB) decision for Case #250019.
4. An easement shall be delineated on the Plan for the purpose of shared access and circulation between Lot 1 and Lot 2. Additionally, an agreement shall be executed and recorded to grant said easement.
5. Applicant shall submit a fully executed agreement providing for permanent maintenance of the riparian corridor, which shall be acceptable to the Township Solicitor and in recordable form. The Agreement, fully executed, shall be submitted and approved prior to the release of the final plan for recording.
6. If the required concrete monuments and/or lot markers are not set prior to release of the final plan for recording, applicant shall submit a fully executed Land Development Agreement, which shall be acceptable to the Township Solicitor. Said Agreement shall be submitted and approved prior to the release of the final plan for recording.
7. If the required concrete monuments and/or lot markers are not set prior to release of the final plan for recording, applicant shall submit financial security to guarantee the proper installation of all improvements associated with this land development project prior to the release of the final plan for recording and shall be in a form acceptable to the Township Solicitor. The amount of said financial security shall be in the amount consistent with the construction cost opinion approved by the Township Engineer.
8. Applicant shall reimburse the Township for all reasonable engineering and legal fees incurred in the review of plans under the Subdivision and Land Development Ordinance, Storm Water Management Ordinance, and other governing ordinances; review or preparation of documentation required in connection with the development; review and approval of financial security and other documentation; inspection of improvements; and for other costs as set forth in these Conditions within 30 days after receipt of an invoice for such fees. If Applicant fails to pay such costs within 30 days after the date of a written invoice for such costs, Applicant shall be in violation of this Condition

All members present voted in favor of the motion.

A motion was made by Michael McKinne and seconded by Delmar Oberholtzer to table consideration of the waiver of road frontage improvements. All members present voted in favor of the motion. The Commission requested a legal opinion from the Township Solicitor regarding potential liability for the Township if they were to waive the sidewalk requirement.

- c. Minor Subdivision Plan for Lancaster Farm Sanctuary (#25-17-MSDP) – Proposal to subdivide 0.448-acre and 0.117-acre parcels from adjoining lots to be added to a 17.6-acre tract for the purpose of providing public road access. All properties are located in the (A) Agricultural District.

Scott Akens of Akens Engineering

A motion was made by Delmar Oberholtzer and seconded by Kevin Becker to grant waivers of Chapter 119 of the Code of Ordinances of the Township of Mount Joy, i.e. the Mount Joy Township Subdivision and Land Development Ordinance as follows: §119-32.B & §119-35.E(3)(C) wetlands study and §119-52.J road frontage improvements. And having granted such waivers, grant approval of the Final Minor Subdivision Plan For Lancaster Farm Sanctuary (the "Plan") prepared by Akens Engineering Associates, Inc., Drawing No. 727, dated November 28, 2025, subject to the following conditions:

And having granted such waivers, grant approval of Preliminary Lot Add-On, Subdivision & Land Development Plan for Westmount, prepared by ELA Group, Inc., Drawing No. 1212-004, dated October 7, 2024, subject to the following conditions:

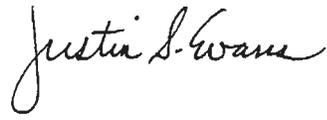
1. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Engineer's review letter dated January 22, 2026.
2. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Solicitor's review letter dated October 26, 2024.
3. Applicant shall pay Mount Joy Township traffic impact fees, as required by Chapter 125 of the Code of Ordinances of the Township of Mount Joy, in the total dollar amount of \$312,582.00 (177 P.M. peak hour trips @ \$1,766/trip). Payment of the traffic impact fees shall be made at the time an application is made for the required building permit. Applicant shall not at any time in the future seek return of such impact fees, or any earned accrued interest thereon, or authorize any successor to make such claim, whether or not the Township expends the traffic impact fees within the time limitations set forth in Act 209 of 1990, as amended, 53 P.S. §10501-A, et seq., expends the traffic impact fees for improvements set forth in the Transportation Capital Improvements Plan or for other road improvements not addressed in the Transportation Capital Improvements Plan or for road improvements to address existing deficiencies or for improvements (regardless of the percentage of the cost of improvements or the amount of the improvements paid for with traffic impact fees) to state highways. Applicant shall place a note on the final plan referencing this condition.
4. Applicant shall pay a fee-in-lieu of dedication of recreation land in accordance with §119-61 prior to the release of the Final Plan for recording, unless otherwise modified by the Mount Joy Township Board of Supervisors. Applicant shall waive any right to request any refund of such fee is not expended within any required time period. This fee shall be calculated at the time of Final Plan submission.
5. Applicant shall apply for and obtain all necessary permits prior to commencing any construction activities.
6. Applicant shall reimburse the Township for all reasonable engineering and legal fees incurred in the review of plans under the Subdivision and Land Development Ordinance, Storm Water Management Ordinance, and other governing ordinances; review or preparation of documentation required in connection with the development; review and approval of financial security and other documentation; inspection of improvements; and for other costs as set forth in these Conditions within 30 days after receipt of an invoice for such fees. If Applicant fails to pay such costs within 30 days after the date of a written invoice for such costs, Applicant shall be in violation of this Condition.

All members present voted in favor of the motion.

- f. Road Frontage Improvement Requirements – Review the draft policy to address waiver requests for properties outside of the Designated Growth Area.

8. New Business:

- a. Greiner Industries Outdoor Storage Area (#26-01-WAIV) – Proposal to develop a 5.44-acre outdoor storage area at the Greiner Industries' 59.55-acre site located at 1650 Steel Way Drive. The property is zoned (LI) Light Industrial and contains multiple industrial buildings at the facility.

A handwritten signature in black ink that reads "Justin S. Evans". The signature is written in a cursive, flowing style.

Justin S. Evans, AICP
Assistant Zoning Officer



MOUNT JOY TOWNSHIP

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PUBLIC WORKS DEPARTMENT

MARCH 2026

COMPLETED:

- Equipment service
- Multiple pothole repairs
- Removal of Prospect Rd bridge
- Built and installed road barricade at bridge abutment
- Added compost and seed at bridge job with rock barrier
- Started removing snow fence
- Multiple sign replacements

FUTURE:

- Repair Quarry Rd widening
- Start base repairs on multiple roads
- Snow fence removal