



MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
717.367.8917 • 717.367.9208 fax
www.mtjoytwp.org

INSTRUCTIONS TO COMPLETE SUBDIVISION-LAND DEVELOPMENT WAIVER REQUEST FORM

1. Insert the applicant's and/or property owner's complete name, address, telephone number and e-mail address.
2. Insert the project's Location, i.e. address.
3. Insert a description of the proposed property, e.g. construct a pole building (20' x 40') to be used as storage for farm machinery, etc.
4. Sign and date the waiver request form.
5. Attach a drawing/sketch depicting the building/structure to be constructed in relation to property lines, road centerlines and other existing buildings/structures. Be sure to include distances to road centerline(s), side property lines and rear property lines.
6. **Fee for the waiver request is \$150.00 PLUS a \$500.00 escrow for a total cost of \$650.00.** This must be paid at time of submission. Any remaining escrow at the conclusion of the project will be refunded to the applicant.
7. Requests must be submitted to the Township no later than 3 weeks prior to the regularly scheduled Planning Commission meeting.

Rev. 01-2014



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Tax Parcel # _____

M.J.T.P.C. File No. _____

SUBDIVISION-LAND DEVELOPMENT WAIVER REQUEST FORM

TO: MJT Planning Commission

Applicant: _____

Property Owner: _____

Address: _____

Address: _____

Phone #: _____

Phone #: _____

E-mail: _____

E-mail: _____

Location of Project:

Description of Project:

I hereby request a waiver of having to prepare, submit and gain approval of a subdivision/land development plan, pursuant to the provisions contained in/at Chapter 119, Article III of the Code of Ordinances of the Township of Mount Joy, i.e. the Mount Joy Township Subdivision and Land Development Ordinance, as amended.

By virtue of my signature upon this form, I hereby acknowledge and agree to reimburse Mount Joy Township for the actual engineering and legal costs, including any inspection costs, incurred by the Township for the review of this waiver request/project.

Signature

Date

Rev. 01-2014