



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

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Mount Joy Township Board of Supervisors June 17, 2024 @ 7:00 p.m. AGENDA

1. Call meeting to order, moment of silence and pledge of allegiance.
2. Roll call of the Supervisors.
3. Old Business:
4. Public Comment:

An opportunity for the public to make comments on items included or not included on the agenda. The Board requests each person to offer comments to state their name and address for the record. All remarks are to be limited to five minutes.

5. Consent Calendar:
 - a. Approve and ratify the minutes of the May 20, 2024 meeting.
 - b. Approve payment of all bills via Bill List #11-2024 in the amount of \$186,781.42; Bill List #11a-2024 in the amount of \$62,444.90; and Bill List 12-2024 in the amount of \$575,579.14 and ratify the payment of all payrolls for the period of May 17, 2024 through June 13, 2024 inclusive, in the amount of \$48,064.43, which represents two pay periods.
 - c. Administrative Personnel – Managers Agreement: Authorize the hiring of Kim Kaufman as Township Manager effective June 10, 2024; authorize the Chairperson or Vice-Chairman to execute the Managers Employment Agreement; and adopt a resolution whereby, upon adoption, the Township Manager’s salary for calendar year 2024 is established.
 - d. Old Trolley Line Park – Master Site Plan: Accept the proposal from Herpetological Associates, Inc., 1745 Westwood Road, Wyomissing, PA 19610, in the amount of \$2,144.00 and authorize the Township Secretary to execute the proposal for a Bog Turtle Phase 1 Habitat Assessment for Old Trolley Line Park as part of the Master Site Plan update.
 - e. 1376 Campus Road – Phase 1; 22-15-FLDP – (On-Site Work): Accept Letter of Credit, in the amount of \$2,626,619.80, as issued by Peoples Bank, a Codorus Valley Company to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the 1376 Campus Road land development plan, contingent upon a satisfactory review.
 - f. 1376 Campus Road – Phase 1; 22-15-FLDP – (On-Site Work): Accept Letter of Credit in the amount of \$1,428,570.11 as issued by Peoples Bank, a Codorus Valley Company to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the 1376 Campus Road land development plan, contingent upon a satisfactory review.
 - g. 1376 Campus Road – Phase 1; 22-15-FLDP – (Roundabout): Accept Letter of Credit in the amount of \$881,493.00 as issued by Peoples Bank, a Codorus Valley Company for the construction of the Campus Road Roundabout; approve and sign the Agreement for Construction

of Roundabout and authorize the Township Solicitor to record the aforementioned document in/at the Lancaster County Courthouse, contingent upon a satisfactory review.

- h. 1376 Campus Road – Phase 1; 22-15-FLDP: Approve and sign the Stormwater Management Agreement and Declaration of Easement; Agreement Providing for Grant of Public Access and Trail Easement; Agreement Providing for Grant of Conservation Easement; and Land Development Agreement and authorize the Township Solicitor to record the aforementioned documents in/at the Lancaster County Courthouse, contingent upon a satisfactory review.
- i. Heistand, Jonathan & Korina; 22023-SWMP-MAJ: 1) Approve and sign the amended Stormwater Management Agreement and Declaration of Easement and authorize the Township Solicitor to record the aforementioned document in/at the Lancaster County Courthouse; and 2) authorize release in Escrow from its current amount of \$41,138.97 to guarantee the proper installation of all improvements excluding public sewer and public water facilities, associated with the Heistand stormwater management plan located at 200 Trail Road S. contingent on satisfying the Engineers comments in his May 24, 2024 review letter.
- j. Piersol, Kenneth & Cindy – 2113 Cloverleaf Road: Adopt a resolution whereby, upon adoption, the sewer planning module is approved for an Individual Residence Small Flow Treatment Plant and authorize the Township Secretary to forward the same onto the Regional Office of the PA Department of Environmental Protection for approval.

6. School Bus Stop Ahead Signage Request:

A request has been received for a Bus Stop Ahead sign be placed along a portion of Schwanger Road due to the lack of visibility from 500 feet when traveling west on Schwanger Road toward the T-intersection with Sheaffer Road.

7. Chapter 127 – Vehicles and Traffic:

A request has been received for a speed limit of 35 MPH be established and posted along Homestead Road, which currently is an unposted road.

- a. Discussion on and, if appropriate, authorize a speed study to be conducted along Homestead Road to establish a speed limit.
- b. If appropriate, authorize the Township Solicitor to prepare and advertise an ordinance whereby, upon enactment, a speed limit is established for Homestead Road

8. Personnel Handbook, Policies & Procedures:

Discussion on adding two new sections, i.e. CDL Training Reimbursement Agreement and Anti-Harassment Policy to the Personnel Handbook, Policies & Procedures. If approved, a resolution will be prepared for the next meeting to be adopted.

9. Administrative staff reports:

10. Supervisor reports and comments:

11. Reports: *Written – on file

Administrator*
Code Enforcement/Rental Inspections*
Community Development Director*
Elizabethtown Area Water Authority*
Elizabethtown Public Library
Elizabethtown Chamber of Commerce
Elizabethtown Regional Sewer Authority*

Mastersonville Fire Co.
MESA*
Milanof-Schock Library*
Park and Recreation Board*
Planning Commission
Public Works Department*
Regional Police Department*

Engineer
Fire Department Mount Joy
Friendship Fire & Hose Co.*
GEARS*

Rheems Fire Department Co.*
Sewage Enforcement Officer
Zoning Hearing Board*
Zoning Officer - Permits*

12. Correspondence:

13. Other Business:

14. Regional Comprehensive Plan Public Hearing will be held on Tuesday, June 18, 2024 at the Masonic Conference Center Patton Campus, 1244 Bainbridge Road beginning at 6:30 P.M.

The next regular meeting of the Mount Joy Township Board of Supervisors is scheduled to be held on Monday, July 15, 2024, beginning at 7:00 P.M.

15. Adjournment.