



# MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022  
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www.mtjoypwp.org

## APPLICATION FOR SPECIAL EVENTS

**NOTE:** Applications are due at least 60 days prior to event date and must be approved at a regularly scheduled meeting of the Board of Supervisors.

DATE OF APPLICATION: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contact Person for day of event: Phone #: \_\_\_\_\_

cell #: \_\_\_\_\_

e-mail: \_\_\_\_\_

### EVENT INFORMATION:

Event Date: \_\_\_\_\_ Rain Date: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_  
(include entire time of road closure/restriction needed)

Name of Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_  
(Please include map showing route of event)

(\*\*Routes involving State roads require separate approval from PENNDOT in addition to Township approval)

Estimate of number of people/vehicles/participants: \_\_\_\_\_

### TRAFFIC CONTROL:

Applicant will utilize the Northwest Regional Lanc. County Police Department for traffic control  
(Applicant agrees to reimburse any/all costs assessed by the Police Chief)

\_\_\_\_\_  
Approved - Chief of Police

\_\_\_\_\_  
Date Approved

### DISCLAIMERS:

A Certificate of Insurance is required to be submitted seven (7) days prior to the event.

Applicant agrees to indemnify the Township, Northwest Regional Lanc. County Police Department and Fire Police against claims, suits or actions for injury, death or property damage.

Permits are granted at the sole discretion of the Township. Filling out the proper application form does not guarantee that the request will be approved. This application must also be accompanied by an approval from the Police Chief. If the Fire Police are involved in the control of traffic and observers, they may request a donation for their efforts. The Fire Police will decide on this matter through their own assessment of the event. Willingness to comply with this request is one requirement of event approval. Applicants may or may not be required to provide additional information.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
APPROVED - Mount Joy Township Board of Supervisors

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
DENIED - Mount Joy Township Board of Supervisors

\_\_\_\_\_  
Date Denied