



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

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Mount Joy Township Board of Supervisors

March 18, 2024 @ 7:00 p.m.

AGENDA

1. Call meeting to order, moment of silence and pledge of allegiance.
2. Roll call of the Supervisors.
3. The Board of Supervisors held Executive Sessions on February 27, 2024 and March 4, 2024, to discuss personnel issues. An Executive session was again held prior to tonight's meeting to discuss legal issues. Any official action to be taken based upon discussions held during the Executive Sessions will occur at an open public meeting.
4. Calendar Year 2023 Financial Audit:
 - a. Philip O. Rudy and Shawn Carl, White, Rudy, LLC will be in attendance to present the 2023 Financial Audit.
 - b. Discussion on and, if appropriate, a motion to approve the Calendar Year 2023 Township Audit.
5. Old Business:
 - a. Follow up discussion on 1527 Rissermill Road and the filling in of the quarry and the condition of the road.
6. Public Comment:

An opportunity for the public to make comments on items included or not included on the agenda. The Board requests each person to offer comments to state their name and address for the record. All remarks are to be limited to five minutes.
7. Consent Calendar:
 - a. Approve and ratify the minutes of the February 19, 2024 meeting.
 - b. Approve payment of all bills via Bill List #04-2024 in the amount of \$337,191.85; Bill List #05-2024 in the amount of \$124,387.91; and Bill List #06-2024 in the amount of \$254,821.48; and ratify the payment of all payrolls for the period of February 9, 2024 through March 7, 2024 inclusive, in the amount of \$59,457.00, which represents two pay periods.
 - c. Township Manager: Accept the resignation of Ryan D. Minnich as Township Manager, effective February 26, 2024.
 - d. Township Manager: Approve, ratify, and confirm the Chairpersons signature of the proposal from Keystone Municipal Solutions, 100 Pine Street, Harrisburg, PA 17101 in the amount of \$10,500.00 to assist with the recruitment and selection of a Township Manager.
 - e. Township Treasurer: Accept the resignation of Sherri L. Minnich as Township Treasurer, effective March 31, 2024.

- f. Landscaping – Municipal Building: Accept the proposal from Grayrock Landscaping, 1020 Rife Run Road, Manheim, PA 17545, in the amount of \$5,000.00 for the 2024 landscaping schedule for the Mount Joy Township Municipal Building.
 - g. 2024 Parks & Guiderail Spraying Scope: Approve the 2024 Treatment Plan for Inch's Natural Lawn Care, 3810 Bear Road, York, PA 17406, in the amount of \$26,990.00 for the spraying and turf treatments for the municipal parks and guiderails in 2024.
 - h. Martin, Abner H. & Ruth G.: 230047-SWMP-MAJ: Approve and sign the Stormwater Management Agreement and Declaration of Easement and authorize the Township Solicitor to record the aforementioned document in/at the Lancaster County Courthouse.
 - i. Martin, Abner H. & Ruth G.: 230047-SWMP-MAJ: Accept, approve and sign the Escrow Agreement in the amount of \$26,562.25 to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the Martin stormwater management plan for property at 541 Snyder Road.
 - j. PA Merts, LLC (General RV); 22-13-FLDP: Accept the Bond #GM233154, in the amount of \$5,826,168.00, as issued by Great Midwest Insurance Company to guarantee the proper installation of all improvements, excluding public sewer and public water facilities; associated with the PA Merts, LLC land development plan at 187 Merts Drive.
 - k. Prospect Road Bridge Removal: Approve the proposal from Rettew, 5031 Richard Lane, Suite 111, Mechanicsburg, PA 17055, in the amount of \$21,500.00, in which Mount Joy Township is responsible for half of the cost, i.e. \$10,750.00 for the removal of the Prospect Road Bridge.
 - l. Special Event – Great Turkey Chase 5k Road Race: Approve the Application for Special Events as submitted by PA Running Co. to hold the Great Turkey Chase 5k Road Race on Thursday, November 28, 2024.
 - m. Special Event – Ragnar Relay: Approve the Application for Special Events as submitted by Ragnar Relay Pennsylvania to hold the Ragnar Relay on Friday, August 23, 2024.
8. Elizabethtown Mount Joy Associates, L.P. (Pennmark) – Substantive Validity Challenge and Curative Amendment:
- Acknowledgment of receipt of Challenge to the Substantive Validity of the Mount Joy Township Zoning Ordinance and Request for Curative Amendment Pursuant to Sections 609.1 and 916.1 of the Municipalities Planning Code filed by Elizabethtown Mount Joy Associates, L.P. relating to land at the northeast corner of Route 230 and Cloverleaf Road (Tax Parcel #'s 461-00486-0-0000 and 461-82176-0-0000) and motions which the Board of Supervisors may consider in accordance with the Pennsylvania Planning Code.
9. Lancaster County Drug Task Force – 2024 Invoice:
- Discussion on and, if appropriate, a motion to authorize payment of an invoice dated February 14, 2024, in the amount of \$10,721.00 to the Lancaster County Drug Enforcement Task Force.
10. Mount Joy Fire Foundation:
- Discussion on and, if appropriate, a motion to appoint an individual with a financial background to volunteer to serve on the Board of Directors for the Foundation.
11. Accounting & Financial Policies & Procedures Manual:
- Discussion on and, if appropriate, a motion to adopt a resolution, whereby, upon adoption, the July 18, 2011 Accounting & Financial Policies & Procedures Manual is hereby amended.
12. 2024 Paving Improvements – Trail Road N (Rebid)

Discussion on and, if appropriate, a motion to award a bid to New Enterprise Stone & Lime Co., Inc., 621 Martindale Road, Ephrata, PA 17522, in the amount of \$344,892.36 for the 2024 Paving Improvements to Trail Road N.

13. Old Trolley Line Park – Fencing:

Discussion on and, if appropriate, a motion to accept the proposal from River Valley Landscapes, 1178 Nursery Road, Wrightsville, PA 17368, for the purchase and installation of 404 linear feet of 4' high aluminum fence around a portion of Old Trolley Line Park that will prevent vehicles from getting on the fields.

14. Administrative staff reports:

15. Supervisor reports and comments:

16. Reports: *Written – on file

Administrator*	Mastersonville Fire Co.
Code Enforcement/Rental Inspections*	MESA*
Community Development Director*	Milanof-Schock Library*
Elizabethtown Area Water Authority*	Park and Recreation Board*
Elizabethtown Public Library	Planning Commission*
Elizabethtown Chamber of Commerce	Public Works Department*
Elizabethtown Regional Sewer Authority	Regional Police Department*
Engineer	Rheems Fire Department Co.*
Fire Department Mount Joy	Sewage Enforcement Officer
Friendship Fire & Hose Co.*	Zoning Hearing Board
GEARS	Zoning Officer - Permits*

17. Correspondence:

- a. Invitation from Mastersonville Fire Company, received February 15, 2024; re: Annual Banquet. (E-mailed to Supervisors 02-15-2024.)
- b. Letter from Sonia Wasco, LCCD Board Chairperson, dated February 16, 2024; re: LCCD Annual Awards Banquet. (E-mailed to Supervisors 02-22-2024.)
- c. Inspection Report from PaDEP, dated February 15, 2024; re: Routine inspection of Lancaster Landfill. (E-mailed to Supervisors 02-22-2024.)
- d. Letter from Randal Weiss, PaDEP, received February 22, 2024; re: Notice of Violation, from March 31, 2022 – October 4, 2023 for the Lancaster Landfill. (Sent to Supervisors 02-28-2024.)
- e. Inspection Report from Lancaster County Conservation District, dated February 23, 2024; re: Complaint based inspection of Kopp Borrow/Fill Site. (E-mailed to Supervisors 02-28-2024.)
- f. Report from ECHOS, received February 28, 2024; re: Annual Impact Report from Fiscal Year July 1, 2022 – June 30, 2023. (E-mailed to Supervisors 02-28-2024.)
- g. E-mail from Kirsten Peachey, on behalf of LCATS, received March 6, 2024; re: LCATS annual spring dinner invitation. (E-mailed to Supervisors 03-06-2024.)
- h. Letter from Marshal Sweigard, Kinsley Construction, received March 8, 2024; re: Advanced Notification of Construction, impending road closure of SR 743 for the Conewago Trail Improvement project from March 27, 2024 to September 23, 2024. (E-mailed to Supervisors 03-08-2024.)

18. Other Business:

19. The next regular meeting of the Mount Joy Township Board of Supervisors is scheduled to be held on Monday, April 15, 2024, beginning at 7:00 P.M.

20. Adjournment.