



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
717.367.8917 • 717.367.9208 fax
www.mtjoytwp.org

**Mount Joy Township Board of Supervisors
November 16, 2020 @ 7:00 p.m.
To Be Held Remotely by Zoom Web Conference
(Meeting ID 846 4706 0507)
AGENDA**

1. Call meeting to order, moment of silence and pledge of allegiance.
2. Roll call of the Supervisors.
3. Old Business:
4. GEARS:
 - a. David Wendel, Executive Director of GEARS, will be in attendance to provide an overview of the GEARS budget for 2021.
 - b. Barry Garman and Howard Kroesen, GEARS Board Members, will be in attendance to present the Memorandum of Understanding proposing Conoy Township to be an Associate Member of GEARS during calendar year 2021.
 - c. Memorandum of Understanding with Conoy Township: Discussion on and, if appropriate, a motion to authorize the Chairperson to execute a Memorandum of Understanding between the Greater Elizabethtown Area Recreation and Community Services (GEARS) and Conoy Township to allow Conoy Township to serve as an Associate Member without voting rights for the calendar year 2021.
 - d. GEARS – 5-year Agreement: Discussion on and, if appropriate, a motion to authorize the Chairperson to execute the GEARS Agreement between Elizabethtown Borough, Mount Joy Township, West Donegal Township and the Greater Elizabethtown Area Recreation and Community Services, with a revised date of October 23, 2020 which will become effective on January 1, 2021.
 - e. Memorandum of Understanding: Discussion on and, if appropriate, a motion to authorize the Chairperson to execute the Memorandum of Understanding between Elizabethtown Borough, Mount Joy Township, West Donegal Township and Conoy Township allowing for the maintenance expenses of the Elizabethtown Area Community Services Authority owned property i.e. Poplar Street property, to be covered during the calendar year 2021.
5. Public Comment:

An opportunity for the public to make comments on items included or not included on the agenda. Any comments received prior to the start of tonight's remote meeting will be read into the meeting minutes.
6. Consent Calendar:

The following agenda items will be acted on by a single motion unless any member of the Board of Supervisors wishes to consider an item separately and for that item to be voted on separately:

- a. Approve and ratify the minutes of the October 19, 2020 and November 2, 2020 meetings.
- b. Accept, ratify and confirm 1) the Treasurer’s Report for the period of October 1, 2020 through October 31, 2020, subject to audit; 2) the escrow account summary report; and 3) the Township Treasurer’s purchase of Certificates of Deposit as follows:

Fund	Amount	Where Invested	Maturity Date	Interest Rate
No Certificates of Deposit were purchased				

- c. Approve payment of all bills via Bill List #22-2020 in the amount of \$451,442.47; Bill List #23-2020 in the amount of \$194,256.23; and ratify the payment of all payrolls for the period of October 9, 2020 through November 5, 2020 inclusive, in the amount of \$54,836.54, which represents two pay periods.
 - d. Old Trolley Line Park: Authorize YSM Landscape Architects, 19 S. Newberry Street, York, PA 17401, to prepare and advertise the bid documents for Old Trolley Line Park – Phase 2 construction.
 - e. 2020 Old Trolley Line Park – Parking Lot Paving: Approve Berg Construction, LLC Application for Payment #1 (Final) in the amount of \$153,458.24 for the paving of the parking lot at Old Trolley Line Park.
 - f. 2020 Harvest Road Full Depth Reclamation – Phase 1: Approve Kinsley Construction, Inc. 1) Change Order #1 for a credit in the amount of \$2,459.05; and 2) Application for Payment #1 in the amount of \$405,523.80 for the full depth reclamation, phase 1 for Harvest Road.
 - g. Westbrooke IV-Phase1; 2016-01-FSDP: Authorize the Township Secretary to execute the PaDEP Planning Exemption for public sewerage service for the Westbrooke IV land development plan.
 - h. Mellott, Joshua D & Amber J.; 200089-SWMP-MAJ: Accept Bond #Q95 5270224, in the amount of \$77,510.00, as issued by Erie Insurance Company to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the Mellott stormwater management plan located at 1614 Milton Grove Road.
 - i. Mellott, Joshua D & Amber J.; 200089-SWMP-MAJ: Approve and sign the Stormwater Management Agreement and Declaration of Easement and the Agreement Providing for Grant of Conservation Easement and authorize the Township Solicitor to record the aforementioned documents in/at the Lancaster County Courthouse.
 - j. Greiner Industries; 2007-01-FLDP: Approve a release of Letter of Credit #SB-911540-0001, from its current amount of \$47,571.76, as issued by M&T Bank. to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the Greiner Industries land development plan (rolling and forming building) located at 1650 Steel Way Drive.
 - k. Sheaffer Ridge Condominium Assoc.; FSDP-09-2006: Approve a reduction of Letter of Credit #10004640693, from its current amount of \$111,501.20 to 61,894.79, as issued by Truist Bank (formerly BB&T Bank) to guarantee the proper installation of all improvements, excluding public sewer and public water facilities, associated with the Sheaffer Ridge Condominium Association subdivision/land development plan located on Anna Lane and Chas Drive.
7. Chapter 33 – Pensions Amendment:

Discussion on and, if appropriate, a motion to enact an ordinance whereby, upon enactment, the Nonuniformed Pension Plan administered by the Pennsylvania Municipal Retirement System Pursuant to Article IV of the Pennsylvania Municipal Retirement Law; and agreeing to be bound by all provisions of the Pennsylvania Municipal Retirement Law as amended and as application to member municipalities is amended.

8. Road Improvement Program:

- a. 2021 Road Improvement Program – Review road projects for calendar year 2021.
- b. 2021-2025 Road Improvement Plan – Review 5-year road plan.

9. Personnel Handbook – Proposed Changes:

Review proposed changes for the Personnel Handbook.

10. Administrative staff reports:

11. Supervisor reports and comments:

12. Reports: *Written – on file

Administrator*	Milanof-Schock Library*
Code Enforcement/Rental Inspections*	Northwest EMS, Inc.*
Elizabethtown Area Water Authority	Park and Recreation Board*
Elizabethtown Public Library	Planning Commission
Elizabethtown Chamber of Commerce	Public Works Department*
Elizabethtown Regional Sewer Authority	Regional Police Department*
Engineer	Rheems Fire Department Co.*
Fire Department Mount Joy*	Sewage Enforcement Officer
Friendship Fire & Hose Co.*	Zoning Hearing Board
GEARS	Zoning Officer*
Mastersonville Fire Co.*	

13. Correspondence:

- a. E-mail from Donald Zerphey, Vice President, Mount Joy Area Historical Society, dated October 19, 2020; re: Funding request for 2021. (E-mailed to Supervisors 10-20-2020.)
- b. PSATS News Bulletin, October 2020; re: Monthly newsletter. (E-mailed to Supervisors 10-30-2020.)
- c. Letter from PSATS, received November 2, 2020; re: 2020 Adopted PSATS Resolutions. (E-mailed to Supervisors 11-03-2020.)

14. Other Business:

15. The next regular meeting of the Mount Joy Township Board of Supervisors is scheduled to be held on Monday, December 21, 2020, beginning at 7:00 P.M.

NOTE: Due to new guidelines for indoor gatherings, the meeting room has limited capacity. Public participation via Zoom is strongly suggested. Please check the Township website for details – www.mtjoytwp.org.

16. Adjournment.