



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
717.367.8917 • 717.367.9208 fax
www.mtjoytp.org

Township Manager Monthly Report April 2023/May 2023

Zoning Hearings

- Panattoni Warehouse (Mt. Pleasant Road)
 - Zoning Hearing: Final hearing held 4/27, decision to be rendered at future public meeting (June/July)
- Pennmark Shopping Center (22 acres at Cloverleaf Road & W. Main Street)
 - Zoning Hearing: Scheduled for 6/7, 6:00 p.m. at EASD Middle School Auditorium

Stormwater Management Program (MS4)

- Will conduct annual screening for 39 outfalls by 6/30
- MS4 Annual Report due by 6/30, will report completion of 144,848 lbs./year sediment reduction during current MS4 permit cycle vs. 75,004 lbs./year required; **69,844 lbs./year carryover into next permit cycle**
- Working with CS Davidson to finalize draft Pollution Prevention & Good Housekeeping Manual (MCM #6 of MS4 permit)

Plan Updates

- Park, Recreation, & Open Space Plan update nearly completed by P&R Board
- Public survey up through June to gauge community “wants” for future park amenities
- Regional Comp Plan Committee needs finalized, tentatively to meet on 1st Monday or Tuesday starting in June

Misc

- Filed ARPA Annual Report with US Treasury by 4/30 deadline
- Interviews for Public Works positions ongoing
- Planning well underway for National Night Out at MJT on 8/1
- Buildout of new permitting system ongoing
- Campus Road roundabout coordination with developers back on front burner



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May 2, 2023

To: Mt. Joy Township Board of Supervisors
From: Daniel Ford- Code Compliance Official / Assistant Zoning Officer
Re: Monthly Report for April 2023

Dear Board Members:

35 rental properties were inspected in April.

Complaints and concerns:

- Letter to 532 Radio Rd for tall grass. On-going issue.
- Letter to 1913 Creek Rd for tall grass. On-going issue (complaint)
- Letter to 761 Schwanger Rd for tall grass. On-going issue.
- Letter to 1046 Old Elizabethtown Rd about rubbish and junk on the property
- Complaint about people and animals living in an RV at 974 Mount Gretna Rd. I inspected the property and advised the owner that the RV is not registered or inspected and must be removed.
- Complaint about a silver vehicle on Conoy Ave that has not moved for months. All vehicles on the roadway are inspected. Not located.
- Complaint about tall grass at 51 Ironstone Dr. Spoke to owner and she is going to cut it.
- Complaint about tall grass at 855 Cloverleaf Rd. Spoke to the owner. Trying to find someone to mow it.
- Complaint from a tenant at 2309 Ridge Rd Apt #5 about the poor condition of his exterior wall and spouts allowing racoons to come inside. Sent violation notice to owner.
- Complaint about a vehicle parked on the grass at 401 College Ave. No violation.

Completed final zoning inspections for building permits.



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PUBLIC WORKS DEPARTMENT APRIL/MAY 2023

COMPLETED:

- Removal of backstop and Dynatec on old infield behind new shop. Topsoiled and seeded
- Replace pipes on Trail Rd North and pave ditches
- Replace pipes on Hereford Rd
- Started road bank mowing
- Sold old truck 4
- Took ownership of new truck 4
- Met with EARSA and EAWA about the settlement of multiple sewer and water ditches
- Stock piled stone for base repair projects
- NNO meeting to go over logistics and responsibilities

FUTURE:

- Base repairs
- Campus road ditch settlement

MOUNT JOY TOWNSHIP-MultiSelect Permits Issue Date: 4/1/2023 - 4/30/2023

Zoning Officers Report

PermitNo	Issue Date	Owner	Project Addr	ParcelID	Est Cost	Fee
StormWater						
Exemption						
Active						
230017	4/18/2023	BAUGHMAN WILLIAM F JR & Pool Removal	69 OBERHOLTZER RD	4601806800000	\$0.00	\$50.00
230015	4/26/2023	WINTERS BRUCENH II & SANDRA K Pool - Above ground	1040 SCHWANGER RD	4601462700000	\$0.00	\$50.00
230020	4/28/2023	HEISTAND IRA M JR & LINDA Shed	15 QUARRY RD	4606353900000	\$0.00	\$50.00
Total Exemption 3					\$0.00	\$150.00
Small Project						
Active						
230014	4/12/2023	LUTHERAN CAMPING CORP Pavilion / Tool Shed	1753 MILL RD	4607983200000	\$0.00	\$175.00
Total Small Project 1					\$0.00	\$175.00
Total StormWater 4					\$0.00	\$325.00
Use						
Temporary						
Active						
230006	4/13/2023	GUZMAN DAVID & ZORAIDA Dumpster	129 E HARRISBURG AVE	4609303000000	\$10.00	\$10.00
Total Temporary 1					\$10.00	\$10.00
Total Use 1					\$10.00	\$10.00
Zoning						
Addition						
Active						
230041	4/13/2023	MARTIN RICHARD L & ANN LOUISE Addition	2403 STAUFFER RD	4615170800000	\$130,000.00	\$889.00
Total Addition 1					\$130,000.00	\$889.00
Alterations						
Active						
230043	4/13/2023	PATTON DAVID LEE Alterations	1977 CREEK RD	4606468900000	\$25,000.00	\$254.00
Total Alterations 1					\$25,000.00	\$254.00
Com-Alterations						
Active						
230037	4/13/2023	MARKET STREET SQUARE SHOPPING Commercial - Interior Alteratations	1641 S. MARKET ST	4602054900000	\$202,000.00	\$50.00
230049	4/20/2023	NORLANCO REAL ESTATE Commercial - Interior Alteratations	418 CLOVERLEAF RD	4610037000000	\$235,957.00	\$50.00
Total Com-Alterations 2					\$437,957.00	\$100.00
Deck						
Active						
230040	4/12/2023	SHOUP RANDY L Deck around pool	763 BUCKINGHAM BLVD	4604348700000	\$19,913.00	\$219.00
Total Deck 1					\$19,913.00	\$219.00
Fence						
Active						

PermitNo	Issue Date	Owner	Project Addr	ParcelID	Est Cost	Fee
Zoning						
Fence						
Active						
230044	4/4/2023	ORTIZ JOSE J JR & ROMANOWSKI, BRITTNEY R Fence	818 WESTBROOKE DR	4600529300000	\$4,360.00	\$64.00
230045	4/10/2023	COOPER, CASEY R / BAIARDI, AMANDA K Fence	806 WESTBROOKE DR	4600147600000	\$9,315.00	\$99.00
230052	4/17/2023	SUMMERS PATSY Fence	1835 HARRISBURG AVE	4619681800000	\$2,230.00	\$50.00
Total Fence 3					\$15,905.00	\$213.00
Pavillion						
Active						
230042	4/12/2023	LUTHERAN CAMPING CORP Pavillion / Tool Shed	1753 MILL RD	4607983200000	\$71,000.00	\$535.00
Total Pavillion 1					\$71,000.00	\$535.00
Pool						
Active						
230047	4/26/2023	WINTERS BRUCENH II & SANDRA K Pool - Above Ground	1040 SCHWANGER RD	4601462700000	\$3,000.00	\$100.00
Total Pool 1					\$3,000.00	\$100.00
Screened-In Porch						
Active						
230054	4/21/2023	FRY RICKEY A Screened-In Porch	668 RIDGEVIEW RD	4601153000000	\$9,968.00	\$99.00
Total Screened-In Porch 1					\$9,968.00	\$99.00
Shed						
Active						
230057	4/28/2023	HEISTAND IRA M JR & LINDA Shed	15 QUARRY RD	4606353900000	\$7,000.00	\$78.00
Total Shed 1					\$7,000.00	\$78.00
Solar						
Active						
230038	4/5/2023	SLESSER ROY R JR & JANET L Solar roof mounted	1975 RIDGE RD	4605841200000	\$52,485.00	\$427.00
230034	4/5/2023	SWEIGART DAVID W Solar roof mounted	1130 E COLLEGE AVE	4603893400000	\$41,500.00	\$361.00
230046	4/18/2023	GRAYBEAL JOSHUA L Solar roof mounted	1245 SCHWANGER RD	4618825200000	\$22,552.00	\$240.00
Total Solar 3					\$116,537.00	\$1,028.00
Total Zoning 15					\$836,280.00	\$3,515.00
<hr/>						
Total Permits: 20					\$836,290.00	\$3,850.00



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Minutes of the Regular Meeting of the Mount Joy Township Planning Commission Held on March 27, 2023

1. Chairman Rodney Boll called the meeting to order at 7:00 p.m. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
2. Pledge of Allegiance
3. Roll call of the Planning Commission Members:

Kevin Baker — Present
Rodney Boll — Present
Gerald Cole — Present
Michael McKinne — Present

Arlen Mummau — Present
Delmar Oberholtzer — Absent
H. William Weik, Jr. — Present

Other Township Representatives Present: Justin S. Evans, Township Manager/Zoning Officer; Benjamin Craddock, PE, Lancaster Civil Engineering (Township Engineer)

4. Public Comment: NONE
5. Consent Calendar:
 - a. Approve and ratify the minutes of the February 27, 2023 meeting
 - b. Accept an extension of time in which to take action on the Minor Subdivision Plan for 1319 Bear Creek Road (#22-09-MSDP); new deadline is April 24, 2023
 - c. Accept an extension of time in which to take action on the Preliminary Subdivision Plan for Bear Creek Estates (#22-11-PLDP); new deadline is June 26, 2023
 - d. Accept an extension of time in which to take action on the Final Land Development Plan for 283 Commerce Center – Building #1 (#23-02-PLDP); new deadline is June 22, 2023
 - e. Accept an extension of time in which to take action on the Preliminary Land Development, Subdivision, and Lot Add-On Plan for Raffensperger (#21-06-PSDP); new deadline is June 31, 2023

A motion was made by Gerald Cole and seconded by Kevin Baker to approve the consent calendar. All members present voted in favor of the motion.

6. Old Business:
 - a. Preliminary Subdivision Plan and Land Development Plan for Bear Creek Estates (#22-11-PLDP) – Proposal to subdivide a 26.826-acre tract into 39 single-family residential lots and several open space parcels. The site is located at 1319 Bear Creek Road and is within the R-1, Low-Density Residential District. The building lots will be served by public water and public sewer.

Nathan Pletscher of Forino Co. and Brian Focht of C2C Design Group were present as the applicant. They submitted a revised sketch of the development plan based on the feedback received at the February 27th

Planning Commission meeting. It contains the same number of dwelling units as the previous version but both College Avenue and Sheaffer Road are now cul-de-sacs that do not connect through the site. Public utilities will extend from Meadowbrook Lane where that street was previously proposed to connect.

An emergency access between the two cul-de-sacs will have the appearance of a walking path approximately 5' wide with 5' of stabilized surface on each side. Mr. Focht noted issues with designing Sheaffer Road to a collector standard as required by the Township's Official Map. A local road classification would be more amenable to the design needed for the dead-end street. Rolled curb will be used in the cul-de-sacs, which are easier to mount for driveways and the emergency access.

Mr. McKinne asked if the Township will accept dedication of the dead-end streets. Mr. Focht stated it is their intent to offer them for dedication. He clarified there will be no parking in the cul-de-sacs and there is ample room between driveways to push off snow.

Mr. Boll asked what ensures the emergency access route will be properly maintained. It will be the homeowners' association's obligation to maintain it, including winter maintenance. Mr. Focht added that the Elizabethtown Fire Department requested that it carry an 80,000-lb. vehicle. They will design it to that standard and run a truck turning template based on the fire department's standards. Mr. Mummau reiterated the importance of the HOA understanding these obligations.

A motion was made by Gerald Cole and seconded by Kevin Baker to grant waivers of Section 119-52.M(4) pertaining to the cul-de-sac length of Sheaffer Road extended and Section 119-52.J for the streets to be designed to the Township's local street standards. Baker, Cole, McKinne, Mummau, and Weik voted in favor of the motion; Boll voted against the motion, which passed.

- b. Minor Subdivision for 1319 Bear Creek Road (#22-09-MSDP) – Proposal to subdivide a 7.957-acre residential lot from a 38.885-acre parent tract. The lot contains an existing dwelling and accessory structures, and is located in the R-1, Low-Density Residential District.

Steve Faus from 112 Meadowbrook Lane, on behalf of the Friends of Meadowbrook, requested to defer action on the minor plan since the development plan surrounding it has not been finalized. Approving the minor plan would take away any flexibility for modifying the design around the lot to be subdivided.

Nathan Pletscher of Forino Co. and Brian Focht of C2C Design Group were present as the applicant. Mr. Cole asked them what happens if the Commission delays approval of the minor subdivision plan. Mr. Pletscher said that they would be unable to sell the lot to a buyer. A discussion about the design of the emergency access of the surrounding development, the wetland buffer, and grading continued from the previous agenda item. The applicant felt confident that their proposed design around the lot can be permitted and constructed under the new configuration.

A motion was made by Michael McKinne and seconded by Gerald Cole to grant waivers of Chapter 119 of the Code of Ordinances of the Township of Mount Joy, i.e. the Mount Joy Township Subdivision and Land Development Ordinance as follows:

- a) §119-32.A & §119-34.E(3)(c) – water and sewer feasibility report;
- b) §119-52.J, §119-53.B, & §119-53.C – deferral of the requirement to improve the Bear Creek Road frontage to a subsequent development plan;

and having granted such waivers, grant approval of the Minor Subdivision Plan for 1319 Bear Creek Road (the "Plan") prepared by C2C Design Group, Drawing No. FOR-MJT-01, dated July 1, 2022, subject to the following conditions:

1. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Engineer's review letter dated March 9, 2023.
2. To the extent not otherwise provided in these conditions, Applicant shall address the comments of the Township Solicitor's review letter dated August 17, 2022.
3. Applicant shall provide additional right-of-way along the entire Bear Creek Road frontage in accordance with all applicable Township Ordinances through a recorded legal document in a form acceptable to the Township Solicitor.
4. Applicant shall submit a fully executed agreement providing for the permanent maintenance of the riparian corridor and wetland areas, which shall be acceptable to the Township Solicitor and in recordable form. The agreement, fully executed, shall be submitted and approved prior to the release of the final plan for recording.
5. Applicant shall reimburse the Township for all reasonable engineering and legal fees incurred in the review of plans under the Subdivision and Land Development Ordinance, Storm Water Management Ordinance, and other governing ordinances; review or preparation of documentation required in connection with the development; review and approval of financial security and other documentation; inspection of improvements; and for other costs as set forth in these Conditions within 30 days after receipt of an invoice for such fees. If Applicant fails to pay such costs within 30 days after the date of a written invoice for such costs, Applicant shall be in violation of this Condition.

All members present voted in favor of the motion.

7. New Business: NONE

8. Initial View: NONE

9. Correspondence: NONE

10. Other Business:

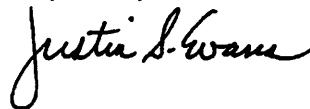
a. Upcoming PMPEI Planning and Zoning Training Opportunities

Mr. Evans provided the Commissioners with a schedule of upcoming training opportunities related to planning and zoning.

11. The next regular meeting of the Mount Joy Township Planning Commission is scheduled to be held on **Monday, April 24, 2023** beginning at 7:00 P.M.

12. Rodney Boll adjourned the meeting at 7:45 p.m.

Respectfully Submitted,



Justin S. Evans
Township Manager/Zoning Officer



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Minutes of the Regular Meeting of the Mount Joy Township Park & Recreation Board Held on April 11, 2023

1. Karen L. Boyer, Chairperson, called the meeting to order at 7:00 P.M. in the Mount Joy Township Fairview Municipal Building at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
2. Roll call: Present – Karen L. Boyer, William Duncan, John L. Felix, Jr., and Adam Reed.
Absent - Andrew Treese.

Others in attendance – Patricia J. Bailey, Township Secretary, and Gerald G. Cole, Township Supervisor.

3. Public Comment: None

4. Approval and ratification of the minutes of the March 14, 2023 meeting:

Change to minutes; Page 2 should read – Page 25 of the original document, adopted in 2015 – Remove the Fee-in-Lieu Funds Disposition recommendation.

A motion was made by Adam Reed, and seconded by William Duncan to approve the minutes for the March 14, 2023 meeting with the above correction. All members present voted in favor of the motion.

5. Cove Outlook Park – Safety Surface:

The Township has money available from the ARPA money that can be used for recreation. It must be used by the end of 2024 or sent back to the Federal government. The only park that still has mulch in the playground area is Cove Outlook Park. A proposal has been received from River Valley for this project. Mr. Duncan asked if there are other companies that provide this project. Ms. Bailey feels there are but we have been working with River Valley for many years. They are a local company. Ms. Boyer asked about colors. Ms. Bailey said green, which has been used at the other Township parks, seems to work best. The other colors did not seem to work well with the colors of the playground equipment. Mr. Reed felt it was a good use of the money and has no objections. Mr. Felix asked about the life of the project. Ms. Bailey thought it was expected to last 10-15 years. If an area wears out, you can replace just that area, not the entire playground area. Mr. Felix also questioned the cost comparison between the rubber safety surface and mulch over a 10-year period. Ms. Bailey stated one was done about 12 years ago but nothing recently. He felt the Board of Supervisors may want that information. Ms. Boyer stated it is a large amount of money but seems to be a necessary measure of safety. She has talked to parents who are happy with the rubber surface. Mr. Cole feels it is not about the money, it is about the safety of the children.

a motion was made by Adam Reed and seconded by William Duncan to make a recommendation to the Board of Supervisors for them to accept the proposal from River Valley Landscapes, 1178 Nursery Road, Wrightsville, PA 17368, dated March 24, 2023, in the amount of \$129,037.00 for the installation of the rubber safety surface in the two playground areas at Cove Outlook Park. (This will be paid for by using the ARPA money). All members present voted in favor of the motion.

6. MJT Park, Recreation and Open Space Plan:

Ms. Boyer stated she has worked very hard along with Ms. Bailey to have the plan have a better flow that builds a framework on how to read the document. She hopes no one is offended by her making changes. She felt the plan needs to be specific to the needs of the Township. Ms. Boyer felt compelled to write several of the goals and objectives that could lead to a fourth park. Mr. Cole had a great suggestion at last month's meeting with Justin S. Evans, Township Manager/Zoning Officer, send a letter to Daniel Raffensperger stating that the Township is in need of an additional park.

The Board went through the document page by page. The major change was to include Chapter 119, Subdivision and Land Development Ordinance, §119-61 – Mandatory Recreation Dedication in its entirety. Ms. Boyer felt this is important to have so when a developer presents a plan the Park & Recreation Board knows what is expected by ordinance. There were several other minor changes to be made. Mr. Felix stated the plan is clearer and more concise. The document shows a need for an additional park in the area of the anticipated growth. Mr. Reed and Mr. Duncan thanked Ms. Boyer and Ms. Bailey for their time and hard work. Mr. Cole asked if the letter was sent to Mr. Raffensperger. Ms. Bailey did not think it had been sent out as of yet. Everyone felt it should go out as soon as possible.

A motion was made by John L. Felix, Jr., and seconded by Adam Reed to request, on behalf of the Park and Recreation Board, a letter be sent to Mr. Raffensperger from the Township Manager, to communicate the Townships desire to acquire land for an additional park due to the impending growth in the area of Campus Road and Sheaffer Road. All members present voted in favor of the motion.

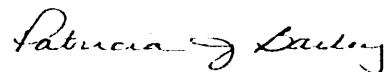
The Board would like to have the letter sent by the May meeting. Mr. Felix felt a follow-up phone call would be advantageous as well.

As the Board when through the document there were some additional minor changes. A final read will be done at the may meeting. If everything is good, it will be forwarded to the Board of Supervisors with a recommendation that it be forwarded to the Lancaster County Planning Commission and Mount Joy Township Planning Commission for their review and comment.

7. Correspondence:

8. The next meeting of the Park and Recreation Board is scheduled to be held on **May 9, 2023** at **7:00 P.M.**
9. A motion was made by John L. Felix, Jr. and seconded by William Duncan to adjourn the meeting at 8:40 P.M. All members present voted in favor of the motion.

Respectfully Submitted,



Patricia J. Bailey, Secretary



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Minutes of the Regular Meeting of The Mount Joy Township Zoning Hearing Board Wednesday, April 5, 2023

1. Chairman Thomas N. Campbell called the meeting to order at 7:05 P.M. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.
2. Meeting Attendance:
 - Members Present: Thomas N. Campbell, James E. Hershey, and Gregory R. Hitz, Sr.
 - Members Absent: None
 - Alternate Member Present: Robert F. Newton, Jr.
 - Township Representatives: Justin S. Evans, Township Manager/Zoning Officer
 - Lancaster County Court Reporter: Angela N. Kilby
 - Zoning Hearing Board Solicitor: John P. Henry, Esq. of Blakinger Thomas
3. A motion was made by Gregory R. Hitz, Sr. and seconded by Robert F. Newton, Jr. to approve and ratify the minutes of the February 1, 2023 meeting. All members present voted in favor of the motion.
4. Mr. Evans, Township Zoning Officer, stated that a Public Notice was published in the March 16, 2023 and March 23, 2023 editions of the LNP. The subject property was posted on March 23, 2023.
5. Procedural briefing by the Zoning Hearing Board Solicitor
6. Swearing-in of all potential witnesses by the Court Reporter
7. Zoning Case #230002:
 - a. Applicant/Landowner: J. Leon Rutt
 - b. Property Location: 300 Jonlyn Drive, Elizabethtown, PA 17022; Tax Parcel ID #460-07479-0-0000
 - c. Zoning District: C-2, General Commercial District
 - d. Special Exception Requests:
 - 1) Chapter 135, Article V, §135-42.C to expand a nonconforming use
 - 2) Chapter 135, Article XXV, §135-343.G to reduce the number of required off-street parking spaces
 - e. Variance Request:
 - 3) Chapter 135, Article XXVIII, §135-383.B(7) to extend the expiration date of any special exception approvals granted for the application

Applicant/landowner J. Leon Rutt was present with attorney John Mateyak and designer Eric Brinser of Rettew Associates. Mr. Mateyak provided a brief background of prior approvals for Mr. Rutt's business, which includes special exception approval for the current facility. Therefore, the applicant requested to withdraw the special exception request of Section 135-42.C to expand a nonconforming use since the business is operating in a manner consistent with the approval.

The proposal is to add approximately 63,000 sf. of building area between two new storage buildings and expansion of the existing shop. Additionally, the request to reduce the amount of required parking as part of the expansion is based on the prior approval for 50 parking spaces. Exhibit A-1, a parking analysis for the site, was submitted into the record. The applicant also spoke about the need for a time extension to allow for permitting and the phased construction of the project.

Mr. Rutt testified to the following:

- The storage buildings are intended to declutter the outdoor storage on the site.
- The building to the south will be used for storage.
- The existing shop will be expanded by approximately 33,000 sf. with part of the new area used for the machine shop and the other as a repair garage.
- The building to the west will be used to store equipment and machinery.
- 10 employees are present on site, 3 are typically offsite, and he wishes to hire up to 10 more employees.
- The business opened in 1999 and has not used all 50 existing spaces during that time; around 30 spaces are occupied on a daily basis with up to 3 more occasionally used by vendors.
- The requested parking reduction would not negatively impact the neighborhood and the proposed 60 spaces is sufficient for the business.

Mr. Brinser stated that he and his firm prepared the zoning plan as part of the application. Exhibit A-1 contains the details of the parking reduction request justifying the 61 total parking spaces shown on the site plan. He then spoke about the staging of construction. The southernmost building would be constructed first with minimal lot disturbance. The second storage building, shop expansion, and additional stone lot area to the north would be part of a larger plan including stormwater management. Mr. Hitz asked if the proposed building on the south end of the site is where trailers are currently parked. They are, and the intent is to replace them with the building.

Mr. Campbell asked for more details on the landscape strip. Additional plantings will be placed at the north and east boundaries along residential properties. The developed area of the site will be located below grade from the proposed residential development to the rear. The plan shows the strip generally complying with the ordinance, though more specifics will be shown on the land development plan. Mr. Campbell reiterated the importance of meeting the ordinance during the development approval.

The stormwater management basin to the east is not fully designed, so the exact size is yet to be determined. Mr. Rutt has a proposed agreement with the adjacent developer to overlap the property line if necessary. Additional screening will be provided where needed during the land development phase once the details are finalized.

Mr. Hitz asked the applicant to address the parking reduction standards contained in §135-343.G. Attorney Mateyak noted there are not many similar uses in the area to compare to. The study in Exhibit A-1 is based on Mr. Rutt's historical use of the property. The proposed reduction is tied to the plan submitted with this zoning application. Less parking area will also help reduce stormwater runoff from the site. The staging and storage area will be compacted stone, while the parking areas near the expanded shop building and new building to the south will be paved.

The applicant acknowledged receipt of the Township Zoning Officer's March 9, 2023 letter and was amenable to the proposed conditions. A motion was made by Gregory R. Hitz, Sr. and seconded by James E. Hershey to grant a special exception pursuant to Section 135-343.G of the Ordinance to reduce the number of required off-street parking spaces and a variance from Section 135-383.B(7) of the Ordinance to extend the expiration date of any special exception approvals granted for the application, subject to the following conditions:

1. The Applicant and/or the owner(s) of the Property shall comply with all other provisions contained in the Ordinance for which relief has not been requested or granted, including, without limitation, any provisions requiring screening or buffering from adjoining residential uses.
2. The Applicant shall file for an obtain subdivision plan approval through the Mount Joy Township Planning Commission.
3. The Applicant shall obtain all applicable permits for the construction of the proposed structures, including, without limitation, Pennsylvania Uniform Construction Code permits.

4. The Applicant and any representative of the Applicant shall comply with and adhere to the testimony and any evidence presented to the Board at the hearing held on April 5, 2023 except to the extent modified by conditions imposed by the Board herein.
8. Zoning Case #230003:
 - a. Applicant/Landowner: Elizabethtown Mount Joy Associates, L.P. (a.k.a. Elizabethtown Associates, Inc. and Elizabethtown Associates)
 - b. Property Location: Generally located at the northeast corner of the intersection of Cloverleaf Road and West Main Street, consisting of the following two tax parcels:
 - 1) A parcel fronting upon Cloverleaf Road, Mount Joy, PA 17552; Tax Parcel ID #461-00486-0-0000
 - 2) A parcel fronting upon W. Main Street and Cloverleaf Road, Mount Joy, PA 17552; Tax Parcel ID #461-82176-0-0000
 - c. Zoning District: C-1 – Limited Commercial District
 - d. Variance Requests:
 - 1) Chapter 135, Article XIII, §135-122 to permit a shopping center in the C-1 District
 - 2) Chapter 135, Article XIII, §135-122 to permit vehicular fuel pumps in the C-1 District
 - 3) Chapter 135, Article XXII, §135-256.A(1) to permit a shopping center in excess of 50,000 sf. in the C-1 District
 - 4) Chapter 135, Article XXII, §135-256.A(3) to permit vehicular fuel pumps in the C-1 District

The applicant submitted a written request to continue the hearing to a later date. A motion was made by Gregory R. Hitz, Sr. and seconded by James E. Hershey to grant the continuance to a date to be determined. All members present voted in favor of the motion.
9. Next special hearing for the continuation of Case #230001 will be held Tuesday, April 18, 2023 beginning at 5:00 P.M. at the Elizabethtown Area School District Middle School Auditorium.
10. Next regularly scheduled hearing will be held Wednesday, May 3, 2023, beginning at 7:00 P.M.
11. The meeting was adjourned at 7:53 p.m.

Respectfully Submitted,



Justin S. Evans, AICP
Township Manager/Zoning Officer

For: Gregory R. Hitz, Sr., Secretary
Mount Joy Township Zoning Hearing Board

Northwest Regional Lancaster County Police Commission
8855 Elizabethtown Road
Elizabethtown, PA 17022

Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on March 28, 2023

1. Doug Hottenstein called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Doug Hottenstein led the pledge of allegiance.
2. Roll Call: Present – Debra E. Dupler; Eric W. Kreider; Ralph Horne; David W. Sweigart III, Douglas A. Hottenstein.
3. Public Comment: None.
4. Consent Calendar:
 - a. Approval and ratification of the minutes of the February 28, 2023 meeting.
 - b. Accept and ratify the Treasurer's Report for the period of January 1 to January 31, 2023, subject to audit.
 - c. Approve payment of all bills via Bill Lists #4 and #5 in the amount of \$75,004.13; ratify payment of all payrolls for the period of 2/9/23 and 2/23/23, inclusive, in the amount of \$189,196.68, which represents two (2) pay periods.
 - d. Raymond James Pension Account summary from January 31 to February 28, 2023.

A motion was made by Ralph Horne and seconded by Debra Dupler to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion.

5. Old Business:

Chief Mayberry gave an update on the 2022 Ford SUV ordered in March of 2022. It has finally arrived at Whitmoyer's and we should have it by the end of the week. It will then need to be upfitted with all the equipment.

6. New Business:

Chief Mayberry stated that there are two gray Chevy Tahoe's in stock at Whitmoyer's, and they are holding one for our Department. It is a 2023 model which will replace Car 3, a 2019 Dodge Charger. Trade in value for Car 3 is \$8000. A motion was made by Debra Dupler, seconded by Eric Kreider to purchase the 2023 Chevrolet Tahoe. This vehicle is a budgeted item for 2023.

7. Advisements:

- a. National Drug Take Back is scheduled for April 22 from 10 a.m. to 2 p.m. at the Giant Food Store.
- b. Officer Danny Gordon completed a five-day Advanced SWAT School.
- c. Officer Seth Arnold completed a five-day Gracie Defensive Instructor recertification.
- d. Detective Chuck Tobias completed a five-day Human Trafficking Task Force Training.

8. Correspondence:

- a. Calls for Service - February 2023
- b. Police Activity Report – February 2023
- c. Overtime Report – February 2023
- d. Police Cruiser Mileage Chart – February 2023

9. Other Business:

Chief Mayberry reported that while Sgt. Bryant was using the Department's ENRADD speed timing device on a detail, part of the unit was stolen. We are still waiting to hear from YIS regarding a replacement unit. He will keep the commission posted as information becomes available.

Officer Frank Jones resigned as of March 21, 2023 and the Department is currently accepting applications for the opening. Chief Mayberry will advise the Commission when interviews begin.

10. The next scheduled meeting of the Northwest Regional Lancaster County Police Commission is to be held on Tuesday, April 25, 2023 beginning at 7:00 P.M., at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.
11. A motion was made by Debra Dupler and seconded by Ralph Horne to adjourn the meeting at 7:18 P.M.

Respectfully submitted,



Lisa S. Heilner
Assistant Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission

**EAWA WORK SESSION MEETING MINUTES
APRIL 5, 2023 - 6:30 PM**

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Rich Sheidy, Jeff McCloud, Chuck Brewer and John O'Connell and Rick Erb. Also present were: Del Becker, Authority Manager; Jason Bock, Operations Manager; Cindy Zawrotuk, Engineer; George Alspach, Solicitor; and Donna Bissinger, Admin Assistant. Not present: Keith Murphy Board Member; and Michele Powl, Business Manager. Members of the Public: Jill Gebhart
2. **PUBLIC COMMENT:** None
3. **REPORTS:**
 - a. **Manager's Report:**
 - i. **Annual Rain Barrel Sale:** as part of our community outreach and water quality education, rain barrels are currently available for ordering.
 - ii. **FY2022 Audit:** Draft documents provided; Auditor presentation at April 10 Board Meeting.
 - iii. **Cpower Electricity Curtailment Program:** funds to be received annually have decreased significantly in past few years. Additionally, program requirements have shifted from only during the summer to year-round. Staff recommends suspending participation because there is a greatly reduced benefit relative to the impact on operations. The consensus of the board is to suspend participation.
 - iv. **Resolution 2023-7 – Easement for U-GRO Masonic Village:**

Action: “The Board approves Resolution 2023-7 to accept authorizing an agreement providing for grant of easements for U-GRO Learning Centre at Masonic Village.”

Motion: J McCloud **Second:** J O'Connell **Approved**
 - v. **Resolution 2023-8 - Resolution for Authorization to Request Cost Reimbursement:** For the S.R. 4025 (Cloverleaf Road) from Section 4018 (Harrisburg Avenue) to SR 4010 (Mount Pleasant Road) and SR 4018 intersection with SR 4025 Mount Joy and West Donegal Township Project, resolution regarding PennDOT reimbursement for Authority costs from PennDOT;

Action: "That the Board approves Resolution 2023-8, specifically that the (Vice) Chairman of said Authority be authorized and directed to sign a Utility Reimbursement Agreement on its behalf and that the (Assistant) Secretary be authorized and directed to attest the (Vice) Chairman's signature on the Utility Reimbursement Agreement for this highway project."

Motion: J O'Connell **Second:** C Brewer **Approved**

b. Operations Manager's Report: Bock presented his monthly report to the Board. Spring flushing of the water lines will begin May 1st through May 12th weather permitting.

c. Engineer's Report: Zawrotuk presented her report. The Chlorination System Project is out for bid and the 2023 Water Main Replacement Project has started. The on-site survey has been completed and the design process begun. GHD is reviewing the NPS permit application which is due for its five-year renewal. An update by Zawrotuk and Becker followed on the status of the current availability of materials and how they impact current projects.

4. UNFINISHED BUSINESS: None

5. NEW BUSINESS: None

6. BOARD MEMBER'S REMARKS: O'Connell asked about the current PennDOT work on S Market St near McDonalds. Becker responded that at this time it has not affected EAWA. Brewer inquired about the Schaffer Road development. Per Alspach; presently they have not approached EAWA. Dr Treese informed the board that board member K Murphy is in the hospital and will be out soon. He wished everyone a nice Easter Holiday.

7. EXECUTIVE SESSION: None

8. ADJOURN: 7:05 PM

9. Action: "That the Board adjourns the work session meeting."

Motion: R Sheidy **Second:** C Brewer **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at the 5/8/2023 Meeting

**EAWA BOARD MEETING MINUTES
APRIL 10, 2023 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Rich Sheidy, Jeff McCloud, John O'Connell, Chuck Brewer. Also, present were: Michele Powl, Business Manager; George Alspach, Solicitor; and Jill Gebhart, Admin Assistant. Not present: Rick Erb, Board Member; Keith Murphy, Board Member; Jason Bock, Operations Manager; Cindy Zawrotuk, Engineer and Del Becker, Authority Manager. Members of the Public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 03/01/2023 and Board Meeting Minutes of 03/13/2023, as presented."

Motion: J O'Connell **Second:** J McCloud **Approved**

5. REPORTS:

a. Manager's Report:

i. 2022 Audit: Audit was prepared by Jennifer CruverKibi, CPA, Maher Duessel.

Action: "That the Board accepts and approves the 2022 audit as presented."

Motion: R Sheidy **Second:** J O'Connell **Approved**

ii. Reservoir Fence Repair: Fallen trees from recent wind events have damaged the fence in several locations. Staff recommendation is awarded to Abel Fence for \$9,600.00 for the fence repair.

Action: "That the Board accepts the fence repair proposal from Abel Fence for \$9,600.00."

Motion: C Brewer **Second:** J O'Connell **Approved**

b. Operations Manager's Report: Presented at WS meeting.

c. Engineer's Report: Presented at WS meeting.

d. Financial Reports:

i. Paid Bills Detail (Operating Fund) (3/23/23) distributed with package (\$92,574.07 for balance);

- ii. Paid Bill Detail (*Capital Fund*) (3/23/23) distributed with package (\$2,591.87 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of MARCH YTD, distributed with package. Balance: \$982,454.22, Expenditures: \$172,475.75 & Income: \$66,026.78;
- iv. Statement of *Capital* Revenues & Expenditures for period of MARCH YTD, distributed with package. Balance: \$8,877,707.54, Expenditures: \$6,160.80 & Income: \$47,531.57.

Action: "That the Board accepts the MARCH Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: C Brewer **Second:** J O'Connell **Approved**

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS: None

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$87,733.67 (4/10/23), Unpaid *Capital* Fund Bills Detail totaling \$17,101.92 (4/10/23), and Unpaid *Developers Escrow* Fund Bills Detail totaling \$28,041.00 (4/10/23)."

Motion: J McCloud **Second:** R Sheidy **Approved**

9. BOARD MEMBER'S REMARKS: Dr Treese, Brewer, O'Connell and McCloud all commented on the audit. It was noted that positive cooperation with office staff, good record keeping, EAWA's checks and balances and transparency lends to best working relations with the audit firm and leads to an effective audit completion.

Sheidy asked what IT security system coverage is in place. Powl stated Becker is our internal IT person and Doceo is our IT company. Also, EAWA has cyber insurance. EAWA has additional security for credit card transactions through our credit card company NCR.

Treese noted a need for tree / fence assessment plan for proactive maintenance. O'Connell stated safety needed while tree trimming. Recounting recent fatal incident in the news.

10. EXECUTIVE SESSION: None

11. ADJOURN: 6:57 PM

Action: "That the Board adjourns the regular meeting"

Motion: J McCloud **Second:** J O'Connell **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 5/8/2023



Elizabethtown Regional Sewer Authority Minutes

March 14, 2023

The Elizabethtown Regional Sewer Authority (ERSA) met at 6:30 PM at the public meeting room located at 235 Ersa Drive, Elizabethtown, PA with the following members in attendance: Ken Shaffer, John O'Connell, Dave Sweigart, Al Sollenberger, Rick Erb and Roger Snyder. Also present were ERSA Manager, Nick Viscome; Engineer, Byrne Remphrey and Solicitor, George Alspach.

It was motioned by Snyder and seconded by Sollenberger to approve the minutes of the February 14, 2023 meeting. Motion carried.

General Business:

1. **It was motioned by Snyder and seconded by Sollenberger to approve Resolution no 2023-1; Accepting ownership of the sewer lines in Conoy Crossing Phase 3. Motion carried.**
2. The Board discussed Blake Slaybaugh's request to place a fence and a macadam walkway in the 30-foot sewer easement at the rear of his property. The macadam will be placed 15 feet into the easement. The sewer line is located at the far edge of the easement. **It was motioned by Sweigart and seconded by Snyder to approve the Slaybaugh plan provided that ERSA would not be responsible to restore the fence or macadam if the sewer line has to be repaired. ERSA will also be provided a key/code to the fence should repair be necessary. Motion carried.**
3. Viscome discussed the most recent site plan from Pennmark showing a commercial development at the intersection of the Cloverleaf Road and Route 230. Viscome said that the developer needs variances for this development to move forward. The plan was shown as informational. ERSA has not been asked to review the plan until the zoning issues are cleared.
4. Viscome and Remphrey described the terminal manhole project as it enters the Borough's treatment plant. This manhole is currently used to accept flow from the Miller Road pump station. It is in bad enough shape that in Remphrey's opinion would collapse if we tried to connect the new outfall line into this manhole. Viscome and Remphrey met with the Borough and the Borough indicated that they may participate to some degree in this project. The Board reasoned that we had no choice but to move ahead with the construction of a new manhole at a cost of approximately \$87,000. ERSA would like the outfall contractor, Anrich, to install this structure.

Engineer Report

Remphrey discussed the following:

1. Miller Road Station – All of the Main has been installed with the exception of the tie in at the treatment plant. Restoration of the land and testing of the lines remains.
2. 1925- Sheaffer Road – CDM Smith revised final plans for the Phases 2 and 3 and issued a conditional approval letter on 2/17/23. CDM Smith is in receipt of a planning module package for Phases 2 and 3. In addition, CDM Smith and ERSA staff met with the prospective buyer of the

project on 11/7/22 and 11/14/22, and a follow up meeting with the current developer took place on 12/12/22. CDM Smith prepared a proposal that was used as part of a draft developer's agreement that incorporates the need for the offsite improvements, the draft agreement was shared with the developer on 2/28/23.

3. 156 West Harrisburg Avenue – ERSA received a capacity request regarding the potential construction of a warehouse at 156 W Harrisburg Avenue in Rheems, which is part of the Sudano's Produce facilities. In total, the project would require 20 EDUs, and ERSA staff are determining how much of the capacity is already tied to the property via prior uses. CDM Smith and ERSA staff met with site representatives on 9/15/22 to discuss the closure of its onsite lagoon and the possibility of using the sanitary sewer system to dispose of the existing water in the lagoon. In addition, CDM Smith reviewed revised preliminary plans and issued a conditional approval letter on 1/30/23. CDM Smith understands that the developer has met with Elizabethtown Borough related to the lagoon abandonment proposal, but CDM Smith and ERSA have not yet been informed of the outcome of those discussions. CDM Smith is also reviewing a cost estimate for the project. **It was motioned by Sweigart and seconded by Snyder to approve an improvement guarantee for the sewer line hook up in the amount of \$64,500. Motion carried.**
4. Chapter 94 Report – Remphrey highlighted several sections of the Chapter 94 report. **It was motioned by Snyder and seconded by Sollengerger to transfer the report to the Borough. Motion carried.**

Treasurer Report

Shaffer discussed and reviewed his revenue and expenditures summary report. He told the Board that for the first two months of 2023, our net ordinary increase is 16.9% over budget. Shaffer noted that tapping fee income is down but will pick up as the year progresses. **It was motioned by Sollenberger and seconded by Snyder to approve the Treasurer report. Motion carried.**

Bills payable

It was motioned by Sollenberger and seconded by Snyder to pay the monthly bills in the amount of \$70,314.04. Motion carried.

The meeting adjourned at 8:10 PM.



**GREATER ELIZABETHTOWN AREA RECREATION & COMMUNITY SERVICES
BOARD MEETING MINUTES
ELIZABETHTOWN BOROUGH OFFICES
MARCH 21, 2023 AT 7:00 PM**

**BOARD MEMBERS
IN ATTENDANCE:**

Gerald Cole, Chairman, Mount Joy Township
Howard Kroesen, Vice Chair, Elizabethtown Borough
Barry Garman, Treasurer, West Donegal Township
Jayne Duncan, Mount Joy Township
Jay Hynicker, Elizabethtown Borough
Rick Gible, West Donegal Township
Scott Kingsboro, East Donegal Township
Linda Good, East Donegal Township
Alexander Shubert, Mount Joy Township
Logan Hoover, West Donegal Township

BOARD MEMBERS ABSENT: Corey Sine, East Donegal Township
David Grey, Elizabethtown Borough

VISITORS IN ATTENDANCE: None

STAFF IN ATTENDANCE: David Wendel, Executive Director
Joyce Hardman, Recorder of Minutes

1. CALL TO ORDER

Chairman Cole called the meeting to order at 7:00 pm.

2. PUBLIC COMMENT

No public comment

3. Board Minutes

Mr. Gible moved to approve the February 21, 2023 Board Minutes. Mr. Garman was second. Motion unanimously carried. The February 21, 2023 Board Minutes approved as submitted.



4. FINANCIAL REPORT

Mr. Wendel noted that our February revenues to date are 4% higher than at the same time last year with an overall net income 4.7% higher in comparison to 2022. The higher level of revenue demonstrates higher levels of community participation and sponsorships for our various events and programs. We are ahead of last year's pace in terms of partnership dollars. As of 3/17/2023, GEARs has a balance of \$1,157,618 in our ENB and Truist bank accounts.

Mr. Garman moved to approve the February 2023 Financial Report. Mr. Gible was second. Motion unanimously carried. The February 2023 Financial Report approved as submitted.

Mr. Wendel reported that it was determined by the contractor after excavation work was completed for the new swing install at the playground that removing the material from the site and adding engineered wood fiber was not needed. As a result, the board's approval of this work at our February meeting at a cost of \$5,624.00 has been rescinded.

Mr. Garman moved to cancel approved funds in the amount \$5,624.00 for removing the decomposed material in and around the playground swing and replacing it with engineered wood fiber since it was determined by the contractor as unnecessary. Mr. Kingsboro was second. Motion unanimously carried.

5. COMMITTEE REPORTS

- **Executive Committee:** No report
- **Finance Committee:** No Report
- **Personnel Committee:** No report
- **Program Committee:** No report
- **Facilities Committee:** March 8, 2023, Facility Committee Meeting Minutes reviewed.

Mr. Hoover moved to approve the March 8, 2023 Facility Committee Meeting Minutes. Mr. Shubert was second. Motion unanimously carried. The March 8, 2023 Facility Committee Meeting Minutes approved as submitted.

- **Sponsorship Committee:** No report



6. EXECUTIVE DIRECTOR REPORT

- **Elizabethtown Area Community Services Authority (EACSA):** Mr. Wendel reported that the EACSA met at 6 pm. Mr. John Yoder attended the meeting and presented the updated preliminary design plan and budget for the Community Center second floor renovations. The EACSA acknowledged receipt of the plan. The plan will be discussed with the GEARs partners. The Redevelopment Assistance Capital Program (RACP) Grant was discussed as well as funding options for this project.

Mr. Cole stated that we need to decide if we are going to use the current formula for annual municipal contributions in determining how much is requested from them.

Mr. Gibble asked about what funding opportunities are available.

Mr. Cole stated that the National Restoration for Historical Buildings might be one possibility.

Ms. Duncan asked if hiring a grant writer was on the table.

Mr. Cole stated that Nick Viscome who serves on the EACSA has written grants.

- **Recreation:** Mr. Wendel highlighted a number of recreation activities including pickleball, swim lessons and the Mother/Son Superhero Bowling event that attracted 94 participants. Program participation is high and we are adding more programs to meet the recreation needs of our community. We continue to receive positive comments regarding our redesigned website. Our website was recently recognized as a 2023 Muse Creative Awards "Silver Winner" for community website. It was also noted that the Eggstravaganza is scheduled on Saturday, April 1 at 10 am and volunteers are still needed to support this event that attracts over 2,000+ participants. In addition, GEARs will continue to provide summer playground services for Marietta Borough. They will cover all expenses including personnel and materials/supplies while paying a \$10,000 administrative fee to GEARs for our services which helps in our cost recovery efforts in other areas.

Ms. Good commented that she has participated in our line dancing class and had a good time.

Mr. Wendel stated that it is a privilege to be able to use the Donegal School District facilities for our programs. It has helped immensely in GEARs ability to expand our programming for the residents of East Donegal Township.

Mr. Kingsboro reported that East Donegal Township is adding pickleball courts at Fuhrman Park.

Mr. Wendel stated that pickleball has grown in popularity in this area and that the need for places to play indoors and outdoors is in high demand.



- **Kids Center:** Mr. Wendel reported that current enrollment includes 21 Preschool, 29 Kindergarten, and 121 students in our before and after school child care program. The breakdown includes the following: Bainbridge (23), East High (53) and Bear Creek (45). Summer Camp enrollment is now at 125. Recent events included the Susquehanna Service Dog demo and Scholastic Bok Fair.
- **Senior Center:** Mr. Wendel reported that there were 19 service days in February with 159 different seniors served including 4 new seniors. The average daily attendance was 47 and the average lunch attendance was 20. The March activity and meal schedules were shared.

7. BOARD COMMENTS

Ms. Duncan reported that the Personnel Committee is in the process of developing a performance evaluation form for the executive director to be used annually by the board.

8. EXECUTIVE SESSION

None scheduled

9. NEXT MEETING:

The GEARS Board will meet on Tuesday, April 18 at 7 pm at the West Donegal Township Offices.

10. ADJOURNMENT

Chairman Cole adjourned the meeting at 7:40 pm.

Respectfully submitted,

David A. Wendel

Executive Director



MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

April 2023 - Compiled by Joseph McIlhenney, Executive Director

Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoads

March 1-31, 2023 Statistics	2023	2022	2021	2020	2019
TOTAL CIRCULATION	15,765	15,910	15,544	10,612	14,490
YTD CIRCULATION	44,406	41,654	44,098	40,411	44,705
OVERDRIVE & E-formats	1,473	1,220	1,359	1,171	-
NEW PATRONS	73	70	39	37	67
YTD NEW PATRONS	237	183	139	171	209
PATRON COUNT	6,335	5,094	3,983	3,235	6,186
YTD PATRON COUNT	16,683	13,689	10,845	15,317	17,997
PASSPORTS	244	98	111	76	154
YTD PASSPORTS	601	273	254	341	419
WIFI USERS	672	292	278	339	-
PC USERS	265	329	356	235	-

Hoopla!	March '23	Feb '23	Jan '23	Dec '22	Nov '22	Oct '22
Number of Hoopla items used	266	241	235	184	174	175

ITEMS SOLD IN LOBBY	\$1,067.70
YTD TOTAL \$	\$3,096.75
TOTAL \$ ADDED DONATIONS	\$0*
TOTAL \$ DONATIONS as PRIZES	\$53.00
TOTAL	\$1,120.70

* No donations added to the collection in March '23

Executive Summary

- MSL celebrated Dr. Suess with a very well attended Celebrate Suess on March 3.
- Lobby Books for Donation made \$1,067.70 in March, YTD \$3,096.75!
- Passports surge continues in March -- more than double last year!

PROGRAMMING / CLUBS / PROCTORS NUMBERS

ADULT Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	3	30	9	472
Club Meetings/Participants	7	57	21	198
YOUTH Programs	Programs	Participants	Programs YTD	Participants YTD
In-Library Programs	25	635	73	1,568
Virtual Videos	0	0		0
Off-Site Programs	5	623	12	1,083

Volunteer	Month Total	2022 YTD Totals		
Volunteer Hours	124	266		

Joseph

- Attended Celebrate Seuss, March 3
- Attended Mount Joy Borough Council Meeting, March 6
- Confirmed submission of 2022 Annual Report, March 8, 2023
- Attended Friends Group Meeting, March 13
- Met with Jeff Gable of Gable Designs about shelving in J-Non-Fic, March 14
- Met with Keith Greenwalt about Solar options for MSL, March 15
- Met with the XYZ Scholarship Committee, March 17.
- Met with Denise Snyder-Patch of Hess Agency about MSL insurance plan for '23, March 21
- 1st round of interviews for Circulation Desk Assistant and Passport Agent, March 22
- Met with Friends Group members to discuss Ebay and Book Buyers, March 23
- 2nd interview for Circulation Desk Assistant and Passport Agent, March 29

Community/Service Point (Susan)

- Interview potential new employees.
- Bash meeting
- Help with annual appeal responses.
- Train new volunteer to shelve.
- Created new passport appointment schedule.
- Facilitated Bingo program for Kim
- Facilitated Make It Monday...."A Clean Slate"
- Processed lots of newly purchased items

Youth Services (Jan)

- Had another very successful, sold out Seuss event with help from our wonderful staff, Kiwanis, Key Club and Builders Club.
- Preschool storytimes were extremely well attended. Had 2 weeks of 100 or more attending with quite a few new families.
- Had a nice Leaf Zentangle destressing activity with a few coming in to relax and unwind.
- Met with The Kraybill School's art teacher and prepared for the art show in May. It will be her first show, so we're keeping it pretty low key this year.
- Met with Mayra from MU's migrant Storytime program and a lady from PA Department of Ed. to assess the impact of the program. We have been asked to do it again in the Fall as the parents and children seemed to like coming.
- I also met with Joseph and Greg Kiehl from Donegal (and on our board) to discuss ways to get our library info in front of the families that need it most. Kirstin and I will be working on a bag with info in it to send home with the at risk students who will be coming in over the Summer.
- Bingo was lightly attended this month, but Fun Fort Friday was a big hit and so was Super Science. It's interesting how the interest and attendance vary each month.
- I paid my yearly visit to Kinderhook Learning Center in Marietta and had a raucous storytime with children of many ages there!
- I hosted a clean up event with Donegal Key Club. They came to the library and: dusted shelves, cleaned tables, sorted crayons, cut stickers and rearranged one of my cupboards. We ended with a pizza party.
- I put together and delivered a display for the Donegal Intermediate School's open house (I was here at the library with Key Club)

Public Relations/Promotions (Kirstin)

- **CONSTANT CONTACT:**
 - March 2023 Enews: sent to 3382 contacts (97 new), 1278 opens (39.5%), 40 clicks (1.2%), 2 unsubscribe
 - "Welcome Letter" sent to 47 new patrons
- **SOCIAL MEDIA:**
 - Facebook – Total Page Followers 2,423 (27 new); 8,206 reached; 4,592 engagements; Created 3 Events.
 - Instagram – 1,008 followers – woo hoo!!(17 new)
 - Created/posted Promos for special programs
 - Started creating weekly Reels for what goes on at the Library every week.
- **2 PRESS RELEASES** - Distributed via news media, municipalities, and Chamber of Commerce.
- **WEBSITE**
 - 4,386 website entrances; 9,429 page views
 - These are the highest view counts: 1,326 page views of calendar; 435 Passport info
 - Created 6 new banners for the home page
 - Updated programs for April.
- **MISC**
 - Celebrate Seuss: Helped with set-up, attended and took photos, assisted with tear-down
 - Added a couple more food trucks to Thursdays this summer; met with a new truck here.
 - Reached out to some local artists for interest in Maker Fest.
 - Created a "Welcome Letter" to be emailed to new patrons after their got their Library card.
 - Went with Jan to Gnomewood Farm in Wrightsville to discuss with the owner doing programs at the Library.
 - Watched a few webinars on marketing and social media
 - Gathered some books for a teacher's Mission Trip to Ghana in July. I have been doing that for a few years; books that are not sellable at Used Book Sale or in Library.
 - Continued the emptying of the book donation shed 4 days a week and gathering books for sale in lobby, which made \$1,067.70 in March – a new month record!

Volunteers/Programming/Fundraising (Kim)

- **Annual Patron Appeal 2023**
 - Letter went out on March 13.
 - By March 31, we had already received 224 donations equaling \$19,360! We are on pace with 2022 numbers.
- **Legacy Bricks**
 - Bricks ordered as of March 31: 95 of 392. We're at 24%.
 - There is still time to place an order to be in the first batch! Order by 4.12.23.
 - First batch will be started by Drohan Brick on 4.18. I'm going to go out to Drohan to observe the process.
 - If all of us convinced 1 person to purchase a brick, we'd have over 100 for the first run!
- **Adult Programs**
 - April and May will be stuffed with adult programming.
 - Local NYT Best-Selling author Maria Snyder coming here in April!
- **Adult Clubs**
- **March: 7 clubs met; 57 attended.**
- **Volunteers**
 - Total hours in March: 124. This total includes some members of DHS Key Club who came in and did cleaning and organizing for us.
 - Interviewed and onboarded one new volunteer.
 - Two more applications received.
- **Celebrate Seuss**
 - Worked the greeter desk and had a great time greeting excited children.

- Updated and tallied the guest list and ran the numbers.
- End-of-Summer Benefit Bash - Friday, August 25; 4 – 7 pm
 - Goal is to raise lots of money but use far less staff time than was necessary for the auction.
 - Meetings have begun, and entertainment is being lined up.
 - Please put us in your calendar ... I'll be asking for lots of volunteers!
- Fairy Garden
 - Working with volunteer to plan and set up the garden for 2023.
 - Garden will open again on Monday, April 17.
 - Letters from one of the fairies have been posted on social media, giving hints that the fairies are headed back to PA from their winter home in FL.
- Sponsorship Project Mailing
 - Letters went out on March 16.
 - 4 sponsors have already contacted me. Total YTD income from mailing: \$2100. With earlier sponsorships: \$2450.
- Maker Fest 2023
 - Saturday, June 24, 9:30 – 12:30.
 - 10 Makers coming to exhibit so far.
 - If you have a skill you would like to exhibit, please contact me!
- Library Survey
 - Designed survey that will be made available to all patrons.
 - Links to the survey will be provided on social media, our Web page, and through the monthly eNews.
 - Paper survey can also be made available.



Northwest EMS Inc.
Agency Incident Report
Call Totals by Class
April 2023

Municipality	Class 1	Class 2	Class 3	Other	Total
Akron Borough	1	0	0	0	1
Berks County	0	0	0	0	0
Clay Township	7	1	8	0	16
Columbia Borough	9	1	0	0	10
Conoy Township	8	2	12	0	22
Dauphin County - Conewago Township	1	0	2	0	3
Dauphin County - Londonderry Township	7	0	3	0	10
Dauphin County - Other	1	0	1	0	2
Denver Borough	0	0	0	0	0
East Cocalico Township	0	0	0	0	0
East Donegal Township	31	4	16	1	52
East Hempfield Township	6	0	1	0	7
East Petersburg Borough	0	0	0	0	0
Elizabeth Township	9	2	4	4	19
Elizabethtown Borough	63	17	42	19	141
Ephrata Borough	0	0	0	0	0
Ephrata Township	0	0	0	0	0
Lancaster City	1	0	0	0	1
Lancaster Township	0	0	0	0	0
Lebanon County	3	3	1	0	7
Lititz Borough	2	1	1	0	4
Manheim Borough	15	2	16	3	36
Manheim Township	2	1	0	0	3
Manor Township	1	0	0	0	1
Marietta Borough	12	2	5	0	19
Mount Joy Borough	15	4	2	0	21
Mount Joy Township	29	4	21	0	54
Mountville Borough	1	0	0	0	1
Penn Township	37	7	26	0	70
Rapho Township	30	7	17	1	55
Warwick Township	8	0	0	0	8
West Cocalico Township	0	0	0	0	0
West Donegal Township	51	8	36	1	96
West Hempfield Township	6	1	0	0	7
York County	7	0	0	0	7
Total Dispatches	363	67	214	29	673

Other Dauphin Co: Middletown Borough, Lower Swatara Township



Northwest EMS Agency Incident Breakout April 2023

Incident Type

Medical	568
Public Service	15
Cardiac Arrest (class 1)	10
Vehicle Accident	42
Fire call	10
Gas leak	0
EMS activity	6
Routine Transport	22

Receiving Facility

Penn Medicine Lancaster General	214
Penn State - Hershey	109
Penn State - Lancaster	62
Reading Hospital - Tower Health	0
UPMC - Community Osteopathic	4
UPMC - Lititz	49
UPMC - Harrisburg	2
UPMC - York Memorial	1
Wellspan Ephrata Community Hospital	15
Wellspan Good Samaritan Hospital	3
Wellspan York	2
Other	2

Disposition

Cancelled	38
DOA	8
No patient found	39
Recalled	34
Refusal	48
Standby (fire)	14
Transported	463
Treat/no transport	0
Other	29



Northwest EMS Inc.
Agency Incident Report
Call Totals by Class
January 1 – April 30, 2023

Municipality	Class 1	Class 2	Class 3	Other	Total
Akron Borough	1	0	0	0	1
Berks County	2	0	0	0	2
Clay Township	36	6	36	0	78
Columbia Borough	73	1	4	0	78
Conoy Township	40	7	33	0	80
Dauphin County - Conewago Township	13	0	3	0	16
Dauphin County - Londonderry Township	27	4	10	0	41
Dauphin County - Other	4	1	2	0	7
Denver Borough	1	0	0	0	1
East Cocalico Township	1	0	0	0	1
East Donegal Township	114	27	76	20	237
East Hempfield Township	19	0	2	0	21
East Petersburg Borough	5	0	3	0	8
Elizabeth Township	38	6	19	15	78
Elizabethtown Borough	265	65	190	96	616
Ephrata Borough	4	0	1	0	5
Ephrata Township	1	0	0	0	1
Lancaster City	1	0	1	0	2
Lancaster Township	1	0	0	0	1
Lebanon County	17	8	11	0	36
Lititz Borough	13	2	2	0	17
Manheim Borough	90	17	73	12	192
Manheim Township	4	2	2	0	8
Manor Township	5	0	0	0	5
Marietta Borough	44	8	25	0	77
Mount Joy Borough	56	8	26	0	90
Mount Joy Township	154	23	65	0	242
Mountville Borough	1	0	1	0	2
Penn Township	147	34	95	1	277
Rapho Township	105	25	66	1	197
Warwick Township	24	0	1	0	25
West Cocalico Township	0	0	0	0	0
West Donegal Township	208	46	168	1	423
West Hempfield Township	12	3	2	0	17
York County	22	1	3	0	26
Total Dispatches	1,548	294	920	146	2,908

Other Dauphin Co: Middletown Borough, Lower Swatara Township



Northwest EMS Agency Incident Breakout January 1 – April 30, 2023

Incident Type

Medical	2,462
Public Service	61
Cardiac Arrest (class 1)	48
Vehicle Accident	149
Fire call	44
Gas leak	0
EMS activity	26
Routine Transport	118

Receiving Facility

Penn Medicine Lancaster General	937
Penn State - Hershey	450
Penn State - Lancaster	293
Reading Hospital - Tower Health	0
UPMC - Osteo (Harrisburg)	7
UPMC - Lititz	193
UPMC - Harrisburg	13
UPMC - York Memorial	3
Wellspan Ephrata Community Hospital	55
Wellspan Good Samaritan Hospital	17
Wellspan York	6
Other	7

Disposition

Cancelled	158
DOA	28
No patient found	147
Recalled	152
Refusal	247
Standby (fire)	36
Transported	1,981
Treat/no transport	4
Other	155

FDMJ Monthly Incident Report Summary

March 2023

Responded to **52** alarms for the month of March 2023 – **133** total alarms for 2023.

Time in service for month: **22 hours and 50 minutes**

Average manpower per incident: **8.5 members per call for month - (6a-4p 24 calls/5 members per call) – response time – 5 min & 40 sec. and arrival time - 9 min & 41 sec. (w/FP calls)**

Total Man-hours: **194 hours & 11 minutes**

Calls by Municipality First Due: 37 first due alarms – 15 mutual aid alarms

- Mount Joy Borough - 23
- Rapho Township - 10
- Mount Joy Township - 2
- East Donegal Township – 2

Apparatus used:

- Engine 75-1 - 22
- Engine 75-2 - 16
- Truck 75 - 17
- Squad 75-1 - 9
- Traffic 75 – 6
- POV (Fire Police) - 15
- Duty Chief Vehicle - 12
- Duty Officer Vehicle – 16

Property pre-incident value: \$ 0.00

Property fire loss: \$ 0.00

Property post incident saved: \$0.00

2023 FDMJ responded to a call on average every - 17 hours & 28 minutes

Total Training hours of 48 members trained for 315 hours 18 minutes

Fire Prevention Details – 1 pre-plan meeting with Amazon facility

Community Service Details for the month – FDMJ participated in 2 in-station work details, 1 duty crew, 1 funeral detail, recruitment day and attended breakfast with emergency services.

Notable First Due Calls: -

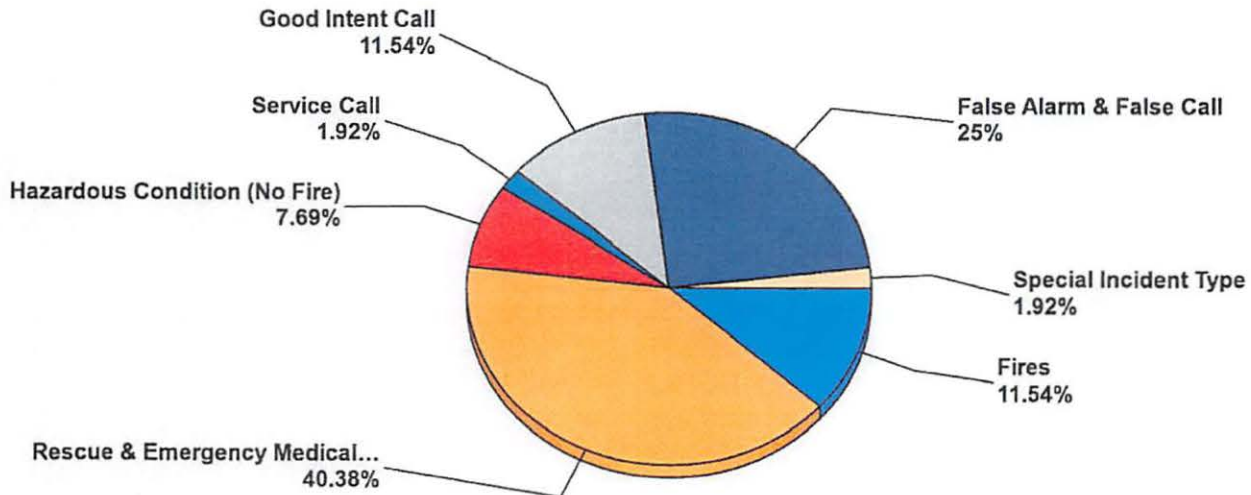
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/8/2023 12:10:02 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2023 | End Date: 03/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	11.54%
Rescue & Emergency Medical Service	21	40.38%
Hazardous Condition (No Fire)	4	7.69%
Service Call	1	1.92%
Good Intent Call	6	11.54%
False Alarm & False Call	13	25%
Special Incident Type	1	1.92%
TOTAL	52	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	5.77%
113 - Cooking fire, confined to container	1	1.92%
116 - Fuel burner/boiler malfunction, fire confined	1	1.92%
121 - Fire in mobile home used as fixed residence	1	1.92%
311 - Medical assist, assist EMS crew	8	15.38%
322 - Motor vehicle accident with injuries	7	13.46%
324 - Motor vehicle accident with no injuries.	4	7.69%
352 - Extrication of victim(s) from vehicle	1	1.92%
353 - Removal of victim(s) from stalled elevator	1	1.92%
412 - Gas leak (natural gas or LPG)	2	3.85%
424 - Carbon monoxide incident	1	1.92%
440 - Electrical wiring/equipment problem, other	1	1.92%
571 - Cover assignment, standby, moveup	1	1.92%
600 - Good intent call, other	1	1.92%
611 - Dispatched & cancelled en route	3	5.77%
631 - Authorized controlled burning	1	1.92%
671 - HazMat release investigation w/no HazMat	1	1.92%
730 - System malfunction, other	2	3.85%
735 - Alarm system sounded due to malfunction	3	5.77%
743 - Smoke detector activation, no fire - unintentional	2	3.85%
745 - Alarm system activation, no fire - unintentional	4	7.69%
746 - Carbon monoxide detector activation, no CO	2	3.85%
900 - Special type of incident, other	1	1.92%
TOTAL INCIDENTS:	52	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/8/2023 12:11:58 PM

Incident Statistics

Zone(s): All Zones | Start Date: 03/01/2023 | End Date: 03/31/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		21	
FIRE		31	
TOTAL		52	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
424 - Carbon monoxide incident		1	
746 - Carbon monoxide detector activation, no CO		2	
TOTAL		3	
MUTUAL AID			
Aid Type		Total	
Aid Given		15	
Aid Received		4	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
6		11.54	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 75	0:07:56	0:09:01	
AVERAGE FOR ALL CALLS		0:09:41	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 75	0:04:31	0:05:20	
AVERAGE FOR ALL CALLS		0:05:40	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Fire Department Mount Joy		26:34	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



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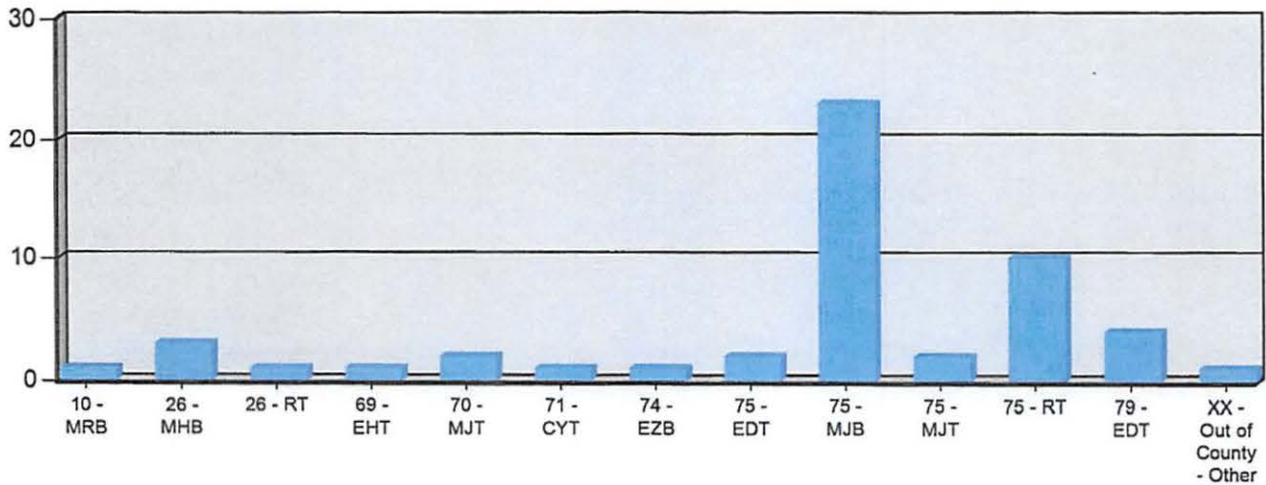
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/8/2023 12:13:37 PM

Incident Count per Zone for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023



ZONE	# INCIDENTS
10 - MRB - 10 Marietta Borough	1
26 - MHB - 26 Manheim Borough	3
26 - RT - 26 Rapho Township	1
69 - EHT - 69 East Hempfield Township	1
70 - MJT - 70 Mount Joy Township	2
71 - CYT - 71 Conoy Township	1
74 - EZB - 74 Elizabethtown Borough	1
75 - EDT - 75 East Donegal Township	2
75 - MJB - 75 Mount Joy Borough	23
75 - MJT - 75 Mount Joy Township	2
75 - RT - 75 Rapho Township	10
79 - EDT - 79 East Donegal Township	4
XX - Out of County - Other - XX - Out of County - Other	1

TOTAL: 52

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



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Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/8/2023 12:16:08 PM

Incident Count with Man-Hours per Zone for Date Range

Incident Type(s): All Incident Types | Start Date: 03/01/2023 | End Date: 03/31/2023

ZONE	INCIDENT COUNT	MAN-HOURS
10 - MRB - 10 Marietta Borough	1	5:38
26 - MHB - 26 Manheim Borough	3	22:37
26 - RT - 26 Rapho Township	1	1:32
69 - EHT - 69 East Hempfield Township	1	1:39
70 - MJT - 70 Mount Joy Township	2	7:10
71 - CYT - 71 Conoy Township	1	9:11
74 - EZB - 74 Elizabethtown Borough	1	0:00
75 - EDT - 75 East Donegal Township	2	12:55
75 - MJB - 75 Mount Joy Borough	23	77:51
75 - MJT - 75 Mount Joy Township	2	13:53
75 - RT - 75 Rapho Township	10	36:44
79 - EDT - 79 East Donegal Township	4	5:09
XX - Out of County - Other - XX - Out of County - Other	1	0:00
TOTAL	52	194:19

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



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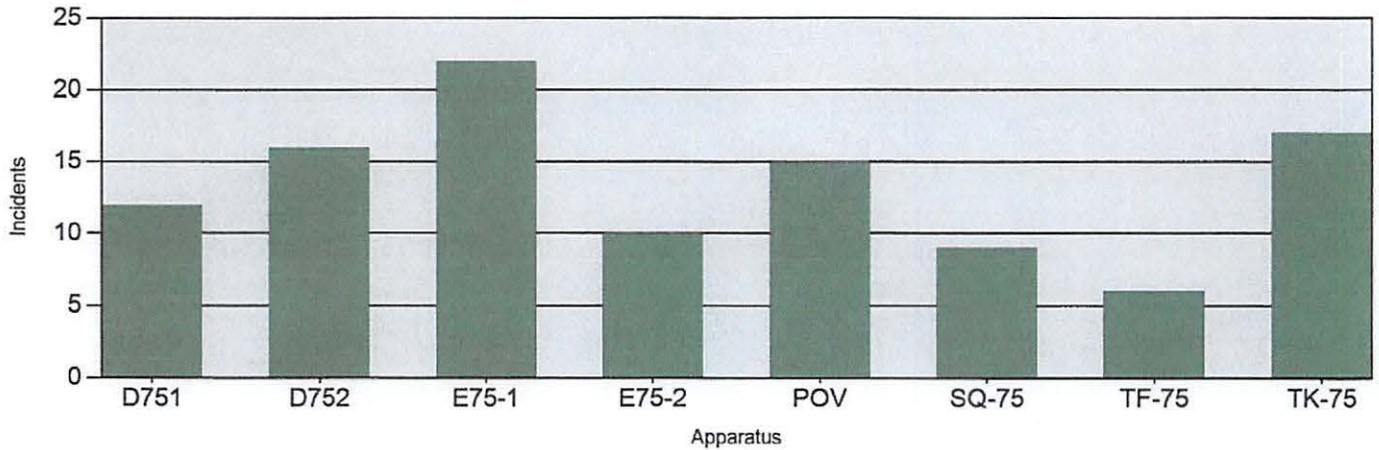
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/8/2023 12:18:47 PM

Incident Count per Apparatus for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023



APPARATUS	# of INCIDENTS
D751	12
D752	16
E75-1	22
E75-2	10
POV	15
SQ-75	9
TF-75	6
TK-75	17

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included.
Only REVIEWED incidents included.



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Doc Id: 658

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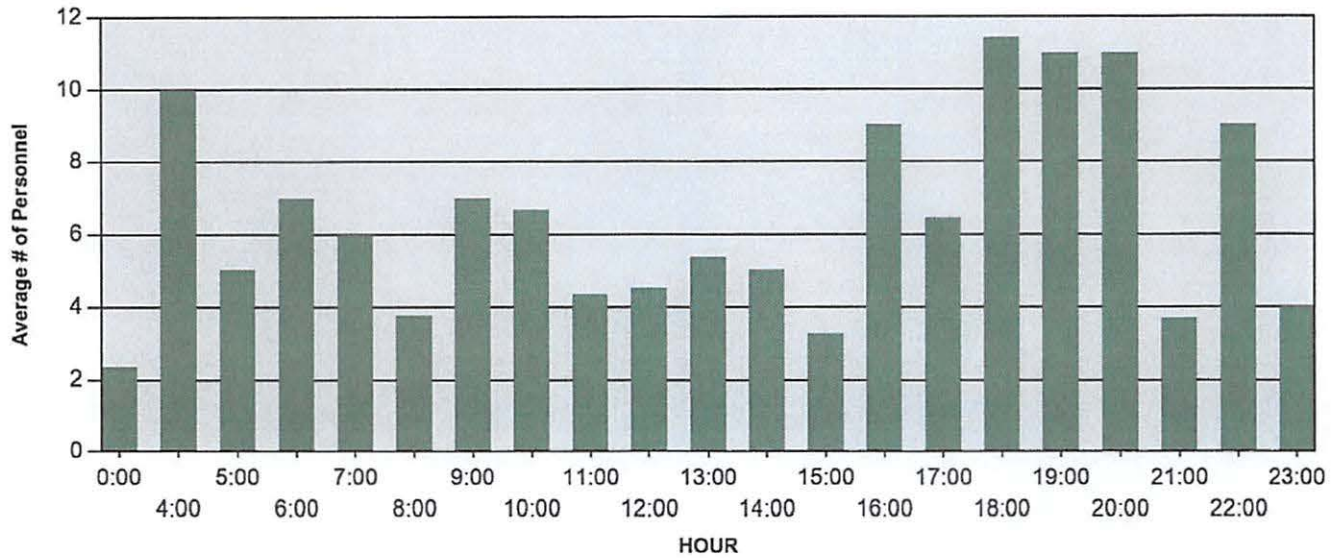
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/8/2023 12:17:24 PM

Average Number of Responding Personnel per Hour for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023



Hour	Avg. # Personnel
00:00 - 00:59	2.33
04:00 - 04:59	10.00
05:00 - 05:59	5.00
06:00 - 06:59	7.00
07:00 - 07:59	6.00
08:00 - 08:59	3.75
09:00 - 09:59	7.00
10:00 - 10:59	6.67
11:00 - 11:59	4.33
12:00 - 12:59	4.50
13:00 - 13:59	5.33
14:00 - 14:59	5.00
15:00 - 15:59	3.25
16:00 - 16:59	9.00
17:00 - 17:59	6.43
18:00 - 18:59	11.40
19:00 - 19:59	11.00
20:00 - 20:59	11.00
21:00 - 21:59	3.67
22:00 - 22:59	9.00
23:00 - 23:59	4.00

AVE. # PERSONNEL calculated from total number of personnel responding to incidents begun at the HOUR divided by total number of REVIEWED incidents for that HOUR. Includes personnel that responded both on or off apparatus.



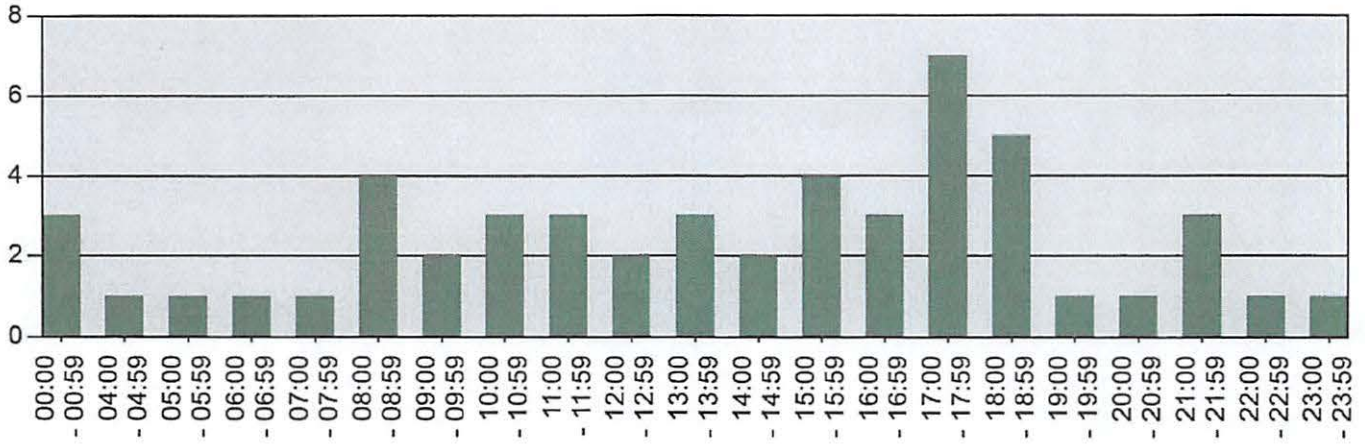
Fire Department Mount Joy

Mount Joy, PA

This report was generated on 4/8/2023 12:19:39 PM

Incidents by Hour for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023



Hour	# of CALLS
00:00 - 00:59	3
04:00 - 04:59	1
05:00 - 05:59	1
06:00 - 06:59	1
07:00 - 07:59	1
08:00 - 08:59	4
09:00 - 09:59	2
10:00 - 10:59	3
11:00 - 11:59	3
12:00 - 12:59	2
13:00 - 13:59	3
14:00 - 14:59	2
15:00 - 15:59	4
16:00 - 16:59	3
17:00 - 17:59	7
18:00 - 18:59	5
19:00 - 19:59	1
20:00 - 20:59	1
21:00 - 21:59	3
22:00 - 22:59	1
23:00 - 23:59	1

Only REVIEWED incidents included



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Doc Id: 19

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Fire Department Mount Joy



Mount Joy, PA

This report was generated on 4/8/2023 12:20:33 PM

Losses for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023

		TOTAL INCIDENTS	TOTAL PROPERTY LOSS	TOTAL CONTENT LOSS	TOTAL LOSSES	AVERAGE LOSS
INCIDENT NUMBER	DATE	Incident Type	PROPERTY LOSS	CONTENT LOSS	TOTAL	% of Total

Only REVIEWED incidents included





District	Alarm Date	Addresses Combined More	Incident Type
Columbia Borough			
	4/5/2023 6:15:21 PM	1100 RIDGE AVE	Building fire
Conewago Township			
	4/29/2023 12:41:21 AM	1688 HERSHEY RD	Carbon monoxide incident
Conoy Township			
	4/3/2023 9:52:44 AM	600 N 2ND ST	Building fire
	4/15/2023 2:19:15 PM	RIVER RD	Dispatched & canceled en route
	4/23/2023 12:27:26 PM	2561 BAINBRIDGE RD	Extrication of victim(s) from vehicle
Elizabethtown Borough			
	4/1/2023 9:38:09 AM	900 E HIGH ST	Fire Police
	4/1/2023 8:44:23 PM	436 W HIGH ST	Alarm system sounded due to malfunction
	4/1/2023 10:20:52 PM	320 S MARKET ST	Medical assist, assist EMS crew
	4/2/2023 9:01:56 AM	398 N LOCUST ST	System malfunction, other
	4/2/2023 11:08:37 AM	60 E ORANGE ST	Lock-out
	4/2/2023 7:36:40 PM	80 SYCAMORE DR	Dispatched & canceled en route
	4/7/2023 5:01:10 PM	300 S SPRUCE ST	Fire Police
	4/11/2023 6:04:07 AM	2 PFAUTZ CIR	CO detector activation due to malfunction
	4/11/2023 9:08:26 PM	744 FIELDSTONE LN	Arcing, shorted electrical equipment
	4/11/2023 10:05:37 PM	530 S SPRUCE ST	Motor vehicle accident with injuries
	4/14/2023 9:56:53 AM	105 E WASHINGTON ST	Medical assist, assist EMS crew
	4/14/2023 6:02:12 PM	S WILSON AVE	Dispatched & canceled en route
	4/14/2023 6:07:49 PM	50 S WILSON AVE	No incident found on arrival at dispatch address
	4/14/2023 8:38:36 PM	42 SCHOOL LN	Smoke scare, odor of smoke
	4/16/2023 12:58:29 PM	105 E WASHINGTON ST	Alarm system sounded due to malfunction
	4/18/2023 7:33:12 AM	128 E PARK ST	Building fire
	4/18/2023 2:50:07 PM	137 S MARKET ST	Motor vehicle accident with injuries
	4/19/2023 3:38:09 PM	10 S MARKET ST	Public service assistance, other
	4/23/2023 3:36:38 AM	701 E WILLOW ST	Smoke scare, odor of smoke
	4/24/2023 5:18:10 PM	41 S POPLAR ST	Medical assist, assist EMS crew
	4/25/2023 6:06:10 PM	777 S MOUNT JOY ST	Alarm system sounded due to malfunction
	4/27/2023 2:21:18 PM	213 E COLLEGE AVE	Extrication, rescue, other
	4/29/2023 10:56:54 AM	1629 S MARKET ST	Refrigeration leak
Londonderry Township			

	4/6/2023 1:35:46 AM	2541 PENNSYLVANIA TPKE W	Vehicle accident, general cleanup
Middletown Borough			
	4/9/2023 6:59:26 AM	4 TANGLEWOOD BUILDING	Dispatched & canceled en route
	4/9/2023 2:34:52 PM	9 WOODMERE BLDG	Smoke scare, odor of smoke
	4/14/2023 2:29:22 AM	10 WOODBURY BLDG	Dispatched & canceled en route
	4/22/2023 4:46:45 PM	1 S UNION ST	Smoke scare, odor of smoke
Mount Joy Borough			
	4/14/2023 8:23:10 PM	713 W MAIN ST	Smoke scare, odor of smoke
Mount Joy Township			
	4/2/2023 9:41:12 AM	1010 HERSHEY RD	Fire Police
	4/12/2023 12:48:50 PM	1041 Trail RD N	Arcing, shorted electrical equipment
	4/14/2023 2:02:28 PM	187 RIDGEVIEW RD S	Building fire
	4/17/2023 6:16:56 PM	9 WILLOW RDG	Medical assist, assist EMS crew
	4/23/2023 3:19:17 AM	1453 N MARKET ST	Alarm system sounded due to malfunction
	4/23/2023 3:13:12 PM	8264 ELIZABETHTOWN RD	Medical assist, assist EMS crew
	4/30/2023 6:06:49 AM	ROUTE 743	Motor vehicle accident with injuries
	4/30/2023 3:02:21 PM	933 CAMPUS RD	Public service assistance, other
Rapho Township			
	4/5/2023 6:41:55 PM	323 LONGENECKER RD	Dispatched & canceled en route
West Donegal Township			
	4/1/2023 10:47:19 PM	226 CRIMSON LN	CO detector activation due to malfunction
	4/9/2023 12:12:53 PM	173 CRIMSON LN	Outside rubbish fire, other
	4/11/2023 7:11:54 AM	2388 N MARKET ST	Motor vehicle accident with no injuries.
	4/14/2023 7:06:37 PM	EDEN VIEW RD	Dispatched & canceled en route
	4/18/2023 6:17:42 AM	75 VILLAGE GREEN DR	Public service
	4/20/2023 4:31:06 PM	11 BLACK HAWK LN	Smoke scare, odor of smoke
	4/25/2023 7:15:42 AM	1776 TURNPIKE RD	Vehicle accident, general cleanup
	4/28/2023 10:44:46 PM	30 DISTRIBUTION DR	Alarm system sounded due to malfunction
	4/29/2023 8:21:21 PM	108 MARTHA ST	Smoke detector activation due to malfunction
Wrightsville Borough			
	4/5/2023 5:15:10 PM	125 S 2ND ST	Cover assignment, standby, moveup
	4/14/2023 7:39:57 AM	125 S SECOND ST	Dispatched & canceled en route



District	2023-01-01	2023-02-01	2023-03-01	2023-04-01	Total
Columbia Borough	0	0	0	1	1
Conewago Township	3	1	2	1	7
Conoy Township	0	3	1	3	7
East Donegal Township	1	1	1	0	3
Elizabethtown Borough	15	27	16	23	81
Londonderry Township	0	1	0	1	2
Lower Paxton Township	0	0	1	0	1
Manheim Borough	0	0	2	0	2
Middletown Borough	3	5	3	4	15
Mount Joy Borough	2	1	1	1	5
Mount Joy Township	19	11	16	8	54
Rapho Township	0	0	0	1	1
South Londonderry Township	0	1	0	0	1
West Donegal Township	20	9	9	9	47
Wrightsville Borough	0	1	0	2	3
Total	63	61	52	54	230



Incident Type Details	2023-01-01	2023-02-01	2023-03-01	2023-04-01	Total
111 - Building fire	1	5	2	4	12
113 - Cooking fire, confined to container	0	1	0	0	1
114 - Chimney or flue fire, confined to chimney or flue	1	0	0	0	1
116 - Fuel burner/boiler malfunction, fire confined	1	1	0	0	2
118 - Trash or rubbish fire, contained	0	1	0	0	1
131 - Passenger vehicle fire	1	0	0	0	1
132 - Road freight or transport vehicle fire	1	0	0	0	1
142 - Brush or brush-and-grass mixture fire	1	0	0	0	1
150 - Outside rubbish fire, other	0	1	0	1	2
151 - Outside rubbish, trash or waste fire	0	0	1	0	1
154 - Dumpster or other outside trash receptacle fire	0	0	1	0	1
311 - Medical assist, assist EMS crew	4	4	4	5	17
3211 - Uncon. AED	0	0	1	0	1
322 - Motor vehicle accident with injuries	5	4	6	3	18
324 - Motor vehicle accident with no injuries.	0	1	0	1	2
350 - Extrication, rescue, other	1	0	0	1	2
352 - Extrication of victim(s) from vehicle	1	1	0	1	3
412 - Gas leak (natural gas or LPG)	2	0	0	0	2
413 - Oil or other combustible liquid spill	0	2	0	0	2
423 - Refrigeration leak	0	0	0	1	1
424 - Carbon monoxide incident	1	1	2	1	5
442 - Overheated motor	1	0	1	0	2
444 - Power line down	2	0	2	0	4
445 - Arcing, shorted electrical equipment	0	0	0	2	2
463 - Vehicle accident, general cleanup	3	2	1	2	8
511 - Lock-out	0	1	0	1	2
531 - Smoke or odor removal	0	2	2	0	4
550 - Public service assistance, other	0	0	1	2	3
5501 - Chiefs Investigation	0	1	0	0	1
5503 - Fire Police	0	1	0	3	4
551 - Assist police or other governmental agency	2	0	0	0	2
553 - Public service	0	0	1	1	2
571 - Cover assignment, standby, moveup	0	1	1	1	3
600 - Good intent call, other	1	1	0	0	2
611 - Dispatched & canceled en route	16	15	11	8	50
6112 - Failed to Respond - Fire Police	2	0	3	0	5
6114 - Failed to Respond - Fire/Rescue	0	0	1	0	1
622 - No incident found on arrival at dispatch address	3	1	1	1	6
631 - Authorized controlled burning	2	0	2	0	4
651 - Smoke scare, odor of smoke	1	6	2	6	15

700 - False alarm or false call, other	0	1	1	0	2
730 - System malfunction, other	0	0	0	1	1
733 - Smoke detector activation due to malfunction	0	0	2	1	3
735 - Alarm system sounded due to malfunction	8	5	2	5	20
736 - CO detector activation due to malfunction	2	2	0	2	6
745 - Alarm system activation, no fire - unintentional	0	0	1	0	1
Total	63	61	52	54	230



RHEEMS FIRE DEPARTMENT

Monthly Report - April 2023

<u>Incident Type</u>	<u>Month</u>	<u>Year</u>	<u>Municipality</u>	<u>Month</u>	<u>Year</u>
Vehicle Accidents	1	22	Conewago Township		
Vehicle Entrapments	0	4	Conoy Township	1	3
Vehicle Fire	0	2	East Donegal Township		1
Building Fire	8	25	Elizabethtown Borough	2	6
Chimney Fire	0	1	Londonberry Township		
Brush/Trash Fire	1	6	Marietta Borough	1	2
Rescue	0	1	Middletown Borough		
CO Incident	1	2	Mount Joy Borough	1	6
Gas Leak	0	1	Mount Joy Township	7	45
HAZMAT	0	0	Rapho Township		
Automatic Fire Alarm	1	9	West Donegal Township	6	29
Assist EMS	1	5	West Hempfield Township		
Assist PD	0	1	Other	1	1
Good Intent Call	3	9			
Public Service	0	0			
Other	1	3			
Transfers/Standbys	2	2			
TOTAL	19	93	TOTAL	19	93

<u>PERSONNEL HOURS</u>	<u>MONTH</u>			<u>YEAR</u>			
	Personnel	Hours	% Total Time	Personnel	Hours	% Total Time	
Response to Alarms	116	63.82	9.49%	693	342.13	17.85%	
Station Level Training	31	133.50	19.84%	190	322.50	16.83%	
Certified Training	25	292.00	43.40%	98	536.00	27.97%	
Administration	16	22.70	3.37%	53	94.20	4.92%	
Fund Raising	7	3.20	0.48%	19	23.10	1.21%	
Fire Prevention	0	0.00	0.00%	9	25.00	1.30%	
Funeral Details	19	84.00	12.48%	36	161.00	8.40%	
Meetings	20	26.00	3.86%	73	124.10	6.48%	
Rig Checks	9	11.30	1.68%	41	39.90	2.08%	
Apparatus Maintenance	0	0.00	0.00%	27	57.80	3.02%	
Equipment Maintenance	0	0.00	0.00%	1	0.30	0.02%	
Facilities Maintenance	1	0.80	0.12%	2	1.30	0.07%	
Municipal Meetings	2	1.00	0.15%	6	3.00	0.16%	
Public Relations	15	22.50	3.34%	31	46.50	2.43%	
Work Detail	8	12.00	1.78%	34	139.70	7.29%	
TOTAL	269	672.82	100.00%	TOTAL	1313	1916.53	100.00%

RHEEMS FIRE DEPARTMENT

Incident Response List

INCIDENT#	DATE	ADDRESS	CROSS STREETS	CITY	STATE	ZIP	MUNICIPALITY	INCIDENT TYPE	ALARM	CLEARED SCENE
2023-75	4/1/2023	87 Tia Cir		Mount Joy	PA	17552	Mount Joy Township	424 - Carbon monoxide incident	4/1/2023 2:10	4/1/2023 3:09
2023-76	4/3/2023	253 Brian Ave		Mount Joy	PA	17552	West Donegal Township	651 - Smoke scare, odor of smoke	4/3/2023 0:31	4/3/2023 0:50
2023-77	4/3/2023	600 N 2nd St		Bainbridge	PA	17502	Conoy Township	111 - Building fire	4/3/2023 9:53	4/3/2023 11:11
2023-78	4/4/2023	131 E Harrisburg Ave		Elizabethtown	PA	17022	Mount Joy Township	651 - Smoke scare, odor of smoke	4/4/2023 17:49	4/4/2023 18:08
2023-79	4/5/2023	678 Knoll Dr		Mount Joy	PA	17552	Mount Joy Township	745 - Alarm system activation, no fire - unintentional	4/5/2023 15:19	4/5/2023 15:43
2023-80	4/5/2023	125 S 2nd St		Wrightsville	PA	17368	Wrightsville Borough	571 - Cover assignment, standby, moveup	4/5/2023 17:29	4/5/2023 19:27
2023-81	4/9/2023	173 Crimson Ln		Elizabethtown	PA	17022	West Donegal Township	142 - Brush or brush-and-grass mixture fire	4/9/2023 12:13	4/9/2023 12:56
2023-82	4/12/2023	1041 Trail Rd N		Elizabethtown	PA	17022	Mount Joy Township	111 - Building fire	4/12/2023 12:49	4/12/2023 14:11
2023-83	4/12/2023	1041 Trail Rd N		Elizabethtown	PA	17022	Mount Joy Township	111 - Building fire	4/12/2023 13:12	4/12/2023 14:11
2023-84	4/13/2023	Route 283	Cloverleaf Road	Elizabethtown	PA	17022	Mount Joy Township	322 - Motor vehicle accident with injuries	4/13/2023 8:52	4/13/2023 9:01
2023-85	4/14/2023	655 Stonemill Dr		Elizabethtown	PA	17022	West Donegal Township	300 - Rescue, EMS incident, other	4/14/2023 11:59	4/14/2023 12:15
2023-86	4/14/2023	187 Ridgeview Rd S		Elizabethtown	PA	17022	Mount Joy Township	111 - Building fire	4/14/2023 14:03	4/14/2023 14:52
2023-87	4/14/2023	713 W Main St		Mount Joy	PA	17552	Mount Joy Borough	111 - Building fire	4/14/2023 20:23	4/14/2023 20:37
2023-88	4/18/2023	200 N Waterford Ave		Marietta	PA	17547	Marietta Borough	571 - Cover assignment, standby, moveup	4/18/2023 1:03	4/18/2023 3:16
2023-89	4/18/2023	128 E Park St		Elizabethtown	PA	17022	Elizabethtown Borough	111 - Building fire	4/18/2023 7:33	4/18/2023 7:51
2023-90	4/20/2023	11 Black Hawk Lane		Elizabethtown	PA	17022	West Donegal Township	111 - Building fire	4/20/2023 16:32	4/20/2023 16:45
2023-91	4/21/2023	102 E Harrisburg Ave		Elizabethtown	PA	17022	West Donegal Township	113 - Cooking fire, confined to container	4/21/2023 17:44	4/21/2023 18:05
2023-92	4/23/2023	701 E Willow St		Elizabethtown	PA	17022	Elizabethtown Borough	111 - Building fire	4/23/2023 3:48	4/23/2023 3:58
2023-93	4/29/2023	108 Martha St		Elizabethtown	PA	17022	West Donegal Township	651 - Smoke scare, odor of smoke	4/29/2023 20:21	4/29/2023 20:38