MOUNT JOY TOWNSHIP

• Lancaster County, Pennsylvania •

8853 Elizabethtown Road, Elizabethtown, PA 17022
717.367.8917 • 717.367.9208 fax
www.mtjoytwp.org

Residential Rental License Application

Please complete this application and return to Mount Joy Township, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

Rental Unit Address: _____ # of off street parking spaces: _____

Dwelling Type: Single Family Duplex Apartment Townhouse Other_____

Property Owner Name: _____ Telephone No.: _____

Owner Address: _____

This application is for licensing of a residential unit as required by ordinance. Issuance of a Residential Rental Unit License does not indicate that the residential unit is in compliance with Township Ordinances and/or any other applicable codes. No application is complete without submission of the appropriate fee, i.e. $ 50.00.

By signing this application, I certify that all facts in the application and all accompanying documentation are true and correct. This application is being made by me to induce official action on the part of Mount Joy Township and I understand that any false statements made herein are subject to the penalties of 18 Pa. C.S. §4904, relating to unsworn falsification to authorities.

Property Owner Signature: _____

(Owner's signature indicates consent to an inspection of the premises located above by the Township's Codes Compliance Official or a duly appointed representative of the Township.)

Does owner live more than 20 miles from the Township of Mount Joy? Yes No

(If yes, then designated agent/contact person information must be provided as per Township Ordinance 301-2016).

Designated Agent/Contact Person Information (if applicable):

Agent Name: _____ Telephone No.: _____

Agent Address: _____

(A Post Office Box is not acceptable for the Designated Agent/Contact Person)

List the names of every occupant, 18 years of age or older, residing at Rental Unit address listed above. Children under the ages of 18, list as "Child". For your convenience, this information may be submitted on a separately attached printed document(s) or spreadsheet(s). Please keep in mind that the Mount Joy Township Zoning Ordinance regulates the number of unrelated persons in a residential unit within the Township.

1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

If you have questions concerning the Rental Property License and/or the required inspections, please call Dan Ford @ (717) 367-8917 or e-mail him at Dan@mtjoytwp.org. Inspections are conducted on the days that Dan works, i.e. Monday, Wednesday and Friday from 9:00 A.M. to 3:00 P.M. Other inspection appointment times are subject to availability of the Inspector.

Office Use Only: Codes Compliance Official/Rental Property Inspector ___ Update Customer List
Trash & Recycling Coordinator: ___ Update Customer List