



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
717.367.8917 • 717.367.9208 fax
www.mtjoytp.org

Township Manager Monthly Report April 2021/May 2021

Stormwater Management Program (MS4 Permit & Pollutant Reduction Plan Implementation)

- Green Meadows Streambank Stabilization Project (Conoy Creek) –
 - Met with several adjacent landowners to discuss limits of disturbance, plantings, etc.
 - Still unable to get feedback from property owner at the downstream end of the project
 - Awaiting contract documents from DEP before moving forward with bidding

Road Improvement Program

- Met with landowner at corner of Sager Road/Larkspur Lane regarding widening of curve radius for emergency vehicles; need to obtain ROW to do work prior to summer overlay
- Attempting to contact landowner at corner of Cold Spring Road/Sunnyburn Road for additional ROW to enable radius improvements at the intersection prior to road reconstruction this fall
- Easements in place for Mill Road bridge replacement; UGI still working on easement negotiations for their needs

Misc

- Finalized approach for 2020 audit with Sherri and Phil Rudy's office; materials to be delivered to them on 5/18
- Attended LCATS meeting regarding County Health Department proposal with Lisa & Debbie
- Attended PSATS webinar about American Rescue Plan Act funding
- Working with Grandview Meadows HOA on a sinkhole issue near a shared storm sewer line
- Attended land use law & ethics training webinar (continuing education credits)



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PUBLIC WORKS DEPARTMENT MAY 2021

WORK COMPLETED:

- Most problem gutters have been pulled
- “NO PARKING” signs installed on Larkspur
- “NO RIGHT TURN” for trucks sign installed at Greentree and Ridge
- Settled Sanitary Sewer ditches were excavated, compacted and paved
- Topsoil was hauled from OTLP project to the old shop
- Inlet tops were cleaned
- Stewart & Tate came and swept the 2020 sealcoat roads again
- Stauffer Road shoulder was filled in
- Road bank mowing has begun
- Base repair and pipe crossing joints have been crack sealed
- Traffic studies continue
- PA1 CALLS continue

FUTURE WORK:

- Finish a few other gutters
- Finish road bank mowing
- Weed wack guide rails, signs, pipe crossings and intersections
- Base repairs

Respectfully,

Ken Ebersole
Roadmaster



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May 3, 2021

To: Mt. Joy Township Board of Supervisors

From: Daniel Ford- Code Compliance Official / Assistant Zoning Officer

Re: Monthly Report for April 2021

Dear Board Members:

27 rental properties were inspected in April.

Complaints and concerns:

- Cited owner of 974 Mount Gretna Rd for multiple uninspected / unregistered / dismantled vehicles. Pled guilty.
- Letter to 213 Old Hershey Rd for an uninspected / dismantled vehicle. Vehicle removed.
- Letter to 2148 Cloverleaf Rd for an uninspected / unregistered vehicle. Vehicle removed. (complaint)
- Letter to Dr. Herres about unregistered vehicles and trash at 1195 W. Main St. (Complaints from neighbors.)
- Letter to 842 Mount Gretna for an unregistered / uninspected vehicle. Vehicle removed. (complaint)
- Letter to 159 Harrisburg Ave for uninspected vehicles.
- Sent letters to the owners of 124 Rouen, 1845 Shady Oak, 1825 Bradfield. 955 Campus Rd Apt 206 and 517 Aberdeen Rd for police disturbances at these properties.

Completed final zoning inspections for building permits.

MOUNT JOY TOWNSHIP-MultiSelect Permits Issue Date: 4/1/2021 - 4/30/2021

Zoning Officers Report - April 2021

PermitNo	Issue Date	Owner	Project Addr	ParcelID	Est Cost	Fee
RoadOcc						
Driveway						
Active						
210053	4/1/2021	FORINO CO LP Driveway for new single family dwelling	848 WESTBROOKE DR	4600266800000	\$0.00	\$50.00
Total Driveway 1					\$0.00	\$50.00
Gas						
Active						
210064	4/30/2021	RUTTER ROBERT A & HEATHER M Gas Service	1946 MISTY DR	4614175900000	\$0.00	\$60.00
Total Gas 1					\$0.00	\$60.00
Total RoadOcc 2					\$0.00	\$110.00
StormWater						
Exemption						
Active						
210023	4/1/2021	FORINO CO LP 2-story single family dwelling	848 WESTBROOKE DR	4600266800000	\$0.00	\$50.00
210030	4/1/2021	LILLY BRIAN S Aquatic Therapy System	9 TOWER DR	4604929400000	\$0.00	\$50.00
210027	4/1/2021	DUH DARIN S Addition	1320 HICKORY RUN DR	4609467300000	\$0.00	\$50.00
210026	4/1/2021	WOOD MICHAEL L Sunroom	2124 SHERI LN	4619799900000	\$0.00	\$50.00
210029	4/6/2021	HALBLEIB JASON E & TAMMY L Garage	38 MILTON GROVE RD	4608192200000	\$0.00	\$50.00
210024	4/6/2021	BREIDIGAN BARRY J Mobile Home	50 LAKEVIEW DR	4600553430061	\$0.00	\$50.00
210039	4/12/2021	STEFANOWICZ GLENN A & JULIE A Shed	124 CANVASBACK LN	4608881800000	\$0.00	\$50.00
210036	4/12/2021	ERSKINE KEVIN R & LAURA K Patio/Fire Pit/Shed	803 WESTBROOKE DR	4609958500000	\$0.00	\$50.00
210037	4/12/2021	RUHL NELSON E & ELAINE K Shed Removal	2432 CLOVERLEAF RD	4618217500000	\$0.00	\$50.00
210038	4/12/2021	GERBERICH STEPHEN Patio	471 ABERDEEN RD	4601292500000	\$0.00	\$50.00
210041	4/16/2021	GIACOMO ANTHONY J & REICHENBACH, MADISON E Shed	808 WESTBROOKE DR	4600217900000	\$0.00	\$50.00
210042	4/16/2021	GLASS MICHAEL T & JANET E Shed	2139 ASHWOOD LN	4609940900000	\$0.00	\$50.00
210040	4/16/2021	DOMBACH MARILYN S Shed	460 FAIRVIEW RD	4617304900000	\$0.00	\$50.00
210033	4/19/2021	KETTERLINE INC 1 1/2 story single family dwelling	271 ERSR DR	4609703400000	\$0.00	\$50.00
210044	4/19/2021	LANCASTER CO VOYTECH SCH AUT Sidewalks	432 OLD MARKET ST	4615945800000	\$0.00	\$50.00
210050	4/21/2021	WATERS JESSE B Paver Patio	22 PARKVIEW DR	4605948200000	\$0.00	\$50.00
210049	4/21/2021	CARRAHER THOMAS M & JEAN T Shed	1502 MILL RD	4609518000000	\$0.00	\$50.00
210051	4/21/2021	ELIZABETHTOWN COLLEGE Hoop House	704 COLLEGE HILL LN	4605959600000	\$0.00	\$50.00

PermitNo	Issue Date	Owner	Project Addr	ParcelID	Est Cost	Fee
StormWater						
Exemption						
Active						
210043	4/27/2021	BORNMANN CARL F III Deck with Roof	83 SHEFFORD DR	4605470000000	\$0.00	\$50.00
210055	4/29/2021	LAUBACH CHARLES E JR Shed	2561 SHEAFFER RD	4604033000000	\$0.00	\$50.00
210056	4/30/2021	LESHER ETHAN & MEGAN Sport Court	2569 SHEAFFER RD	4603279200000	\$0.00	\$50.00
Total Exemption 21					\$0.00	\$1,050.00
Total StormWater 21					\$0.00	\$1,050.00
Use						
Fireworks						
Active						
210005	4/19/2021	FARRELL & SPIKER INVESTMENT PARTNERSHIP Firework Sales	1579 S MARKET ST	4608170400000	\$0.00	\$10.00
Total Fireworks 1					\$0.00	\$10.00
Total Use 1					\$0.00	\$10.00
Zoning						
Addition						
Active						
210043	4/1/2021	DUH DARIN S Addition	1320 HICKORY RUN DR	4609467300000	\$140,000.00	\$949.00
Total Addition 1					\$140,000.00	\$949.00
Deck						
Active						
210040	4/1/2021	ROMEO DAVID A & KIM M deck	1537 RIDGE RD	4600101100000	\$30,000.00	\$289.00
210079	4/19/2021	GROSH AUSTIN & MEGAN deck	844 WESTBROOKE DR	4600397300000	\$2,000.00	\$50.00
210059	4/21/2021	GLESSNER NATHAN A Deck	73 IRONSTONE DR	4604189300000	\$8,000.00	\$135.00
210077	4/27/2021	BERRY MATTHEW ROBERT & SUSANNAH ROSE deck	804 WESTBROOKE DR	4600077300000	\$1,000.00	\$100.00
210076	4/27/2021	BORNMANN CARL F III Deck with Roof	83 SHEFFORD DR	4605470000000	\$27,500.00	\$275.00
210075	4/27/2021	STROUP ERIK J deck	10 GLENDA DR	4606723500000	\$13,000.00	\$177.00
Total Deck 6					\$81,500.00	\$1,026.00
Fence						
Active						
210067	4/12/2021	PARISE JONATHAN R Fence	22 TOWER DR	4605340100000	\$2,300.00	\$50.00
210063	4/12/2021	GOHN MATT S & STUM, JAIME L Fence	230 MIDLAND CIR	4614146700000	\$6,840.12	\$78.00
210068	4/13/2021	ALQAZAZ AHMED & ABDULJABBAR, HIBA A Fence	283 RADIO RD	4607390200000	\$8,515.50	\$92.00
210073	4/13/2021	KETTERLINE INC Fence	257 ERSR DR	4609685500000	\$5,000.00	\$64.00
210070	4/13/2021	EBERSOLE STEVEN E Fence	9382 ELIZABETHTOWN RD	4604635700000	\$14,000.00	\$71.00

PermitNo	Issue Date	Owner	Project Addr	ParcelID	Est Cost	Fee
Zoning						
Fence						
Active						
210069	4/13/2021	TURZI JONINA E & SALLUZZO, SARAH L Fence	1871 MILTON GROVE RD	4612924700000	\$6,000.00	\$71.00
210088	4/21/2021	KEENER CHARLES & MARILYN Fence	349 RADIO RD	4606766830064	\$600.00	\$50.00
210086	4/21/2021	MORALES REYNA A Fence	219 OLD HERSHEY RD	4607551300000	\$5,700.00	\$71.00
Total Fence 8					\$48,955.62	\$547.00
Garage						
Active						
210048	4/6/2021	HALBLEIB JASON E & TAMMY L Garage	38 MILTON GROVE RD	4608192200000	\$28,500.00	\$282.00
Total Garage 1					\$28,500.00	\$282.00
Hoop House						
Active						
210087	4/21/2021	ELIZABETHTOWN COLLEGE Hoop House	704 COLLEGE HILL LN	4605959600000	\$3,000.00	\$50.00
Total Hoop House 1					\$3,000.00	\$50.00
Mobile home						
Active						
210039	4/6/2021	BREIDIGAN BARRY J Mobile Home	50 LAKEVIEW DR	4600553430061	\$60,000.00	\$469.00
Total Mobile home 1					\$60,000.00	\$469.00
Patio						
Active						
210064	4/12/2021	ERSKINE KEVIN R & LAURA K Patio/Fire Pit/Shed	803 WESTBROOKE DR	4609958500000	\$5,200.00	\$71.00
210065	4/12/2021	GERBERICH STEPHEN Patio	471 ABERDEEN RD	4601292500000	\$7,900.00	\$85.00
Total Patio 2					\$13,100.00	\$156.00
pavers						
Active						
210085	4/21/2021	WATERS JESSE B Paver Patio	22 PARKVIEW DR	4605948200000	\$6,575.00	\$78.00
Total pavers 1					\$6,575.00	\$78.00
Pool						
Active						
210049	4/1/2021	LILLY BRIAN S Aquatic Therapy System	9 TOWER DR	4604929400000	\$29,000.00	\$282.00
Total Pool 1					\$29,000.00	\$282.00
Roof						
Active						
210052	4/6/2021	RIDGE VIEW AG Roof over patio	8969 ELIZABETHTOWN RD	4609111600000	\$23,000.00	\$240.00
Total Roof 1					\$23,000.00	\$240.00
SFD						
Active						
210038	4/1/2021	FORINO CO LP 2-story single family dwelling	848 WESTBROOKE DR	4600266800000	\$144,000.00	\$973.00
210058	4/19/2021	KETTERLINE INC 1 1/2-story single family dwelling	271 ERSA DR	4609703400000	\$210,000.00	\$1,369.00
Total SFD 2					\$354,000.00	\$2,342.00
Shed						
Active						

PermitNo	Issue Date	Owner	Project Addr	ParcelID	Est Cost	Fee
Zoning						
Shed						
Active						
210066	4/12/2021	STEFANOWICZ GLENN A & JULIE A Shed	124 CANVASBACK LN	4608881800000	\$4,105.38	\$85.00
210071	4/16/2021	DOMBACH MARILYN S Shed	460 FAIRVIEW RD	4617304900000	\$5,000.00	\$50.00
210072	4/16/2021	GIACOMO ANTHONY J & REICHENBACH, MADISON E Shed	808 WESTBROOKE DR	4600217900000	\$5,000.00	\$50.00
210074	4/16/2021	GLASS MICHAEL T & JANET E Shed	2139 ASHWOOD LN	4609940900000	\$6,730.00	\$78.00
210084	4/21/2021	CARRAHER THOMAS M & JEAN T Shed	1502 MILL RD	4609518000000	\$7,000.00	\$78.00
210093	4/29/2021	LAUBACH CHARLES E JR Shed	2561 SHEAFFER RD	4604033000000	\$8,029.00	\$92.00
Total Shed 6					\$35,864.38	\$433.00
Solar						
Active						
210060	4/21/2021	WAGNER MARK C Solar roof mounted	2170 CLOVERLEAF RD	4619349200000	\$30,340.00	\$295.00
Total Solar 1					\$30,340.00	\$295.00
Sport Court						
Active						
210094	4/30/2021	LESHER ETHAN & MEGAN Sport Court	2569 SHEAFFER RD	4603279200000	\$4,815.00	\$64.00
Total Sport Court 1					\$4,815.00	\$64.00
Sunroom						
Active						
210042	4/1/2021	WOOD MICHAEL L Sunroom	2124 SHERI LN	4619799900000	\$42,925.00	\$409.00
Total Sunroom 1					\$42,925.00	\$409.00
Total Zoning 34					\$901,575.00	\$7,622.00
Total Permits: 58					\$901,575.00	\$8,792.00



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Minutes of the Regular Meeting of the Mount Joy Township Planning Commission Held on March 22, 2021

1. Kevin Baker called the meeting to order at 7:00 p.m. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022. The meeting was also broadcast via Zoom for remote attendance and public participation.

2. Pledge of Allegiance

3. Roll call of the Planning Commission Members:

Kevin Baker — Present
Rodney Boll — Present
John Dice — Present
Richard Gates — Present

Lisa Heilner — Present
Michael McKinne — Present
Delmar Oberholtzer — Present

Other Township Representatives Present: Justin Evans, Township Manager/Zoning Officer

4. Public Comment: NONE

5. Consent Calendar:

- a. Approve and ratify the minutes of the January 25, 2021 meeting

A motion was made by Michael McKinne and seconded by Lisa Heilner to approve the consent calendar. All members present voted in favor of the motion.

6. Old Business: NONE

7. New Business: NONE

8. Initial View:

- a. #21-03-FSDP: 1795 Sheaffer Road Subdivision – Proposal to subdivide a 11.016-acre lot from a 17.121-acre tract located at 1795 Sheaffer Road. The new lot is currently being farmed and is located within the R-2 Medium-Density Residential District. The remaining 5.993-acre lot will contain the existing self-storage facility and dwellings and is located within the MU Mixed Use District. No additional improvements are proposed by this plan

John Melham of Melham and Associates presented the subdivision plan. He noted that the Township's review comments were issued last week, and he intends to submit revised plans and get cleaner review letters before returning to the Planning Commission. The applicant intends to request deferral waivers for several requirements that are best suited for the developer of the lot being subdivided from the storage unit facility. No action was taken on the plan.

9. Correspondence: NONE

10. Other Business:

- a. Presentation from C2C Design Group regarding the properties located at the northeast corner of Route 230 & Cloverleaf Road

Brian Focht and Scott Sweigart from C2C Design Group gave a presentation along with landowners Don Cafiero, Chris Cafiero, and Bob Sichelstiel from Pennmark. Don Cafiero gave a brief history of their 45-year ownership of these properties, including development attempts by Wal-Mart and Pennmark throughout this time. Mr. Focht noted that the market demand for commercial development continues to grow as the number of nearby housing units grows. The presenters addressed questions from the Planning Commission ranging from the availability of public utilities to how the anticipated traffic increase would be dealt with.

The next step is to finalize a traffic impact study and submit it for review by the Township. A follow-up meeting is anticipated with the Planning Commission before filing a rezoning petition. The properties are zoned C-1 and A but need to be a combination of C-2 and residential to accommodate their full plan.

- b. Presentation from C2C Design Group/Forino regarding Featherton Crossing Phase V

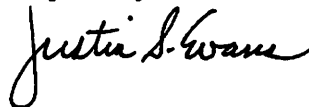
Scott Sweigart from C2C Design Group discussed a proposed rezoning of Featherton Crossing Phase V from MU to R-2. Since the plan to relocate the eastbound offramp of the Cloverleaf Road interchange has fallen through, Forino wishes to move on and use the final phase of Featherton Crossing for residential development instead of commercial. The next step is to submit a rezoning petition to the Township.

- c. Roundabout research

Mr. Evans noted that two PennDOT publications were included in the digital packet regarding the benefits of roundabouts. A link to the PennDOT website containing more extensive resources is found in the agenda as well.

11. The next regular meeting of the Mount Joy Township Planning Commission is scheduled to be held on Monday, April 26, 2021 beginning at 7:00 P.M.
12. A motion was made by Lisa Heilner and seconded by John Dice to adjourn the meeting at 8:40 p.m. All members present voted in favor of the motion.

Respectfully Submitted,



Justin S. Evans
Township Manager/Zoning Officer



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Minutes of the Regular Meeting of The Mount Joy Township Zoning Hearing Board Wednesday, March 3, 2021

1. Chairman Thomas N. Campbell called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building located at 8853 Elizabethtown Road, Elizabethtown, PA 17022.

2. Meeting Attendance:

- Members Present: Thomas N. Campbell and Gregory R. Hitz, Sr.
- Members Absent: James E. Hershey
- Alternate Member Present: Robert F. Newton, Jr.
- Township Representatives: Justin S. Evans, Township Manager/Zoning Officer
- Lancaster County Court Reporter: Angela Kilby
- Zoning Hearing Board Solicitor: John P. Henry, Esq. of Blakinger Thomas

3. Approve & ratify the minutes of the February 3, 2021 meeting

A motion was made by Robert F. Newton, Jr. and seconded by Gregory R. Hitz, Sr. to approve and ratify the February 3, 2021 meeting minutes. All members present voted in favor of the motion.

4. Mr. Evans, Township Zoning Officer, stated that a Public Notice was published in the February 11, 2021 and February 18, 2021 editions of the Elizabethtown Advocate. The subject property was posted on February 22, 2021.

5. Procedural briefing by the Zoning Hearing Board Solicitor

6. Swearing-in of all potential witnesses by the Court Reporter

7. Zoning Case #210003:

- a. Applicant/Landowner: Jason E. Halbleib
- b. Property Location: 38 Milton Grove Road North, Elizabethtown, PA 17022; Tax Parcel ID #460-81922-0-0000
- c. Zoning District: A – Agricultural District
- d. Variance Request: [of the Mount Joy Township Zoning Ordinance of 2012, as amended]

- (1) Chapter 135, Article IX, §135-85.G to encroach upon the minimum side yard setback

The applicant desires to construct a residential garage addition onto an existing dwelling on a 0.46-acre lot. Landowner Jason Halbleib and his contractor Eric Longenecker were in attendance to present the case. Mr. Halbleib received the Zoning Officer's February 8, 2021 letter and has no questions about the letter or proposed conditions contained within it. The Board marked exhibits that included four pictures from the applicant, and then acknowledged the three Township exhibits.

Mr. Halbleib described the project, noting that the proposed rear addition onto the home is the least invasive to the property since it will be located on the most level location in the rear yard. An air conditioning unit at the rear

of the home necessitates an offset arrangement of the addition. Stormwater runs around the back of the property and then into a swale on the northern property boundary. Spouting from the home already goes underground then discharges at a storm sewer inlet on the edge of Milton Grove Road. The proposed addition will not encroach the 50' rear building setback but will encroach the side yard setback by 10'.

The applicant submitted photos that were entered into the record. Mr. Hitz asked about the change in elevation from the proposed building area and the swale. It is about 3.5'. Mr. Campbell asked if the proposal was discussed with the adjacent property owner, Mr. Brown. They are not on speaking terms. Mr. Newton asked how close the new wall will be from the air conditioning unit. Approximately 3-4'. The addition will be accessed internally and no new garage door is needed.

The Board discussed several options for the proposed addition that would lessen the encroachment into the side yard setback. The applicant also confirmed that the drainage swale along the common property line has been sufficient to handle storm events. Mr. Evans gave a brief overview of the public storm sewer system along this segment of Milton Grove Road.

Mr. Newton asked if the addition would be reduced to 12' x 28' if it conformed to the setbacks. Yes. Could it be shifted over to make a smaller variance request? Maybe 2' to avoid the existing air conditioning unit. But a 12' wide structure would be insufficient for his purposes. Mr. Campbell asked when the property was purchased. March 2004.

Mr. Hitz asked about the integration between the addition and the existing structure. It will tie into the laundry room that is located at the rear of the garage, which also contains a shower and toilet. Can you relocate the laundry room elsewhere to avoid conflicts? It would be very difficult to relocate the plumbing in the floor. He then discussed the roof line tie-in and other construction details.

After a short break, Mr. Campbell noted that the testimony and pictures submitted to the Board show that the applicant has done a lot of landscaping and maintenance on the property. He then asked how the runoff from the farm field in the rear has been managed. There is a swale around the rear of the home that helps divert the flow, then he made a furrow to divert the runoff into the side yard drainageway. Mr. Halbleib also noted that the downspout from the addition will tie into the home's.

Mr. Newton asked if building a detached garage would work better since the side yard setback is only 10'. It would, but the only suitable location in the back would require a lot more earthmoving. A detached garage would also cause more earth disturbance than the proposed addition. He intends to complete construction by the end of July.

A motion was made by Gregory R. Hitz, Sr. and seconded by Robert F. Newton, Jr. to grant approval of the requested variance subject to the following conditions as stated in the Zoning Officer's letter:

1. The Applicant and/or the owner(s) of the Property shall comply with all other provisions contained in the Ordinance for which relief has not been requested or granted;
2. The Applicant shall manage all runoff from the addition by retaining it on site via infiltration or by conveying it overland through the swale along the northern property boundary. No runoff shall cross onto the Brown property to the north;
3. The Applicant shall obtain a zoning permit, a stormwater management permit, and a Uniform Construction Code permit for the proposed improvements, as applicable;
4. The Applicant and any representative of the Applicant shall comply with and adhere to the testimony and any evidence presented to the Board at the hearing held on March 3, 2021, except to the extent modified by conditions imposed by the Board Hearing.

All members present voted in favor of the motion.

8. Zoning Case #210004:

- a. Applicant: Lancaster County Career & Technology Center c/o Michael DelPriore
- b. Landowner: Lancaster County Vo-Tech School Authority
- c. Property Location: 432 Old Market Street, Mount Joy, PA 17552; Tax Parcel ID #461-96483-0-0000
- d. Zoning District: R-1 – Low Density Residential District
- e. Variance Requests: [of the Mount Joy Township Zoning Ordinance of 2012, as amended]

- (1) Chapter 135, Article X, §135-95.C to create a lot that will not meet the minimum lot width at the building setback line
- (2) Chapter 135, Article XXVIII, §135-383.C(3) to allow the applicant two years to obtain a zoning permit and three years to complete construction

The applicant desires to subdivide two residential lots from the 65.62-acre parent tract. Brian Cooley from DC Gohn Associates and David Smith, principal of the Mount Joy LCCTC campus, were in attendance to present the case. They acknowledged receipt of the February 8, 2021 letter from the Zoning Officer and had no concerns with the letter or the conditions within it. Mr. Cooley then gave an overview of the proposed two-lot subdivision and background of the LCCTC's overall plan.

Years ago, several areas of the campus were rezoned from Institutional to Low Density Residential to accommodate construction of homes by students as part of the curriculum. Students are building the three homes located on Old Market street. One of them has sold and the other two are under construction. It takes approximately 1.5-2 years to construct each home. The current plan is to divide off two more lots on the Fairview Road frontage. Their driveways will come off of an access drive for the time being, but the long-term plan is to extend Birchland Avenue across the site.

Mr. Cooley discussed the minimum lot width variance first. Lot 14 has a setback width of 70' instead of the required 90', though Lot 1 complies with the zoning requirements. Since the Birchland Road extension needs to line up with the existing intersection, Lot 14 gets pinched so the full lot frontage on Fairview Road cannot be achieved. The second variance is needed to accommodate the slower schedule of home construction as part of the curriculum.

He then elaborated on the variance criteria, notably the physical constraints due to proper road location and the presence of wetlands and a municipal boundary. The time extension for the approval is needed to ensure that the school curriculum can be maintained. Finally, the character of the surrounding neighborhood will not be adversely affected.

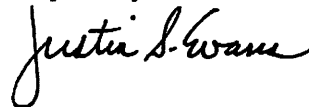
A motion was made by Robert F. Newton, Jr. and seconded by Gregory R. Hitz, Sr. to grant approval of the requested variances subject to the following conditions as stated in the Zoning Officer's letter:

1. The Applicant and/or the owner(s) of the Property shall comply with all other provisions contained in the Ordinance for which relief has not been requested or granted;
2. The Applicant shall file and obtain approval of a subdivision plan by the Mount Joy Township Planning Commission, and adhere to all other provisions the Mount Joy Township Subdivision and Land Development Ordinance;
3. The Applicant and any representative of the Applicant shall comply with and adhere to the testimony and any evidence presented to the Board at the hearing held on March 3, 2021, except to the extent modified by conditions imposed by the Board Hearing.

All members present voted in favor of the motion.

9. Next hearing is scheduled for Wednesday, April 7, 2020, beginning at 7:00 P.M.
10. A motion was made by Gregory R. Hitz, Sr. and seconded by Robert F. Newton, Jr. to adjourn the meeting at 8:45 p.m.

Respectfully Submitted,



Justin S. Evans, AICP
Township Manager/Zoning Officer

For: Gregory R. Hitz, Sr., Secretary
Mount Joy Township Zoning Hearing Board

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on March 23, 2021**

- 1) Douglas A. Hottenstein called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022.
- 2) Roll Call: Present – Debra E. Dupler; Ralph F. Horne; Eric W. Kreider; David W. Sweigart, III and Douglas A. Hottenstein. Absent: None.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a) Approval and ratification of the minutes of the February 23, 2021 meeting.
 - b) Accept and ratify the Budget Report for the period of February 1, 2021 through February 28, 2021, subject to audit.
 - c) Approve payment of all bills via Bill List #3-2021 in the amount of \$ 43,935.61; Bill List #4-2021 in the amount of \$9,835.72; and ratify payment of all payrolls for the period of January 24, 2021 through February 25, 2021, inclusive, in the amount of \$ 157,750.28, which represents two (2) pay periods.
 - d) Confirm and ratify the motions approved at the January 26, 2021 and the February 23, 2021 meetings and outlined in the motions for said meetings.

A motion was made by Debra E. Dupler and seconded by Eric W. Kreider to approve items a. through d. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Body Worn Cameras:

Officer Brad Redinger indicated quotes were procured for body cameras, car upfitting costs and file storage. The upfitting costs and storage case would not be covered by the grant. The grant was awarded through the Pennsylvania Crime and Commission on Delinquency (PCCD) and is a 50% match. This grant was applied for in collaboration with the Lancaster County grant writer and Elizabethtown Borough. The quote from Motorola is \$22,210. for 10 body cams. The grant requires the purchase to be made, all requirements met and then the invoice would be submitted to PCCD for reimbursement of 50% of the purchase price. Commissioner Dupler noted items that would still need purchased are the items from CDW and 911 Rapid Response. Officer Redinger agreed noting those items would not be reimbursable through the grant. Commissioner Dupler asked about the legality issues of the body cameras. Officer Redinger indicated laws have been re-written so body cameras are legal, noting that Illinois has mandated the wearing of body cameras for police officers. Officers will be sharing the use of the body cams and will sign them out at the start of every shift.

A motion was made by Debra E. Dupler and seconded by Ralph F. Horne to authorize the purchases from Motorola, CDW and 911 Rapid Response for 10 body cams, upfitting and accessories. All other members voted in favor of the motion.

Chief Mayberry expressed his appreciation to Officer Redinger for all the work he has done for the Department with the body camera project, the Cody RMS system, the in-car computers and camera systems, and laptops.

6) Hiring of Treasurer:

Commissioner Hottenstein indicated an Executive Session was held prior to this meeting to discuss the Treasurer position with Marc Hershey.

A motion was made by Debra E. Dupler and seconded by David W. Sweigart, III to offer the position of Treasurer of the NWRPD to Marc Hershey at a maximum of 15 hours a week at \$40 per hour. All other members voted in favor of the motion.

7) Advisements:

- Application deadline for the hiring process of a full-time police officer is March 26, 2021. Oral interviews will be set up in the next few weeks.
- The NWRPD will again participate in the National Drug Take Back Event scheduled for April 24, 2021. The event will be held at the Giant Food Store, 1278 South Market Street from 10 a.m. to 2 p.m.
- Officer Christopher R. Good completed a 40-hour Crisis Intervention Training at the Lancaster County Public Safety Training center.
- Officer Seth A. Arnold completed a 40-hour Blue Shield Tactical Systems Defensive Tactics Course.
- Officer Carl J. Bergmark attended a two-day Ivory Tower Police Supervision Training.
- Sergeant Adam M. Shope and Officer Frank M. Jones will be attending a three-day Field Training Officer course.

8) Correspondence:

- a. Calls for Service – February 2021.
- b. Police Activity Report – February 2021.
- c. Overtime Report – February 2021.
- d. Police Cruiser Mileage Chart – February 2021.

9) Other Business: Officer Frank M. Jones commended Officer Christopher R. Good on an outstanding job in SWAT Negotiation Training as Northwest Regional has been at the top setting the bar for officers participating in class and being good role models. Ralph F. Horne noted that is a reflection on the Chief and the entire department.

10) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, April 27, 2021 beginning at 7:00 P.M, at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

11) Adjournment:

A motion was made by Ralph F. Horne and seconded by Eric W. Kreider to adjourn the meeting at 7:25 P.M. All other members voted in favor of the motion.

Respectfully submitted,

Lisa Heilner
Assistant Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission

**EAWA WORK SESSION MEETING MINUTES
APRIL 7, 2021 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Rich Sheidy, Keith Murphy, Rick Erb, Chuck Brewer and John O'Connell. Also present were: Del Becker, Authority Manager; Jason Bock, Operations Manager; and George Alspach, Solicitor. Not present: Jeff McCloud, Board Member; Michele Powl, Business Manager; Cindy Zawrotuk, Engineer; and Donna Bissinger, Admin Assistant. Members of the Public: None

2. PUBLIC COMMENT: None.

3. REPORTS:

a. Manager's Report:

- i. **2020 Audit Presentation:** Jennifer CruverKibi, CPA, MaherDussel. Ms CruverKibi presented the results of the 2020 Audit. The Authority received the most favorable opinion available; the Auditor provided an Unmodified Opinion on Regulatory Basis of Accounting – Modified Cash Basis.

Action: "That the accepts the 2020 Audit performed by MaherDussel"

Motion: J O'Connell **Second:** K Murphy **APPROVED**

- ii. **McDonald's Water Service Line Replacement:** Board approves Change Order No. 1, for additional items of work performed by the Contractor due to interference with existing utilities in Market Street. Becker explained that the change order is needed due to modifications in the installation that were not anticipated due to the close proximity of the UGI gas main;

Action: "That the Board approves Change Order No. 1 in amount of by \$7,870.00 and agrees with closure of the Contract with Leo Kob Co., Inc."

Motion: K Murphy **Second:** C Brewer **APPROVED**

R Erb did not participate in the discussion or vote

- iii. **Lake View Country Estates:** Owner of the mobile home park has re-expressed interest in opening discussion of connection to EAWA system and has engaged DC Gohn as engineer. Discussions were last held with the owner Mr. Charlie Bailey in 2012. At that time, they had proposed connection to the system for emergencies as a bulk rate customer. Becker indicated he asked for a proposal from the owner.

b. **Operations Manager's Report:** Bock reviewed his report with the Board and other Operations activities. Main item of discussion was the recent evaluation of the membrane treatment system by Pall. Pall provided a good report on the condition of the treatment system.

c. **Engineer's Report:** Report to be provided at the April 12 Board Meeting.

4. **UNFINISHED BUSINESS:** None

5. **NEW BUSINESS:** None

6. **BOARD MEMBER'S REMARKS:** Sheidy inquired about the ability of the Authority to access stimulus funds. Becker indicated that staff was monitoring but to date no information was available regarding applying for funds.

7. **EXECUTIVE SESSION:** None.

8. **ADJOURN: 7:26 PM**

Action: "That the Board adjourns the work session meeting."

Motion: K Murphy

Second: R Erb

APPROVED

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at the 05/10/2021 Meeting

**EAWA BOARD MEETING MINUTES
APRIL 12, 2021 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dr. Dale Treese, Chairman. Members present: Rick Erb, Jeff McCloud, Rich Sheidy, Keith Murphy, Chuck Brewer and John O'Connell. Also present was Del Becker, Authority Manager; Michele Powl, Business Manager; George Alspach, Solicitor; and Cindy Zawrotuk, Engineer. Not present: Jason Bock, Operations Manager; and Donna Bissinger, Administrative Assistant. Members of the Public: none

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 03/03/2021 and Board Meeting Minutes of 03/08/2021, as presented."

Motion: K Murphy **Second:** C Brewer **APPROVED**

5. REPORTS:

a. Manager's Report:

- i. **Pump Repair – New Plant:** One of the primary pumps used to circulate water through the treatment system requires repair. A new pump will be procured and the existing pump refurbished and held as a spare.
- ii. **1925 Sheaffer Road Preliminary Development Plan:** Becker briefed the Board on the proposed 377-unit development located between Campus Road and Sheaffer Road. The plan presented is preliminary and if approved, subsequent land development plans in three phases. The developer has requested confirmation on EAWA's ability to serve the development. Becker indicated he had drafted a letter confirming the ability to serve but noted the letter does not guarantee capacity. The Board expressed concern regarding fire service and details to be worked out regarding connection to existing Authority facilities. Becker also discussed with the Board proposed legislation before the PA State Legislature that could change the way EAWA bills multi-unit customers. Becker said it was highly likely that EAWA would need to change the way it bills all customers to preserve Authority revenue;

Action: "That the Authority confirms it has the ability to serve the proposed development."

Motion: K Murphy **Second:** J O'Connell **APPROVED**

- b. **Operations Manager's Report:** discussed at 04/07/21 Work Session, no update provided.
- c. **Engineer's Report:** Cindy Zawrotuk, GHD provided a brief report on construction and engineering projects. Surveyor has commenced work for the two design projects.
- d. **Financial Reports:**
 - i. Paid Bills Detail (*Operating Fund*) (3/22/21) distributed with package (\$40,208.15 for balance);
 - ii. Paid Bill Detail (*Capital Fund*) (3/22/21) distributed with package (\$6,705.95 for balance);
 - iii. Statement of *Operating* Revenues & Expenditures for period of MARCH YTD, distributed with package. Balance: \$ 1,223,850.20, Expenditures: \$ 102,062.70 & Income: \$ 37,294.48;
 - iv. Statement of *Capital* Revenues & Expenditures for period of MARCH YTD, distributed with package. Balance: \$8,396,310.40, Expenditures: \$ 41,515.95 & Income: \$28,254.99.

Action: "That the Board accepts the MARCH Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J O'Connell **Second:** J McCloud **APPROVED**

6. UNFINISHED BUSINESS:

- a. **Resolution 2021-4 - Capital Reserve Policy:** Treese indicated that discussion within the subcommittee on April 7, 2021. The results of the discussion are incorporated into the revised policy.

Action: The attached Capital Reserve Policy is hereby approved and adopted by the Board of the Elizabethtown Area Water Authority.

Motion: K Murphy **Second:** C Brewer **APPROVED**

7. NEW BUSINESS: None;

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$40,718.48 (04/12/21) and Unpaid *Capital* Fund Bills Detail totaling \$7,870.00 (04/12/21)."

Motion: K Murphy **Second:** C Brewer **APPROVED**

9. BOARD MEMBER'S REMARKS: Jeff McCloud indicated it was nice to be back at in-person meetings.

10. EXECUTIVE SESSION: None

11. ADJOURN: 7:35 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy

Second: J McCloud

APPROVED

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 05/10/2021 Meeting



**GREATER ELIZABETHTOWN AREA RECREATION & COMMUNITY SERVICES
BOARD MEETING
ELIZABETHTOWN BOROUGH OFFICE
MARCH 16, 2021 AT 7:00 PM**

BOARD MEMBERS

IN ATTENDANCE:

Gerald Cole, Chairman, Mount Joy Township
Howard Kroesen, Vice Chair, Elizabethtown Borough
Jayne Duncan, Secretary, Mount Joy Township
Barry Garman, Treasurer, West Donegal Township
Alexander Shubert, Mount Joy Township
Logan Hoover, West Donegal Township
Phillip Dunn, West Donegal Township
Meade Bierly, Elizabethtown Borough

BOARD MEMBERS ABSENT: Phillip Clark, Elizabethtown Borough

OTHER PARTICIPANTS:

Gina Mariani (Via Zoom), Conoy Township
Menno Riggelman (Via Zoom), Conoy Township

STAFF IN ATTENDANCE:

David Wendel, Executive Director
Joyce Hardman, Recorder of Minutes

1. CALL TO ORDER

Chairman Cole called the GEARS March 2021 Board Meeting to order at 7:00 pm

2. PUBLIC COMMENT

There were no public comments.

3. BOARD MINUTES

Mr. Cole presented the February 2021 board minutes. Mr. Kroesen motioned to approve; Mr. Garman was second; motion unanimously carried. February 2021 Board Minutes approved as submitted.

70 South Poplar Street, Elizabethtown, PA 17022

(Phone) 717.367.0355 (Fax) 717.361-7235 (Website) GetintoGEARS.org



4. FINANCIAL REPORT

- **January Balance Sheet:** Mr. Wendel reported that the maintenance fund in the amount of \$61,500 is reflected in account #1282 and is also recorded under revenues and expenses within the report under Poplar Street Park and Community Center.

Mr. Kroesen asked if child care is still losing money?

Mr. Wendel reported that the department is currently generating a modest surplus, a significant change from October 2020 when we were operating with a weekly deficit of about \$1,500. We are nowhere near pre-COVID revenue levels but doing better.

- **Child Care Grants:** Mr. Wendel reported that Gov. Wolf announced that about \$300 million has been allocated to support licensed child care providers due to the pandemic. He believes GEARS will be eligible for approximately \$153,000 in child care grants. It may come in three rounds and will be designated for child care payroll purposes. Kids Center also applied for hazard pay for their staff. All eligible Kids Center staff will receive a \$600 bonus.
- **Refunds:** Mr. Wendel reported that we had in June about \$29,000 in customer credits resulting from cancelled programs due to the pandemic. With credits being used for programs and refunds issued, we are down to about \$5,000 in credits. We will continue to review and pare this number.
- **Cash Proof Report:** Mr. Wendel reported that we currently have about \$450,000 in working capital. With continued pandemic uncertainty, having these funds will benefit us as we anticipate a slow recovery through the course of the year.
- **Tax Credits:** Mr. Wendel reported that the tax credit we applied for due to sick leave GEARS provided its staff through the Families First Coronavirus Response Act, was received in the amount of \$5,947.

Mr. Cole presented the February financial report. Mr. Garman moved to approve; Mr. Hoover was second; motion unanimously carried. February 2021 financial report approved as submitted.

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5. COMMITTEE REPORTS

- **Executive Committee:** No Report.
- **Finance Committee:** No Report.
- **Program Committee:** Meeting scheduled on March 29 at 6:30 pm to review child care budget for 2021-2022.
- **Facilities Committee:** Mr. Garman briefly reviewed the minutes from the February 22, 2021 committee meeting with Elizabethtown Boys Club.

Mr. Wendel reported that new doors for the concession stand restrooms have been ordered. Adding doors with louvers will hopefully help provide some ventilation. This is something EBC has requested since they are the primary user of the restrooms for their programs.

Mr. Cole shared that he explained the new project approval process with EACSA. EACSA also plans a walk around the property with Facilities Committee.

- **Sponsorship Committee:** No Report.

6. EXECUTIVE DIRECTOR REPORT

- **Recreation:** Mr. Wendel reported the GEARS will be offering several programs in East Donegal Township, including a summer playground program. Additional programs will include an astronomy class, nutrition, kayaking and pedal to paddle. Photos of the youth basketball program were shared. Eggstravaganza is scheduled on Saturday, March 27. Volunteers are needed. The summer brochure is being prepared and will be mailed to approximately 17,000 households.

Mr. Wendel addressed the Summer Playground Program. In the past, playground was seven weeks/four days a week (no Fridays) from 9 am to 12 pm. This summer, we will expand the program and operate an eight-week program five days a week. Mr. Wendel is requesting a rate increase from \$50 to \$70 for the eight-week program. The last several years this program has operated at a deficit of about \$5,000 on average. With such an increase combined with our sponsorship efforts we anticipate recovering our costs.

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Mr. Hoover asked if we anticipate any pushback from families.

Mr. Wendel said there may be a little, but we are extending the program significantly and it is still very affordable in comparison to similar programs offered by other recreation departments.

Mr. Cole presented the proposed increase for the summer playground program which will include twelve additional days totaling 48 hours from \$50 to \$70. Mr. Kroesen moved to approve; Mr. Bierly was second; motion unanimously carried. Changes to the summer playground program approved as submitted.

Mr. Garman asked if Conoy has been included in the GEARS brochure. He would like to invite them to the March 29 program committee meeting to discuss how to benefit both programs.

Mr. Wendel stated that Conoy has not been included but we can discuss with them when the program committee meets.

Ms. Mariani asked if there is a discount for families for multiple kids.

Mr. Wendel responded that we do not offer a discount, but we do not turn anyone away. There are scholarship opportunities to help families in need. We will work with them.

- **Kids Center:** Mr. Wendel reported that current enrollment in B/A is 100; Preschool 20; and Kindergarten 30. Special programs included Dr. Suess's birthday, employee appreciation day, and 40 people attended the Winterfest family engagement event. Mr. Wendel encouraged the board to visit each departments Facebook page. Great way to experience what we are doing through pictures and comments.

Mr. Wendel reported that he met with EASD administration that included Superintendent Balliet and Director of Finance and Operations Dan Forry. Our new child care director, Wendy Musser was introduced at this meeting. It was a very positive and productive meeting. ESAD has been very supportive and proactive in helping our child care program meet its needs through the pandemic. It was confirmed that we will be able to use East High for our summer child care program, however, no other indoor facilities will be available at this time for our recreation programs. EASD also confirmed that they will provide transportation, if needed, based on enrollment for Rheems and Mill Road next year. EASD providing transportation this year for these students has been

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invaluable from a financial standpoint since we were operating at a significant deficit due to low enrollment at those sites related to the pandemic.

Mrs. Duncan asked if EASD is charging for facilities.

Mr. Wendel stated that GEARS pays the 3% fee on B/A tuition collected pursuant to the Child Care Agreement, at this time there are no other charges for facility use.

- **Senior Center:** Ms. Hardman reported The Walk with Ease program is going well. We are hoping to add a Seniors in the Park program this spring and summer and hope to visit several parks in the area. Phone calls and newsletters seem to be the best way to serve our group of seniors at this time during the pandemic.
- **Facilities:** Mr. Wendel shared several news articles and pictures of the playground fence improvement, concession stand bathroom doors with louvers for better ventilation. Need to work on trimming trees that are encroaching on the roof.
- **2020 Annual Report:** Mr. Wendel shared a draft copy of the 2020 GEARS Annual Report. He requested that the board please review and share any comments or errors. The report will be provided to our municipal partners and sponsors.

Mr. Kroesen commented on how the staff worked together last year during a difficult time and gave credit to David and staff.

7. BOARD COMMENTS

Mr. Garman reinforced the relationship with Conoy Township. We need to extend our hand and make the first step to get out there.

Mr. Hoover asked about the frequency of committee meetings.

Mr. Kroesen reported that they meet once or twice a year.

Mrs. Duncan asked for a copy of the Annual Report to be emailed to her.



8. EXECUTIVE SESSION

No Executive session was requested.

9. NEXT MEETING:

The next GEARs Board meeting will be on Tuesday, April 20 at the West Donegal Township Offices at 7:00pm.

10. ADJOURNMENT

Mr. Cole adjourned the meeting at 7:55 pm.

Respectfully submitted,

David A. Wendel

Executive Director

Zone Breakdown**Date: Tuesday, May 4, 2021**
Time: 9:24:35 AM**Incident Date between 2021-04-01 and 2021-05-01****Northwest EMS Zone Breakdown Report for April 2021****Zone Breakdown**

Zone	Calls
	2
Cumberland - Mechanicsburg Borough (21804)	1
Dauphin- Conewago Township (22910)	4
Dauphin- Derry Township (22912)	14
Dauphin- Londonderry Township (22920)	7
Dauphin- Middletown Borough (22002)	2
Lancaster - Denver Borough (18888)	1
Lancaster - West Cocalico Township (82728)	3
Lancaster- Clay Township (36917)	13
Lancaster- Columbia Borough (36002)	21
Lancaster- Conoy Township (36920)	24
Lancaster- East Donegal Township (36925)	44
Lancaster- East Hempfield Township (36928)	24
Lancaster- East Petersburg Borough (36930)	1
Lancaster- Elizabeth Township (36932)	18
Lancaster- Elizabethtown Borough (36803)	127
Lancaster- Ephrata Borough (36804)	2
Lancaster- Lancaster City (36001)	22
Lancaster- Lititz Borough (36806)	5
Lancaster- Manheim Borough (36807)	47
Lancaster- Manheim Township (36937)	2
Lancaster- Marietta Borough (36939)	21
Lancaster- Mount Joy Borough (36809)	39
Lancaster- Mount Joy Township (36942)	85
Lancaster- Mountville Borough (52016)	1
Lancaster- Penn Township (36944)	59
Lancaster- Rapho Township (36948)	48
Lancaster- Warwick Township (36955)	3
Lancaster- West Donegal Township (36958)	112
Lancaster- West Hempfield Township (36960)	7
York - Lower Windsor Township (45152)	1

York- Hellam Township (67929)	1
York- Wrightsville Borough (67968)	6
	Total 767

Zone Breakdown**Date: Tuesday, May 4, 2021**
Time: 9:32:47 AM**Incident Date between 2021-01-01 and 2021-05-01****Northwest EMS Zone Breakdown Report for January – April, 2021, YTD****Zone Breakdown**

Zone	Calls
	9
Cumberland - Hampden Township (21910)	1
Cumberland - Mechanicsburg Borough (21804)	1
Dauphin- Conewago Township (22910)	20
Dauphin- Derry Township (22912)	50
Dauphin- Londonderry Township (22920)	37
Dauphin- Middletown Borough (22002)	2
Lancaster - Denver Borough (18888)	1
Lancaster - Ephrata Township (23840)	4
Lancaster - West Cocalico Township (82728)	7
Lancaster- Clay Township (36917)	49
Lancaster- Columbia Borough (36002)	88
Lancaster- Conoy Township (36920)	78
Lancaster- East Donegal Township (36925)	225
Lancaster- East Hempfield Township (36928)	45
Lancaster- East Petersburg Borough (36930)	4
Lancaster- Elizabeth Township (36932)	49
Lancaster- Elizabethtown Borough (36803)	416
Lancaster- Ephrata Borough (36804)	7
Lancaster- Lancaster City (36001)	67
Lancaster- Lititz Borough (36806)	15
Lancaster- Manheim Borough (36807)	159
Lancaster- Manheim Township (36937)	4
Lancaster- Manor Township (36938)	2
Lancaster- Marietta Borough (36939)	90
Lancaster- Mount Joy Borough (36809)	102
Lancaster- Mount Joy Township (36942)	260
Lancaster- Mountville Borough (52016)	3
Lancaster- Penn Township (36944)	263
Lancaster- Rapho Township (36948)	176
Lancaster- Warwick Township (36955)	15

Lancaster- West Donegal Township (36958)	408
Lancaster- West Hempfield Township (36960)	14
Lebanon - Cornwall Borough (38908)	3
Lebanon - Heidelberg Township	8
Lebanon - Millcreek Township (49560)	1
Lebanon- Lebanon City (38001)	1
Lebanon- South Lebanon Township (38921)	1
Lebanon- South Londonderry Township (38922)	2
York - Lower Windsor Township (45152)	4
York- Hellam Township (67929)	5
York- Spring Garden Township (67003)	1
York- Wrightsville Borough (67968)	14
	Total 2711



ELIZABETHTOWN

Monthly Report

April 2021

Category	Current Month		Year-to-Date	
	Count	Staff Hrs	Count	Staff Hrs
Fire Alarm Situations				
Accident, potential accident	4	8.45	5	23.70
Chemical release, reaction, or toxic condition	0	0.00	1	7.50
Combustible/flammable spills & leaks	3	19.32	5	19.85
Controlled burning	0	0.00	9	4.06
Cover assignment, standby at fire station, move-up	2	30.09	10	261.74
Dispatched and cancelled en route	10	9.52	28	31.21
Electrical wiring/equipment problem	0	0.00	2	24.96
Emergency medical service (EMS) Incident	6	18.76	23	99.69
Excessive heat, scorch burns with no ignition	0	0.00	1	6.16
Extrication, rescue	0	0.00	2	12.05
False alarm and false call, Other	0	0.00	1	2.99
Fire in mobile property used as a fixed structure	0	0.00	1	14.88
Good intent call, Other	1	1.44	4	7.65
Malicious, mischievous false alarm	0	0.00	1	1.05
Medical assist	2	2.48	14	32.37
Mobile property (vehicle) fire	0	0.00	3	44.22
Natural vegetation fire	1	3.92	5	62.47
Public service assistance	7	37.23	19	42.10
Severe Weather & Natural Disaster - Specified	1	1.15	0	0.00
Smoke, odor problem	0	0.00	1	4.86
Steam, Other gas mistaken for smoke	0	0.00	14	82.27
Structure Fire	4	56.35	14	360.70
System or detector malfunction	7	27.24	27	86.82
Unauthorized burning	0	0.00	1	3.42
Unintentional system/detector operation (no fire)	1	0.80	5	10.22
Water problem	0	0.00	2	2.87
Wrong location, no emergency found	1	1.92	1	3.92
	50	218.67	199	1,253.73

Training

ANNUAL BLOOD BORNE PATHOGEN TRAINING	0	0.00	2	6.00
ANNUAL FIT TEST	0	0.00	15	30.00
Annual SCBA Certification	0	0.00	22	22.00
CPR HEALTH CARE PROVIDER	0	0.00	7	28.00
EDUCATIONAL METHODOLOGY FOR LOCAL LEVEL	0	0.00	5	200.00
ENGINE 74-2 DRIVER QUALIFICATION	0	0.00	1	0.00
EXTERIOR FIREFIGHTING	0	0.00	1	52.00
HAZARDOUS MATERIALS AWARENESS LEVEL 472	0	0.00	1	7.00
HEARTSAVER FIRST AID	0	0.00	4	12.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.



ELIZABETHTOWN

Monthly Report

April 2021

Category	Current Month		Year-to-Date	
	Count	Staff Hrs	Count	Staff Hrs
Training				
IN HOUSE DRIVER TRAINING	0	0.00	2	4.00
INTRO TO THE FIRE SERVICE	0	0.00	1	16.00
MISC IN-HOUSE TRAINING	33	159.00	25	38.00
NIMS 300	1	24.00	0	0.00
OPERATIONS LEVEL ANNUAL REFRESHER TRAINING	0	0.00	5	30.00
PA DOH EMT	0	0.00	1	5.00
PUMP OPERATIONS II	1	16.00	0	0.00
	35	199.00	92	450.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.



ELIZABETHTOWN

Incidents By Census Tract

April 2021

Census Tract		Count	Pct of Incidents
CB	COLUMBIA BOROUGH	1	2.00 %
CT	CONOY TOWNSHIP	4	8.00 %
ETB	ELIZABETHTOWN BOROUGH	20	40.00 %
MJB	MOUNT JOY BOROUGH	1	2.00 %
MJT	MOUNT JOY TOWNSHIP	10	20.00 %
MTB	MIDDLETOWN BOROUGH	3	6.00 %
SLT .	SOUTH LONDONDERRY TOWNSHIP	2	4.00 %
WDT	WEST DONEGAL TOWNSHIP	8	16.00 %
YC .	YORK COUNTY	1	2.00 %
Total Incident Count:		50	



ELIZABETHTOWN

INCIDENT TYPE REPORT SUMMARY

April 2021

Incident Type	Count	Percent
1 Fire		
111 Building fire	3	6.00 %
117 Commercial Compactor fire, confined to rubbish	1	2.00 %
142 Brush or brush-and-grass mixture fire	1	2.00 %
	<u>5</u>	<u>10.00 %</u>
3 Rescue & Emergency Medical Service Incident		
311 Medical assist, assist EMS crew	2	4.00 %
3211 UNCON. AED	2	4.00 %
322 Motor vehicle accident with injuries	4	8.00 %
	<u>8</u>	<u>16.00 %</u>
4 Hazardous Condition (No Fire)		
410 Combustible/flammable gas/liquid condition, other	1	2.00 %
412 Gas leak (natural gas or LPG)	1	2.00 %
413 Oil or other combustible liquid spill	1	2.00 %
463 Vehicle accident, general cleanup	4	8.00 %
	<u>7</u>	<u>14.00 %</u>
5 Service Call		
5503 FIRE POLICE	6	12.00 %
551 Assist police or other governmental agency	1	2.00 %
571 Cover assignment, standby, moveup	2	4.00 %
	<u>9</u>	<u>18.00 %</u>
6 Good Intent Call		
600 Good intent call, Other	1	2.00 %
611 Dispatched & cancelled en route	8	16.00 %
6112 FAILED TO RESPOND	2	4.00 %
622 No Incident found on arrival at dispatch address	1	2.00 %
	<u>12</u>	<u>24.00 %</u>
7 False Alarm & False Call		
733 Smoke detector activation due to malfunction	3	6.00 %
735 Alarm system sounded due to malfunction	3	6.00 %
736 CO detector activation due to malfunction	1	2.00 %
743 Smoke detector activation, no fire - unintentional	1	2.00 %



ELIZABETHTOWN

INCIDENT TYPE REPORT SUMMARY

April 2021

Incident Type	Count	Percent
7 False Alarm & False Call	8	16.00 %
8 Severe Weather & Natural Disaster		
813 Wind storm, tornado/hurricane assessment	1	2.00 %
	1	2.00 %

Total Incident Count: 50



ELIZABETHTOWN

MJT Incident List by Street Address

April 2021

Incident	Date	Alarm	Location	Incident Type
21-0000161	04/05/2021	14:51:14	670 GREENTREE RD	611 Dispatched & cancelled en route
21-0000199	04/08/2021	15:28:17	1001 E COLLEGE AVE	142 Brush or brush-and-grass mixture fire
21-0000168	04/16/2021	08:10:03	731 MILTON GROVE RD	463 Vehicle accident, general cleanup
21-0000192	04/17/2021	09:36:43	GREENTREE RD & ELIZABETHTOWN	413 Oil or other combustible liquid spill
21-0000204	04/17/2021	15:32:20	338 SUNNYBURN RD	611 Dispatched & cancelled en route
21-0000186	04/22/2021	12:38:56	73 TOWER DR	412 Gas leak (natural gas or LPG)
21-0000188	04/23/2021	06:52:15	HERSHEY RD & CHRISTY CT	322 Motor vehicle accident with injuries
21-0000177	04/25/2021	19:28:52	975 OLD ETOWN RD	735 Alarm system sounded due to
21-0000178	04/25/2021	14:55:33	HERSHEY RD & MOUNT GRETN RD	410 Combustible/flammable gas/liquid
21-0000206	04/30/2021	16:26:23	KOSER RD & MOUNT GRETN RD	5503 FIRE POLICE

Total Incident Count 10

Rheems Fire Department

Rheems, PA

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Total Manhours per Activity Code for Date Range

StartDate: 04/01/2021 | EndDate: 04/30/2021

ACTIVITY CODE	# DAYBOOK ITEMS	# PEOPLE	HOURS	MANHOURS	% TOTAL TIME
RFD001 - Response to Alarms	54	131	34.09	79.64	19.01%
RFD002 - Training - In House	5	52	33.50	275.00	65.65%
RFD005 - Equipment Maintenance	2	4	4.00	6.00	1.43%
RFD011 - Municipal Meetings	1	1	0.50	0.50	0.12%
RFD014 - Administration	17	41	19.00	32.75	7.82%
RFD018 - Work Details	3	5	13.00	25.00	5.97%
TOTAL	82	234	104.09	418.89	

Displays Manhours For each Activity Code, Summed up for all the Personnel for Each Date in the Specified Date Range. Includes only Active Activity Codes.



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Rheems Fire Department

Rheems, PA

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Incident Address and Type for Date Range (Landscape)

Incident Status(s): All Incident Statuses | Start Date: 04/01/2021 | End Date: 04/30/2021

INCIDENT #	DATE	LOCATION TYPE	ADDRESS	INCIDENT TYPE	ALARM	CLEARED SCENE
2021-66	04/05/2021		670 GREENTREE RD / SUNFLOWER DR/HEREFORD RD, Mount Joy (Township of), PA, 17022	Motor vehicle accident with injuries	04/05/2021 14:50	04/05/2021 15:49
2021-67	04/08/2021		1001 E COLLEGE AVE / CAMPUS RD/MEADOWBROOK LN, Mount Joy (Township of), PA, 17022	Brush or brush-and-grass mixture fire	04/08/2021 15:27	04/08/2021 16:02
2021-68	04/08/2021	Intersection	CLOVERLEAF RD / S MARKET ST, Mount Joy (Township of), PA, 17022	Motor vehicle accident with injuries	04/08/2021 16:16	04/08/2021 16:41
2021-69	04/09/2021		162 283 RT W / SCHWANGER RD/SNYDER RD, Mount Joy (Township of), PA, 17022	Motor vehicle accident with injuries	04/09/2021 07:31	04/09/2021 08:20
2021-70	04/12/2021		1125 LANDIS RD / HEISEY QUARRY RD/BOSSLER RD, West Donegal (Township of), PA, 17022	Motor vehicle accident with no injuries.	04/12/2021 05:52	04/12/2021 06:02
2021-71	04/12/2021		230 S MARKET AVE / SQUARE ST/DEAD END, Mount Joy, PA, 17552	Building fire	04/12/2021 23:43	04/13/2021 01:03
2021-72	04/13/2021		2511 CLOVERLEAF RD / MILTON GROVE RD/LITTLE CHIQUES, Mount Joy (Township of), PA, 17552	Extrication of victim(s) from vehicle	04/13/2021 06:48	04/13/2021 07:33
2021-73	04/13/2021	Intersection	INDUSTRIAL RD / ROUTE 230, West Donegal (Township of), PA, 17022	Extrication of victim(s) from vehicle	04/13/2021 15:47	04/13/2021 15:55
2021-74	04/13/2021		125 283 RT E / MOUNT GRETN RD/ELIZABETHTOWN, Mount Joy (Township of), PA, 17022	Motor vehicle accident with injuries	04/13/2021 16:17	04/13/2021 16:40
2021-75	04/21/2021		1339 KEENER RD / BLACK SWAMP RD/GOVERNOR STABLE, Conoy (Township of), PA, 17502	Building fire	04/21/2021 10:11	04/21/2021 13:13
2021-76	04/25/2021	Intersection	MERTS DR / WATERFOWL WAY, Mount Joy (Township of), PA, 17022	Animal rescue	04/25/2021 15:39	04/25/2021 16:04
2021-77	04/25/2021		975 OLD ELIZABETHTOWN RD / ELIZABETHTOWN BORO LINE/DEAD E, Mount Joy (Township of), PA, 17022	Smoke scare, odor of smoke	04/25/2021 19:28	04/25/2021 19:51
2021-78	04/26/2021	Intersection	CLOVERLEAF RD / SCHWANGER RD, Mount Joy (Township of), PA, 17552	Gasoline or other flammable liquid spill	04/26/2021 05:45	04/26/2021 06:08
2021-79	04/26/2021		1499 ZEAGER RD / DISTRIBUTION DR/BLACK HAWK LN, West Donegal (Township of), PA, 17022	Extrication of victim(s) from vehicle	04/26/2021 09:05	04/26/2021 09:11
2021-80	04/26/2021		1278 S MARKET ST / GROFF AVE/CAREY LN, West Donegal (Township of), PA, 17022	EMS call, excluding vehicle accident with injury	04/26/2021 11:55	04/26/2021 12:01
2021-81	04/28/2021		481 FOREMAN RD / LANDIS RD/MAYTOWN RD, West Donegal (Township of), PA, 17022	Extrication of victim(s) from machinery	04/28/2021 18:02	04/28/2021 18:21
2021-82	04/28/2021		2370 S MARKET ST / JONLYN DR/CLOVERLEAF RD, Mount Joy (Township of), PA, 17552	Smoke scare, odor of smoke	04/28/2021 21:02	04/28/2021 21:08
2021-83	04/29/2021		1658 STEEL WAY DR / MILLER RD/DEAD END, Mount Joy (Township of), PA, 17552	Motor vehicle accident with no injuries.	04/29/2021 17:11	04/29/2021 17:20
2021-84	04/30/2021		1879 SHADY OAK DR / TIA CIR/TIA CIR, Mount Joy (Township of), PA, 17552	Gas leak (natural gas or LPG)	04/30/2021 17:11	04/30/2021 18:25

Location Type is only filled in when it is marked Intersection, Directions, or National Grid on Basic Info 3.

Rheems Fire Department

Rheems, PA

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Incident Type Count per Municipality per Station for Date Range

Start Date: 04/01/2021 | End Date: 04/30/2021

INCIDENT TYPE	# INCIDENTS
MUNICIPALITY: CONOY (TOWNSHIP OF)	
Station 70 - Rheems Fire Department:	
111 - Building fire	1
# Incidents for 70 - Rheems Fire Department:	1
# INCIDENTS FOR CONOY (TOWNSHIP OF):	1

MUNICIPALITY: MOUNT JOY	
Station 70 - Rheems Fire Department:	
111 - Building fire	1
# Incidents for 70 - Rheems Fire Department:	1
# INCIDENTS FOR MOUNT JOY:	1

MUNICIPALITY: MOUNT JOY (TOWNSHIP OF)	
Station 70 - Rheems Fire Department:	
142 - Brush or brush-and-grass mixture fire	1
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	1
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	1
542 - Animal rescue	1
651 - Smoke scare, odor of smoke	2
# Incidents for 70 - Rheems Fire Department:	11
Station 70R - Rheems Fire Company Relief Association:	
352 - Extrication of victim(s) from vehicle	1
# Incidents for 70R - Rheems Fire Company Relief Association:	1
# INCIDENTS FOR MOUNT JOY (TOWNSHIP OF):	12

MUNICIPALITY: WEST DONEGAL (TOWNSHIP OF)	
Station 70 - Rheems Fire Department:	
321 - EMS call, excluding vehicle accident with injury	1
324 - Motor vehicle accident with no injuries.	1
352 - Extrication of victim(s) from vehicle	2

Only REVIEWED incidents included.



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INCIDENT TYPE	# INCIDENTS
357 - Extrication of victim(s) from machinery	1
# Incidents for 70 - Rheems Fire Department:	5
# INCIDENTS FOR WEST DONEGAL (TOWNSHIP OF):	5

Only REVIEWED incidents included.





MILANOF-SCHOCK LIBRARY

1184 Anderson Ferry Road, Mount Joy, PA 17552

Tel: 717.653.1510 Fax: 717.653.4030

www.mslibrary.org

Milanof-Schock Library is a community resource that enriches lives through, education, information, exploration, and socialization.

Serving East Donegal Township, Marietta Boro, Mount Joy Boro, Mount Joy Township & Rapho Township

March 2021- Compiled by Joseph McIlhenney, Executive Director
Contributors: Susan Craine, Kim Beach, Jan Betty & Kirstin Rhoades

March 2021 Statistics	2021	2021 YTD	2020	2020 YTD	2019	2018
TOTAL CIRCULATION	15,544	44,098	10,612	40,411	14,490	15,936
OVERDRIVE & E format	1,359	4,200	1,171	3,481	2,841	1,012
NEW PATRONS	39	139	37	171	209	74
PATRON COUNT	3,983	10,845	3,235	15,317	6,186	6,884
COMPUTER LOG-INS	356	873	235	1,066	1,493	621
WIRELESS ACCESS	278	806	339	1,211	1,602	501
PASSPORTS	111	254	76	341	419	474
WEBSITE USERS	3,229					
Facebook	6,758					
Instagram	614					

ALL PROGRAMMING / CLUBS / PROCTORS NUMBERS

ADULT DATA	Programs	Participants	Prog. Total YTD	Participants YTD
In-Library Programs	10	37	20	59
Proctoring	2	0	0	0
Totals	12	37	20	59

YOUTH DATA	Programs	Participants	Prog. Total YTD	Participants YTD
In-Library Programs	21	348	41	556
Virtual Videos	11	82	48	265
Virtual Programs	2	672	2	672
Totals				

Volunteer Hours	Hours	Total YTD
In-Library Programs	124.5	281.75

Executive Summary

Summary points include:

- For the second month in a row MSL circulation exceeded 2019 levels. Program numbers are nowhere near normal, but that is to be expected.
- MSL celebrated, with postings in Social Media and banners in the library, **National Library Week April 4 – 10.**
- MSL Seuss-related video created for Donegal Primary School titled **"Hooray for Diffendoofer Day"** reaches 600 students and teachers!

- **Grounds Crew**, a group of more than 10 volunteers, met to begin planning work on landscaping upkeep.
- **District Center announced 48-hour quarantine.** This is good news for our patrons.
- **MSL Board Google Site and secure folder launched.**
- **In person programs resume** [masked and distanced] and the nice weather allows outside programs too.
- **371 Annual Appeal donations** [nearly 1/3 new donors] **Total so far is \$31,558.00!** How amazing is that?

Joseph

- **Met with Karla Trout and Ed Miller** [via Zoom] concerning the District/System services and expectations.
- Began building an **on-line resource for Board - MSL Google Site.** Began gathering Board materials and New Board Member resources.
- Worked with **Choice Security to set-up my enter/exit code as well as codes for Rapid Responders.**
- Did a short video for social media to kick off **National Library Week celebration.**
- **Met with Friends Group** at their monthly meeting was on agenda to give report.

Community/Service Point (Susan)

- Answered many, many questions from the new Library Director supportively and patiently [Joseph added]
- March 2-3 computer systems were upgraded
- March 9-11 shifted all non-fiction items from beginning to end for space
- March 17 trained new volunteer
- March 22 led "What's Your Sign" program
- March 31 made circ staff about schedule changes

Youth Services (Jan)

- The Seuss video for Donegal Primary School ("Hooray for Diffendoofer Day") reached over 600 students and teachers!
- Our Celebrate Seuss event was awesome with over 100 participants. We sold out (ran out of time slots) a few days before. All the staff was on hand, including our 2 interns, plus Kiwanis and Key Club members. It was a great community event. However, next year I am hoping to get back into the green eggs and ham breakfast!
- I did my first Zoom story time. Was a fun way to stay in touch with Kinderhook Learning Center. The children stayed engaged and the teachers kept them focused.
- Had the best book bundle participation ever! Thanks everyone for making them great!
- Met with Joseph and his "core four"; this could be the start of something great!

Volunteers/Programming/Fundraising (Kim)

- **Patron Mailing:**
 - Have received 371 Annual Appeal donations during March!
 - Total is \$31,558.00!; 98 new donors
 - Keyed all donations, processed and mailed TY letters.
- **Marietta Lions Club**
 - Asked about doing a service project for the library.

- Submitted proposal to them re: refurbishing the planters in the shade sail area.
 - They approved the proposal and are going to do the project!
- Have gotten 11 volunteers (so far) for the MSL Grounds Crew. One of the Friends, Esther Markwood, created pinnies for the members to wear while they work.
- Make-It Monday returned with a sold-out class. April class sold out within 48 hours of posting it!
- Represented MSL staff at Donna Little's funeral.
- Worked on programming for 2021.